

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
12 December 2023**

**PRESENT:**

FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
JOHN SEESE	-BARRETT TOWNSHIP	-SECRETARY
TRACY FOX	-COOLBAUGH TOWNSHIP	-MEMBER
BRENDON CARROL	-TOBYHANNA TOWNSHIP	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
RANDY ALTEMOSE	-MOUNT POCONO BOROUGH	-MEMBER
DON STRUCKLE	-MOUNT POCONO BOROUGH	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

**ABSENT:**

DAVID MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-TREASURER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-MEMBER

---

**CALL TO ORDER:**

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building, and was called to order on December 12, 2023, at 7:02 p.m. by Vice Chairman DePiano and began with the Pledge of Allegiance.

**ROLL CALL:**

**APPROVE MINUTES:**

**Motion:**

Fran DePiano made a motion to approve the 14 November 2023 minutes as presented. Brendon Carrol seconded the motion. The motion passed unanimously.

**APPROVE BILLS:**

**Motions:**

Brendon Carrol made a motion to approve the Bill-Pack of 12 November 2023 in the amount of \$222,618.64, seconded by Crayson Cheung. The motion passed unanimously.

**POLICE REPORT**

Chief Wagner advised the total calls for the month of October were 922, consisting of 844 Complaints and 78 Accidents. There was a total of 66 Criminal Arrests, 221 Traffic Arrests, 271 Traffic Warnings and 29 Ordinance Arrests.

Chief Wagner went on to advise that patrol hours were up, however, paperwork hours, investigative hours and court hours were down for the month.

Chief Wagner reviewed the stats for each municipality.

**Motion:**

Brendon Carrol made a motion to approve the November Police Report as presented, seconded by Crayson Chueng. The motion passed unanimously.

**VEHICLE REPORT**

The Chief advised there are no updates on the new vehicles along with no scheduled deliveries.

The Chief went over the highs and lows of the current fleet vehicles' mileage along with the monthly and year-to-date costs. It was advised that Car 21 will need a repair for a blown motor, which is still under warranty. Car 1, which is a K9 vehicle, has the highest mileage of all fleet vehicles but will be kept on the road for as long as possible.

Additionally, the Chief reported that he requested New Holland Auto hold two 2023 Dodge Durango's for the department to purchase in 2024.

**Motion:**

Crayson Cheung made a motion to accept the November Vehicle Report, seconded by Tracy Fox. The motion passed unanimously.

**NEW BUSINESS:**

- **Transfer Unencumbered Monies – Resolution 2023-003**

Chief Wagner asked for the motion and/or discussion on resolution 2023-003 – Transferring Unencumbered Monies.

**Motion:**

Crayson Cheung made a motion to approve Motion 2023-003. Brendon Carrol and Tracy Fox both seconded the motion and the motion passed unanimously.

- **Set Reorganization and 2024 Meeting Schedule.**

Chief Wagner advised the scheduled meeting time will remain the same, the second Tuesday of each month at 7:00 pm.

**Motion:**

Crayson Cheung made a motion to approve the 2024 Reorganization Meeting and the 2024 PMRPC meeting schedule. Brendon Carrol seconded the motion and the motion passed unanimously.

- **Tunkhannock Representation Change**

Attorney Coleman addressed the Commission regarding the change of representation in Tunkhannock, advising there will be two (2) citizen representatives for the township.

**Motion:**

Brendon Carrol made a motion to accept the change. John Seese seconded the motion and the motion passed unanimously.

- **Personnel:**

Chief Wagner advised that Sgt. Charles Larue turned in his letter with intent to retire on February 2, 2024 after 25 years of service. Chief Wagner read the letter aloud. Sgt. LaRue has been a tremendous asset to the department and will be greatly missed.

**Motion:**

Brendon Carrol made a motion for the Commission to accept this letter of retirement/resignation. Crayson Cheung seconded the motion and the motion passed unanimously.

- **Alarm Response**

Chief Wagner explained the false alarm history and the excessive amount of time it takes from the officers' patrol hours. He requested the municipalities take this information back to digest and bring feedback for future discussion. The Chief will forward the information to the Commission members via email.

