

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
8 JANUARY 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
RICHARD DORKOSKI	-BOROUGH OF MOUNT POCONO	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE

ABSENT:

HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chief Harry Lewis with the Pledge of Allegiance.

Chief Lewis welcomed a new board member Donald Moyer, from Tobyhanna Township who is replacing Anne Lamberton.

REORGANIZATION:

Nominations for Chairman:

The Chief opened the floor for nominations for the position of Chairman of the Pocono Mountain Regional Police Commission for 2013.

Roy Gross made a motion to nominate John Kerrick for Chairman, seconded by Francis DePiano. With no additional nominations for Chairman Francis DePiano made a motion to close the nominations, seconded by James Frutchey. The motion to appoint John Kerrick Chairman passed unanimously, with John Kerrick abstaining.

Nomination for Vice – Chairman:

Chairman John Kerrick requested nominations for Vice – Chairman.

Francis DePiano made a motion to nominate Roy Gross for Vice-Chairman, seconded by Juan Adams. With no additional nominations for Vice –Chairman Francis DePiano made a motion to close the nominations, seconded by James Frutchey. The motion to appoint Roy Gross Vice-Chairman passed unanimously.

Nominations for Treasurer:

Chairman John Kerrick opened the nominations for Treasurer.

Juan Adams made a motion to nominate James Frutchey for Treasurer, Mr. Frutchey declined.

Roy Gross made a motion to nominate Francis DePiano for Treasurer, seconded by Richard Dorkoski. With no additional nominations for Treasurer Roy Gross made a motion to close the nominations, seconded by James Frutchey. The motion to re-appoint Francis DePiano passed unanimously.

Nominations for Secretary:

Chairman John Kerrick requested nominations for Secretary.

Roy Gross made a motion to nominate James Frutchey for Secretary, seconded by Francis DePiano. With no additional nominations for Secretary Francis DePiano made a motion to close the nominations, seconded by Joseph Warriner with James Frutchey abstaining. The motion to re-appoint James Frutchey passed unanimously.

Appointment for Solicitor:

Chairman John Kerrick requested appointments for Solicitor.

Roy Gross made a motion to retain Harry Coleman as Solicitor, seconded by Francis DePiano. The motion passed unanimously to re-appoint Harry Coleman Solicitor.

Nominations for Police Pension & Non-Uniform Pension Representative:

Chairman John Kerrick requested appointments for the Police Pension and Non-Uniform Pension Representatives.

Roy Gross made a motion to re-appoint Harry Smith for the Police Pension & Non-Uniform Pension Representative, seconded by Francis DePiano. The motion to re-appoint Harry Smith Police Pension & Non-Uniform Pension Representative was passed unanimously.

APPROVE MINUTES:

Motion:

James Frutchey made a motion to approve the Minutes of 12 December 2012 Regular Business Meeting, seconded by Joseph Warriner. The motion passed unanimously with Francis DePiano abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 8 January 2013 in the amount of \$465,541.51 seconded by Roy Gross. The motion passed unanimously. Joseph Warriner questioned check # 12000 Kost Tire Unit 16 listed twice showing total 5 tires.

DECEMBER POLICE REPORT:

Total calls for the month of December were 993 total calls consisting of 893 Complaints and 100 Accidents. There were a total of 113 Criminal Arrests, 205 Traffic Arrests, 111 Traffic Warnings and 7 Ordinance Arrests.

Chief Lewis stated that the officers continue to do a phenomenal job even being faced with recent news, he continued that the officers service to the communities and municipalities will not waiver in light of recent news of possible withdrawal of some municipalities.

Chief Lewis stated calls are down from the prior year which he feels is due to being more reactionary than proactive. But still the amount of arrests, citations and calls that we handle is a substantial amount compared to most municipalities.

Motion:

Francis DePiano made a motion to accept the December Police Report, seconded by Joseph Warriner. The motion passed unanimously.

VEHICLE REPORT:

Lt. Lavery had nothing to add to the report.

Motion:

Joseph Warriner made a motion to accept the December Vehicle Report, seconded by Roy Gross. The motion passed unanimously.

UPDATE:

- **Pension** – Chief Lewis has the meeting dates with PFM the dates will be passed on to Mr. Smith. Francis DePiano mentioned that he too will be attending the meetings.
- **2013 Budget** – to be discussed at in executive session.

NEW BUSINESS:

- **Announce new PMRPOA Officers** – Chief Lewis introduced Officer Derek Chaffee as the Vice President of the PMRPOA-Chaffee asked to introduce other members of the Association individually to the Commission after the Executive Session.
- **Set 2013 Meeting dates** - Chairman John Kerrick suggested taking the Police Commission Meetings on the road to the individual townships on a rotating basis.

Motion:

Francis DePiano made a motion to set the move of the Commission Meetings on a rotating basis to all 4 municipalities; the motion was seconded by Juan Adams. The motion passed unanimously.

Chairman Kerrick added the February meeting will start the rotation with Coolbaugh Township, followed by Mt Pocono Borough, Tobyhanna Township ending with Tunkhannock Township.

Roy Gross addressed employees present civilian and sworn that the commission will be working very diligently to keep this department intact. James Frutchey stated that Coolbaugh has some concerns that he feels needs to be addressed but can be worked out. Chairman Kerrick stated that it is his mission to get thought this process successfully.

Chairman Kerrick asked for volunteers to form two committees one for Building and Maintenance and one for Ordinances.

Building and Maintenance committee will be Francis DePiano and Joseph Warriner.

The Ordinance Committee will be Roy Gross and James Frutchey.

PUBLIC PARTICIPATION:

Vincent Massaro – asked Mt Pocono and Coolbaugh what their plan is if they pull away from Regional.

Jeff Evans- asked if issues get resolved will they withdraw their letters. Mr. Evans reflected on his concerns of what would happen if Regional did not exist, comparing to the departments that existed before regionalization of the Police Department.

Open discussion.

Joseph Rogan- stated his views on the pros and cons of Regional vs. individual departments.

John Lamberton – addressed the new level of the department has acquired through the Accreditation process. He also addressed the disadvantages that could come to the communities of Coolbaugh Township and Mt Pocono without the resources of the current regional department.

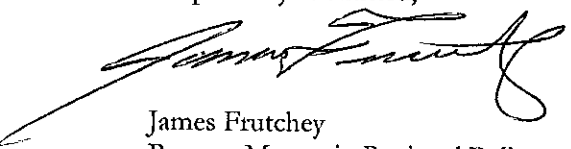
ADJOURNMENT:

Motion:

James Frutchey made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously.

The meeting adjourned approximately 8:26 p.m.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session, after the meeting to discuss pending law suit and personnel issues. The Executive Session began approximately 8:30 p.m. and ended approximately 9:00 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 FEBRUARY 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
RICHARD DORKOSKI	-BOROUGH OF MOUNT POCONO	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Clear Run Intermediate School All Purpose Room and called to order at 7:00 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

APPROVE MINUTES:

Motion:

James Frutchey made a motion to approve the Minutes of 8 January 2013 Regular Business Meeting, seconded by Roy Gross. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 12 February 2013 in the amount of \$228,864.88 seconded by Joseph Warriner. The motion passed unanimously.

JANUARY POLICE REPORT:

Total calls for the month of January were 1007 total calls consisting of 908 Complaints and 99 Accidents. There were a total of 87 Criminal Arrests, 275 Traffic Arrests, 166 Traffic Warnings and 37 Ordinance Arrests.

Chairman Kerrick mentioned that the format has been changed for easier reading. Mr. Gross agreed that the format was easier and the monthly comparison is better.

Motion:

Francis DePiano made a motion to accept the January Police Report, seconded by Joseph Warriner. The motion passed unanimously.

Juan Adams asked where the 'enforcement in Coolbaugh Township was concentrated'. The Chief asked if Mr. Adams could be more specific. Mr. Adams continued, "the 29 Criminal arrests and the 70 traffic arrests, where was that concentrated on, in what area?" The Chief stated "it was throughout the entire municipality." Mr. Adams continued, "The crime reports that were made, where did they happen?" The Chief asked what Mr. Adams was specifically asking? Mr. Adams asked of there were any clusters? Chief Lewis responded that historically the leading area was Pocono Country Place followed by Pocono Farms. Mr. Frutchy added it was the 196 corridor, with the Chief agreeing.

Open discussion by the public regarding the population of these areas.

Chief Yeager, Pocono Country Place, wished to state for the record that Pocono Country Place makes up approximately 65% of Coolbaugh Township, so you would anticipate that there would be a higher activity level in that location. Chief Lewis agreed.

VEHICLE REPORT:

Motion:

Francis DePiano made a motion to accept the January Vehicle Report, seconded by Roy Gross. The motion passed unanimously.

UPDATE:

- Pension – Chief Lewis stated that the next pension meeting with PFM is Tuesday, February 19th at 11:45.
- 2013 Budget – no discussion
- 2013 Hiring List – Chief Lewis updated the board on the eligibility list- 195 applied, 165 took written test, 85% or higher was asked to participate in the physical fitness test totaling 62 applicants. Of the 62, 17 were no shows, 38 passed, 7 failed. The next step would be an interview with the Chief and administrators. Chief Lewis stated he was moving forward and hoping to have the next part of the process completed in another month.

- Committees

Headquarters- Chief Lewis stated he was getting some quotes for a fencing project to make headquarters property more secure. In addition, he was waiting for estimates on some exterior work on the facade and lighting.

Ordinance- the ordinance committee is working on a false alarm ordinance to make it more consistent with the state law. A rough draft of this ordinance for committees view should be available within the next 30 days.

Finance- Chief stated that the finance committee should meet shortly to discuss the refinancing options of the building. The Chief mentioned that he has met with three different lenders and this is an opportune time to move forward to reduce some of the overhead.

- Community Events/Special Thanks –

- **Member Municipality Concerns**– no comments
- **Honorable E. David Christine**– addressed the commission and those present regarding his background and expertise as Monroe County District Attorney; while expressing his concerns of the pending possibility of Coolbaugh Township and Mt. Pocono leaving PMRPD. He discussed the prior Police Departments that have lead to the formation of PMRPD and stated his concerns of the pending letters to withdraw from PMRPD by Coolbaugh Township and Mt Pocono Boro. He continued to state, if the resources that are now available through the PMRPD were not available to the communities involved in the withdrawal it could be a disaster. He spoke of the success of saturation patrols that are done in these areas by the Feds, FBI and Drug Enforcement along with PMRPD helping to get criminals off the streets.