**UPDATE:**

- **Member Municipality Concerns**

**Tobyhanna Township** – Commission member Brendon Carrol advised he is happy, and this would be his last meeting as a supervisor and member of the Commission. Chief Wagner thanked Mr. Carrol for his service.

**Tunkhannock Township** – Vice-Chairman DePiano thanked Mount Pocono for the invite to the borough meeting and thanked Chief Wagner for his excellent presentation. Mr. DePiano further advised that he would be staying on the commission as a member.

**Coolbaugh Township** – Commission Member Tracy Fox advised she is very grateful and thanked Chief Wagner for everything the commission does for Coolbaugh Township. The Chief addressed the restriction on trucks over 45 feet being on 423 and the misunderstanding with lack of clear signage.

**Mount Pocono Borough** – Commission Member Don Struckle thanked Chief Wagner for attending the meeting to explain the department and hours.

**Barrett Township** – Secretary John Seese sends thanks to all and advises everybody in Barrett is content.

- **2024 Budget**

Chief Wagner advised that we did receive resolutions from all municipalities except for Mount Pocono. It is his understanding that the resolution from Mount Pocono is forthcoming.

**Motion:**

A motion to approve the 2024 Budget was presented by Brendon Carrol, seconded by Crayson Cheung, and passed unanimously.

- **LSA Grant**

Chief Wagner advised, as mentioned previously, the vehicle is in. Additionally, the in-car camera is currently being shipped and we are waiting on the patrol PC. The P25 radio and upfit are currently in a supply chain backlog.

- **American Recovery Act Grant**

Chief Wagner advised that the LPR trailer is on sight, the vehicle LPRs arrived and are being upfitted. The forensic scanner is in, and training is currently underway. We are still waiting for the M500 in car camera systems, the B300 bodycams, SWAT communication systems, the CTL IT project will be underway in days to follow.

- **2024 Hiring Process**

Chief Wagner advised the application process has started on the police app. The advertisement hasn't started yet, but it will start in January. Additionally, the field house at East Stroudsburg has been confirmed for mid-March as the PT testing site.

- **2024 Promotional Process**

Chief Wagner advised the promotional testing is scheduled for January 14, 2024 with interviews to follow.

- **Pension**

The next Pension Meeting was held on November 21, 2023. Chief Wagner did provide commission members with copies of the pension report and further discussed what was presented.

- **Community Events and Letters of Support**

11/5/23 – Officer Borger attended Faith in Blue weekend at East Stroudsburg University.  
11/6/23 – Officer Ksepka presented a power point presentation at Headquarters to Boy Scout Troop 94 referencing drug awareness.  
11/15/23 – Lieutenant Vogt and Corporal Chaffe attended MCTI's criminal justice class, discussing practical training with traffic stops.  
11/15/23 – Detective Corporal Miller spoke at Camelback for the Skills USA training cluster pertaining to policing as a career.  
11/18/23 – Corporal Chaffee and Officer Sebastianelli attended Fox Fire Condominiums board meeting and discussed crime prevention along with awareness.  
11/18/23 – Detective Corporal Miller attended NHCC and discussed his career path to law enforcement.

- **Shop with a Cop**

Chief Wagner advised Shop-with-a-Cop will take place December 13, 2023. PMRP Foundation has donated ten \$500 Walmart gift cards for ten families in need to Christmas shop with an assigned officer.

- **Dunkin Donuts Gift Cards**

Chief Wagner advised PMRPF has also purchased \$300 in \$5 Dunkin gift cards for patrol to hand out in the spirit of the holiday to community citizens they encounter on duty.

- **No Shave November/December**

Chief Wagner relayed that the PMR Officers' Association requested to extend No Shave November into December to donate to the Scotty Spreads Joy scholarship fund. Chief Wagner approved the request in support of Officer Jay Wile and family.

**PUBLIC PARTICIPATION**

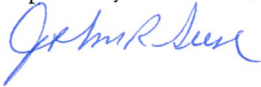
Jeanine Hoffbauer asked to please pass along PMRPF fundraiser information and flyer to all constituents.

**ADJOURNMENT**

**Motion:**

John Seese made a motion to adjourn the meeting, seconded by Brendon Carrol. The motion passed unanimously. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,



John Seese  
Pocono Mountain Regional Police  
Commission Secretary