NEW BUSINESS:

- PMRPF– Chief Lewis reported the fee for accreditation has been paid by the PMRPDF.

PUBLIC PARTICIPATION:

Bill Byron – Voiced his opinion on the commission

Phyllis Haase – President, Pocono Country Place – Questioned the conditions that were placed on the motion at Coolbaugh Township meeting by Robert Zito, regarding withdrawing the letter of intent by Coolbaugh Township to withdraw from PMRPD.

Solicitor Harry Coleman stated there is a protocol and procedures that municipalities have to follow- “conditions that Coolbaugh Township presented to the commission are really meaningless.” He continued that the Commission and PMRPD administration have no authority over the police union in their negotiations.

Vincent Massaro – remarked that looking at the report Mt. Pocono had more arrests then Coolbaugh Township. He voiced his concerns on the pending withdrawal of Coolbaugh and Mt Pocono, feeling it would be a step back.

Steve Ferraioli – Spoke in support of the PMRPD and urged Coolbaugh Township and Mt Pocono Boro to pull their letters permanently and keep the force together. He stated he has been fortunate to witness the professionalism of the department during training exercises. Mr. Ferraioli stated he has worked with the department as a member of the school district, stating that the school district receives terrific support from PMRPD and officers are in the schools daily protecting our children.

Cathleen LaBosco–Property Manager, A Pocono County Place–stated that the attendance at the Coolbaugh and Commission meetings has risen due to Coolbaugh residence losing their sense of security with the pending letter of intent for Coolbaugh Township to withdraw from PMPRD. Ms. LaBosco stated that there are 13,000 residents in the community that need to be considered. She commended PMRPD stating, any time that they are involved in an incident in the development the department gives 110%.

Mike Oser– stated he was an opponent to PMRPD. He also stated that the State Police will be able to handle the situations due to obtaining more man power. He would like to see Mt Pocono Boro pull out of regional police and this would generate a 50% reduction in tax base. Oser stated that the property taxes could be cut by 50%.

Fran DePiano – stated that he is a strong opponent of PMRPD, he feels that concerns are first and foremost for the residences of the municipalities. He continued, that he hoped that everyone can look at the excellent job being done by the PMRPD. He also stated that he commission is working very diligently

Chairman John Kerrick- addressed the officers and employees present stating - “it is some difficult times that we are going through and that the commission is doing everything possible to resolve these issues”.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Joseph Warriner. The motion passed unanimously.

The meeting adjourned approximately 7:37 p.m.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session, after the meeting to discuss pending law suit and personnel issues. The Executive Session began approximately 8:30 p.m. and ended approximately 9:00 p.m.

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
SPECIAL MEETING
26 FEBRUARY 2013

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
RICHARD DORKOSKI	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
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CALL TO ORDER:

A Special Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 6:00 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

COOLBAUGH TOWNSHIP LATEST REQUEST:

Chairman John Kerrick gave a brief explanation of the latest request stating that Coolbaugh was looking to send their business manager in to pick a month at large from last year and audit the time allotted to Coolbaugh Township. Jim Frutchey stated that he had an e mail from Coolbaugh and an e mail from PMRPD Auditor (Todd Bushta) that stated PMRPD's the financial audit will take place in April. So at that time Mr. Bushta could do the audit of hours for Coolbaugh. (per their request).

Chairman Kerrick stated that Chief Lewis and Kathy have been able to pull some reports from the system; regarding Coolbaugh hours. He asked if these reports could be explained to the commission. The Chief stated that he had a month of logs that are completed by the officers and then compared to their timesheets. This information is then generated into a smaller report that is generated into our records management system. The Chief stated that he had the report from our Records Management System of every officer's log for Coolbaugh for every day in 2012.

Chairman Kerrick added that all this information is part the report presented to the commission every month. The Chief agreed that these reports are condensed into the report that is viewed by the commission at the monthly commission meetings and it is also placed in the annual report.

John Kerrick asked if the Commission had any further discussion to contribute.

Francis DePiano stated that if this report would answer all the questions that Coolbaugh had it should be given to them. Chairman Kerrick stated that the information could not leave the building. It would have to be viewed on premise. Mr. DePiano also stated that he would hope that this will answer any and all questions that Coolbaugh has at this point of time.

Chairman Kerrick asked if Mt Pocono had anything to add. The response was no.

MEMORANDUM OF UNDERSTANDING:

Chairman Kerrick explained that the memorandum of understanding would take place if a member of the commission ex: municipality or borough was to leave the department. Kerrick then asked Harry Coleman, solicitor for the department to explain the memorandum.

Mr. Coleman addressed the meeting stating that he would hope that the member municipalities can work out the kinks and go forward as the outstanding entity that it presently is; he continued should that not be the case, the rights and responsibilities of all municipalities would change.

Mr. Coleman stated that a committee should be formed by March to begin to put this memorandum in order. He explained that there is a lot of liabilities and debt, along with issues of pension contributions that need to be considered.

The first part of the memorandum is that all 4 of the current municipalities would have to sign and define to the penny the rights and responsibilities of all municipalities those that stay and those that decide to leave.

The second part of the memorandum is to redefine the new entity with the remaining entities and along with any new municipalities that may join. Mr. Coleman reiterated to Chairman Kerrick that this committee should be chosen by the March meeting to start the process of the Memorandum of Understanding.

Joseph Warriner asked if Harry Coleman would be involved with the committee to oversee the verbiage for the preparation of the Memorandum. Mr. Coleman stated that he would.

Roy Gross commented on what the previous police departments brought to the table as assets; commenting that they would have to be taken into consideration. Mr. Coleman stated that the pension is going to be a significant issue in Memorandum. He continued that assets would remain as part of PMRPD.

SOLICITOR REPORT: None

Roy Gross asked what the "final was on the request from Coolbaugh?" John Kerrick stated, "We will open the records up and it's up to them to come take a look."

NEW BUSINESS:

Chairman Kerrick asked the commissions feeling on talking to neighboring municipalities to see if they were interested in police services. Joseph Warriner expressed his feelings to do it immediately with Francis DePiano agreeing.

PUBLIC QUESTIONS AND COMMENTS:

George Bernard – Asked if there was an estimate on what the cost will be to put together the Memorandum. Harry Coleman stated attorney's fees would be minimal if at all. He continued that preparation of document should be about \$400.00; most work would be done by the actuaries and Kathy with probably some consultant fees.

John Lambertson – Tobyhanna Township – stated after attending Coolbaugh's last supervisor's meeting, he was unclear if the original letter with the 12 or more demands were cleared up and off the table. He asked if Coolbaugh's board was satisfied with the answers from PMRPD and if the answers received by Coolbaugh were in a written fashion. Chairman Kerrick stated that he would hope that we have answered in writing the current concerns- the 9 concerns in the first letter. James Frutchey stated that all the supervisors in Coolbaugh Township have received the response letter and he has not heard anything, but as far as he was concerned those issues were cleared up.

Phyllis Haase – President, Pocono Country Place – addressed her question to Mr. Coleman- asking if Coolbaugh Township was responsible for putting money into the pension. Mr. Coleman stated – “I believed so- significant money.” Ms. Haase asked if it were hundreds of thousands of dollars. Mr. Coleman stated he did not know the actual figures but he would say easily, that was correct.

The Chief stated the unfunded amount of two years ago was about 1.5 million that would have to be split up percentage wise between the municipalities along with the liability for the building. Ms. Haase then stated that Coolbaugh tax payers would be funding a completely new police department that they are opposed to, as well as continuing the responsibility that would remain in funding PMRPD.

Mohammed Shaw – open discussion with commission.

Mr. Shaw had additional concerns. Chief Lewis addressed Mr. Shaw, explaining this was a special meeting to discuss budget issues; any additional concerns that Mr. Shaw may have would need to be addressed at another time with the Chief.

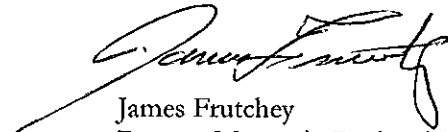
ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Roy Gross. The motion passed unanimously.

The meeting adjourned approximately 6:25 p.m.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 MARCH 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
RICHARD DORKOSKI	-BOROUGH OF MOUNT POCONO	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM LAVERTY		-LIEUTENANT
HARRY COLEMAN		-SOLICITOR

LATE: (7:11)

JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
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ABSENT:

HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Mt. Pocono Borough Building and called to order at 7:07 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 12 February 2013 Regular Business Meeting, with one correction: page 3 of 4 Mr. DePiano referring to his statement - stating that he was a "strong opponent" of the PMRPD to be corrected to read "stronger supporter." The motion was seconded by Joseph Warriner, and passed unanimously.

Motion:

Francis DePiano made a motion to approve the Minutes of 26 February 2013 Special Meeting, seconded by Roy Gross. The motion passed unanimously.

APPROVE BILLS:

Motion:

Joseph Warriner made a motion to approve the Bill-pack of 12 March 2013 in the amount of \$201,531.43 seconded by Roy Gross. The motion passed unanimously.

FEBRUARY POLICE REPORT:

Total calls for the month of February were 913 total calls consisting of 822 Complaints and 91 Accidents. There were a total of 58 Criminal Arrests, 213 Traffic Arrests, 108 Traffic Warnings and 19 Ordinance Arrests.

Motion:

Francis DePiano made a motion to accept the February Police Report, seconded by Joseph Warriner. The motion passed unanimously.

FEBRUARY VEHICLE REPORT:

Motion:

Francis DePiano made a motion to accept the February Vehicle Report, seconded by Joseph Warriner. The motion passed unanimously. Member of public stated he believed that at one of the meetings up at Coolbaugh it was stated that a copy of the vehicle report would be included in the public pack. Several commission members offered to give their copy.

UPDATE:

- **Coolbaugh Township Recommits to PMRPD** – Chairman Kerrick asked Harry Coleman if a motion was necessary to accept the recommitment. Solicitor Harry Coleman stated, “No sir.” Chairman Kerrick stated, “We appreciated and thank Coolbaugh for coming back.”
- **Pension** – The commission members received the report for review. Chairman Kerrick stated should there be any questions they would be addressed at the next commission meeting.
- **2013 Hiring List** – Lt. Lavery stated that interviews are scheduled for March 25, 26 and 27th. 37 individuals will be interviewed to create a tentative hire list. Lt. Lavery explained that a panel of four, including Chief Lewis, Lt. Wagner, Sgt. Vogt and Lt. Lavery will make up the preliminary interview.
- **Committees**

Headquarters- Joseph Warriner stated that they are going to get four bids for the work and the first company was met by the committee yesterday.

Ordinance- N/A

Finance- N/A

Bargaining Unit – Chairman Kerrick asked what the thoughts of the commission were to have a member of each municipality plus an alternate to sit in on the meetings. Francis DePiano will be the member for Tunkhannock with Joseph Warriner as alternate. Dave Moyer will represent Tobyhanna Township with Donald Moyer as alternate. Chairman Kerrick stated that when and if the commission receives the letter of recommitment Mt. Pocono will then be placed on the Bargaining Unit with Roy Gross as member and Richard Dorkowski as alternate. Coolbaugh stated they will decide later on who their representative and alternate would be.

- **Letters of Support**– Lt. Lavery referred to a letter from the DEA thanking PMRPD for their support. The letter is in reference to the Scranton Task Force and some of the successes that have been shared by their department and PMRPD working as a team.

NEW BUSINESS:

- Member /Municipality Concerns– None
- Letter from Tunkhannock Township Volunteer Fire Co–requesting retired car #15, 2008 Dodge to be donated to the Tunkhannock Township Volunteer Fire Co.

Motion:

Roy Gross made a motion to donate retired card # 15 to the Tunkhannock Township Volunteer Fire Co, seconded by Juan Adams. The motion passed unanimously.

Francis DePiano – spoke of meetings with the race track and the county in reference to the EMA. They are working on putting an ordinance together in reference to the upcoming events scheduled at Pocono Raceway. Open discussion took place.

PUBLIC PARTICIPATION:

Joe O'Boyle – Tobyhanna asked if the agenda (prior to the meeting) and the approved minutes could be placed on the PMRPD website. Commission members agreed to publish the agenda and approved minutes on the website.

Mr. O'Boyle also asked how the department went about getting the fence proposals. Joseph Warriner stated that they selected four contractors throughout the area and solicited them for a bid.

Lynn Kelly – Coolbaugh Township- asked “what are you looking to fence in, and why?” Roy Gross explained that the Commission is looking to secure the back of the building for safety issues for personnel as well as securing vehicles that are in the back of the building.

Dave Pope– questioned vehicles on the vehicle list. Open discussion. Harry Coleman explained that DEA holds title for some vehicles and the department pays for the up keep of the vehicle.

Mike Oser– expressed his opinion on traffic patrol and Mt Pocono pulling out of PMRPD. Lt. Lavery referred to the monthly police report stating that last month Mt Pocono had 61 traffic citations along with 17 ordinance violations. He continued that in comparison to all the other municipalities Mt. Pocono exceeded all other municipalities in Citations and Violations. Open discussion.

Mr. Oser asked how much of the resources of the PMRPD are dedicated to any type of federal task force outside of the PMRPD area? Lt Lavery stated that these hours are not funded by the PMRPD, continuing that someone who works for the task force is funded by the task force, also including their overtime.

Joe Ryan– Expressed his support for the Pocono Mountain Regional Police Department stating that steps need to be taken to go forward. He continued that letters of departure from the department would be taking a step backwards. Mr. Ryan stated his concerns that traffic stops and domestic crimes are not what they used to be. He concluded that the current system is an elite system that cannot be jeopardized.

Bernadette Sandborn– Wanted to go on record as a supporter of PMRPD. She expressed that there are different levels of severity in policing. She feels PMRPD is putting efforts where it is needed. She stated that she has dealt with State Police and local Police on different occasions. She continued that she had no doubt that State Police will be able to do the job, and probably save some money; however she is concerned about risking response time, professionalism and efficiency without PMRPD.

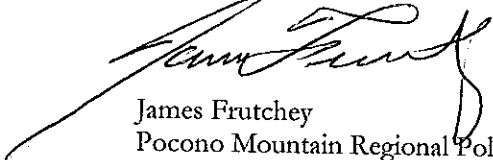
Lynn Kelly- asked if the commission was still working on the Memorandum of Understanding. Open discussion. Harry Coleman stated that the commission is at step one. Francis DePiano stated that there will be members from each municipality involved in the preparation of the memorandum.

Marie Farnie– asked “when is Mt Pocono going to decide what they are going to do?” Richard Dorkoski stated “at the next meeting.” April 1, 2013

ADJOURNMENT:

Chairman John Kerrick adjourned the meeting at approximately 7:55 p.m.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
9 APRIL 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
RICHARD DORKOSKI	-BOROUGH OF MOUNT POCONO	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE

ABSENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:00 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 12 March 2013 Regular Business Meeting, seconded by Joseph Warriner, with Harry Smith abstaining.

APPROVE BILLS:

Motion:

Francis De Piano made a motion to approve the Bill-pack of 9 April 2013 in the amount of \$171,161.45 seconded by Donald Moyer. The motion passed unanimously.

MARCH MONTHLY REPORT /VEHICLE REPORT:

Total calls for the month of March were 981 total calls consisting of 892 Complaints and 89 Accidents. There were a total of 85 Criminal Arrests, 277 Traffic Arrests, 172 Traffic Warnings and 21 Ordinance Arrests.

Motion:

Francis DePiano made a motion to accept the March Monthly Report/Vehicle Report, seconded by Joseph Warriner. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**– Jim Frutchet stated he had a concern- Chairman Kerrick stated that the Chief was going to address the concern.

Chief Lewis addressed an issue raised by Doug Hein while discussing scheduling an audit with PMRPD. The conversation referred to an aggressive driving patrol. Chief Lewis explained in the phone conversation with Mr. Hein that the department receives funding at different times of the year to patrol and enforce certain roadways that are ear marked by the state. He explained that during the enforcements the officers' time is paid by the state, and we are directed to write citations for different violations.

The Chief stated that this conversation to Doug Hein was relayed to a Coolbaugh Township member or (someone), who stated that the Chief's answer to Doug was a public relations statement.

The Chief continued to explain to the commission that these aggressive patrols happen all over the state with every police department. Funding is received from Penn Dot, several times a year and designated to certain roadways. He continued, being part of a highway safety program, we are allocated funds on a tri-annual basis and the department is audited on these patrols. PMRPD has received letters stating the department does a good job and our stats always approve more money due to our participation in the program. Chief Lewis explained that the municipalities would not have that added enforcement if we were not funded by the state. Additionally, he stated that the municipalities benefit from the fines going back to the municipalities.

Mr. Frutchet thanked the Chief for his response and asked if he could put his response in an email to him. The Chief stated he would.

- **2013 Hiring List**– Chief Lewis stated at the end of March the department conducted three days of interviews with 35 applicants. These interviews were conducted by Chief Lewis, Lt. Laverty, Lt. Wagner, Sgt. Bowman and Sgt. Vogt., narrowing the list down to 10 applicants. The Chief stated - 7 or 8 out of the 10 applicants already have or will be completing the Act 120 program by July. He stated it is now it is up to the board as to how we proceed to interview #2.

Francis De Piano suggested that the Board should observe rather than interview as in the past. He suggested two or three people from the board should observe during the next round of interviews. DePiano stated that the line of questioning that needs to be asked is more beneficial to those working with the potential candidates.

Chief Lewis stated that there are a lot of standardized questions on judgment and ethics as well as delving into the application as to their past military, college or life altering experiences.

Chairman Kerrick asked the feeling of the commission regarding the suggestion for the commission to observe rather than take part in the actual line of questioning during the next round of interviews. He continued to explain the past procedure where the board was a part of the interview questioning. Chairman Kerrick stated that he did not mind observing rather than questioning the candidates.

Harry Smith stated that he was under the impression that the officers should see some of the board members before they were sworn in.

The Chief responded to Mr. Smith; stating that in the past commission members would see these candidates for approximately 15 minutes during the interview.

If the interviews were conducted by administration; the candidates would be spending approximately 30 min with administration. Throughout the entire hiring process administration keeps in touch with these candidates on a regular basis. The Chief continued that if conditional job offers are extended; the new candidates would be invited to a commission meeting with the understanding that they are still subject to pass the polygraph, psychological and background, investigation.

The commission agreed on the newly stated interview #2 process.

- **Committees**

Headquarters- Chief Lewis, Joseph Warriner and Francis DePiano met with three contractors for proposals for the fence project. One quote is complete the second was an incomplete quote that excluded an alternative suggestion. The third quote was fragmented in the printing and was unreadable. Therefore, no decision will be able to be made until the committee meets again.

Ordinance-

- a. Precious Metal Ordinance

Chief Lewis discussed a Precious Metal Ordinance that has been required by the DA's office- regarding second hand goods dealers/pawn shop broker licensing requirements and fees. With the help of our solicitor, Harry Coleman, a draft of this ordinance was prepared to be reviewed by the individual municipality solicitors for approval.

- b. False Alarm Ordinance

Chief Lewis stated that last year our #1 call for service was alarms, with 99% being false. Our current alarm ordinance was out dated. A new ordinance was prepared to be more consistent with the state statute. The new ordinance increases fines minimizing our response to these false alarms, freeing time for other calls.

Each municipality will receive a copy of the new ordinance to be reviewed by the individual municipality solicitors for approval.

Open discussion on warnings and fines.

Finance- will meet after the 1st quarter.

Bargaining Unit – Chairman Kerrick forwarded to each municipality the letter received from the officers.

- **Community Events/Letters of Support–**

Lt. Chris Wagner conducted a presentation with a question/answer session with security volunteers at Pocono Community Church regarding Active Shooter –March 23

NEW BUSINESS:

Roy Gross expressed his feelings on a report that was presented at the last Mt. Pocono Borough Meeting stating that he felt the report was bias in his opinion. Chief Lewis agreed stating that the stats used were from 1990 which would now be very inaccurate.

Francis DePiano stated concern, when he read the report, questioning that in order to write this report; he would have to assume that there was some communication between Chief Lewis and the State Police. He continued with expressing his concern for the businesses in Mt. Pocono; stating, "will the state police cover the calls for these businesses as PMRPD does now?" Mr. DePiano concluded; without the communication of what will be handled by the state the report in his opinion was inaccurate.

Chief Lewis explained that policing is not just responding to calls, "it is the crime prevention, the training and updated qualifications that need to be maintained. It's keeping up with the accreditation, along with the normal daily encounters with the public."

Open discussion.

Chairman Kerrick stated that he needed a motion for contact to be made with PFM in order to continue with the preparation of the MOU by our solicitor, Harry Coleman.

Motion:

Francis DePiano made a motion to contact PFM for information needed to prepare MOU, seconded by Joseph Warriner. The motion passed unanimously.

Mike Oser: asked if the MOU will entail what the PMRPD will owe to the Boro of Mount Pocono, in reference to building, cars, staffing and equipment; should they decide to pull out.

Chief Lewis stated that the way it is written now, "the only way assets are distributed is if the department disbanded, we're not disbanding."

Lynn Kelley- suggested since the Borough just recently completed their evaluation, the commission should wait for their decision before spending money on a report that has been noted will cost a lot of money. Chairman Kerrick responded to Ms. Kelley's suggestion, "if I recall, you were the one at the Mt. Pocono Meeting who asked the commission to get this report back to the municipalities." Kerrick continued, "We haven't even seen a draft, it has to come back to us, then it has to go back to each municipality, this has to be taken care of before the end of the year."

Chief Lewis spoke of a bill currently in The House of Representatives, which would require municipalities to pay for police services if they were previously part of a regional police department. Chief Lewis stated these services could cost \$156.00 per person. He continued, to state in Mt Pocono that cost could be approximately \$493,000.00.

PUBLIC PARTICIPATION:

A question was presented to the board members from Tobyhanna Township regarding the Kalahari water park and how it would be policed. The question referred hiring more officers to cover the park. Chairman Kerrick stated it has been discussed but he was not prepared to state if they would cover it or not. He stated that the Chief is in contact with Kalahari's other sites in Ohio and Wisconsin, but at this time we are not aware of what would be needed.

Open discussion took place on returning to PMRPD building for the Commission meetings rather than rotating to different municipalities. Chief Lewis commented on some security concerns, stating the PMRPD building is not set up for public meetings and could become disruptive to the 24 hrs operations of police work.

Open discussion and concerns on the involvement of the business community specifically (local banks), in the Mt. Pocono area; regarding their extent of knowledge of the possible withdrawal of Mt. Pocono from the Pocono Mountain Regional Police Department.

Chief Lewis mentioned there are 7 banks in the Mt Pocono area bringing attention to the recent arrest by PMRPD of the "silent bandit" who had robbed 8-9 banks in the tri-state region.

Joe O'Boyle- from Tobyhanna thanked the commission for publishing the minutes and the agenda on the website as he requested at the March meeting.

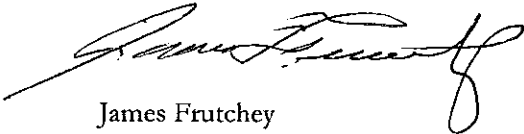
ADJOURNMENT:

Motion:

Roy Gross made a motion to adjourn the meeting, seconded by Francis DePiano. The motion passed unanimously.

The meeting adjourned approximately 7:50 p.m.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session, after the meeting to discuss pending law suit and personnel issues. The Executive Session began approximately 8:00 p.m. and ended approximately 8:30 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
14 MAY 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

RICHARD DORKOSKI	-BOROUGH OF MOUNT POCONO	-MEMBER
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CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:05 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

Chairman John Kerrick stated that all commission meetings will be held at Headquarters starting with June meeting.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 12 March 2013 Regular Business Meeting, seconded by Roy Gross. The motion passed with David Moyer abstaining.

APPROVE BILLS:

Motion:

Roy Gross made a motion to approve the Bill-pack of 14 May 2013 in the amount of \$135,043.06 seconded by Francis DePiano. The motion passed unanimously.

Harry Smith questioned check # 12273 Patriot Buick Pontiac GMC in the amount of \$ 391.00. Chief Lewis stated it was to fix the radio in his police vehicle.

APRIL MONTHLY REPORT:

Total calls for the month of April were 1052 total calls consisting of 1001 Complaints and 51 Accidents. There were a total of 103 Criminal Arrests, 333 Traffic Arrests, 235 Traffic Warnings and 15 Ordinance Arrests.

Chief explained that the only figures not reflected this month are the UCR's. He explained that the employee who does them is on short term medical leave. Those figures will be reported to the commission as soon as possible.

Motion:

Francis DePiano made a motion to accept the April Monthly Report, seconded by James Frutchey. The motion passed unanimously.

VEHICLE REPORT:

Chief Lewis stated that the department obtained car # 24 Crown Victoria by swapping out three detective cars that were all high mileage, one of which was wrecked. The price of this vehicle was \$0.00. The vehicle was painted with funds from the Asset Forfeiture Fund.

Motion:

Juan Adams made a motion to approve the Vehicle Report, seconded by Joseph Warriner. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**– Chairman Kerrick asked if there were any Municipality concerns. There were none.
- **2013 Hiring List**– Chief stated there is now a list of the top ten that will be kept until we move forward.
- **Committees:**

Headquarters- Chief Lewis stated that the headquarters committee met with 3 companies for quotes on the fencing project. One quote was without prevailing wage therefore was disqualified. The second quote from ProMax Fence with prevailing wage is \$59,784.00. The final quote was from ABE Fencing in Allentown for the amount of \$68,850.00. Open discussion. It was suggested to make sure that the gate is a heated gate.

Motion:

Francis DePiano made a motion to go with ProMax Fencing in the amount of \$59,784.00; the motion was seconded by Joseph Warriner.

Joe Warriner suggested making sure they warranty includes the workmanship as well as the material.

The motion passed unanimously.

Ordinance – Chairman Kerrick indicated that Sample ordinances for False Alarms and Pawn Shops were handed out and requested the Commission to bring them to their municipality for review and adoption.

Finance – Chief Lewis stated that the Finance Committee already met and reviewed the 1st Quarter 2013 Budget vs Actual and asked the Commission for any further questions.

Motion:

Roy Gross made a motion to approve the 1st Quarter Budget Report the motion was seconded by Francis DePiano. The motion passed unanimously.

Bargaining Unit – Chairman Kerrick stated that the commission received some concerns from the union and asked the members of the bargaining unit to stay after tonight’s meeting to set up a meeting to discuss the concerns.

- **Community Events/Letters of Support**–

Chief reviewed the Community Events and Letters of Support.

NEW BUSINESS:

- **Annual Report** – Packets were available for the commission to take with them for review. The Chief requested if there were any questions to funnel them back to him and he would address them at the June meeting.
- **Upcoming Events** – Run for the Red- Due to re-routing issues it will be starting at the race track, with less than 6 miles in our jurisdiction. Motorcycle and mountain bike officers, and some marked units will be out on patrol along with Chief Lewis and Lt. Wagner in vehicles.

Memorial Day – Hungry Hill Dedication Ceremony- Sullivan Trail

Panther Pounce- June 2

June NASCAR Race-

Fly in Breakfast Mt Pocono Airport- May 26

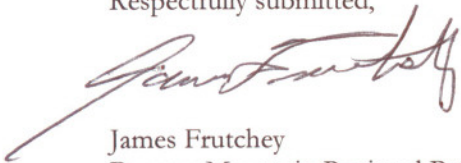
Chairman Kerrick welcomed back Roy Gross and Mt Pocono to the Department; and assigned Roy Gross to the Bargaining Committee.

PUBLIC PARTICIPATION: N/A

ADJOURNMENT:

Chairman John Kerrick adjourned the meeting at 7:31 P.M.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session, before the meeting to discuss pending law suit and personnel issues. The Executive Session began approximately 6:00 p.m. and ended approximately 7:00 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
11 JUNE 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
RICHARD DORKOSKI	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Department and called to order at 7:02 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 12 March 2013 Regular Business Meeting, seconded by James Frutchey. The motion passed with Richard Dorkoski abstaining.

APPROVE BILLS:

Motion:

Juan Adams made a motion to approve the Bill-pack of 11 June 2013 in the amount of \$222,548.62 seconded by Francis DePiano. The motion passed unanimously.

MAY MONTHLY REPORT:

Total calls for the month of May were 1231 total calls consisting of 1157 Complaints and 74 Accidents. There were a total of 0 Criminal Arrests, 253 Traffic Arrests, 161 Traffic Warnings and 25 Ordinance Arrests.

Chief Lewis noted that it was a very busy month with almost 300 more calls than the previous month. He continued it was the busiest month to date yet the department was still able to be involved in some community events. Chief Lewis commended the officers for doing a very good job. He also stated that we are one month behind on our UCR reporting do the absence of one secretary who is now back; he stated the month of June will be up to date for the next meeting.

Motion:

Francis DePiano made a motion to accept the May Monthly Report, seconded by Joseph Warriner.

Juan Adams asked if the 0 for criminal arrests in the monthly report was due to UCR's being behind. The Chief stated that it was.

The motion passed unanimously.

VEHICLE REPORT:

Chief Lewis reported that one vehicle was minimally damaged by a drunk driver hitting Officer Chaffee's vehicle this past weekend. Chief Lewis continued that the Officer was fine and the driver was arrested and will be paying for the damages. Joseph Warriner stated that there were 3 vehicles at around 140,000 miles, "getting close to the "O" hour. The Chief explained that was correct but no vehicles were budgeted for this year. Chief stated that there is a grant available and the department will be applying for this grant to purchase (3) cars for next year.

Motion:

Francis DePiano made a motion to approve the Vehicle Report, seconded by Joseph Warriner. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**– Chairman Kerrick asked if there were any Municipality concerns. There were none. Francis DePiano stated that the officers did a fabulous job at the racetrack, and he was very pleased with our organization. The Chief stated there were 16 arrests for the weekend.
- **Committees:**

Headquarters- Chief Lewis mentioned that at the last meeting the fence project was approved with the question if the gate was heated and was that included with the price. Chief Lewis stated that it was not included in the price, however the vender stated it would be an additional \$500.00. Joseph Warriner asked if the warranty was included and what the warranty includes. Chief indicated that he would check into the warranty.

Motion:

Joseph Warriner made a motion to go with the additional \$500.00 for the heated gate through ProMax Fencing; the motion was seconded by James Frutchey.

The motion passed unanimously.

Ordinance – Chief Lewis stated he was waiting on the sample ordinances for False Alarms and Pawn Shops that were handed out to the municipalities for review and adoption. Chief asked if the subject of the sample ordinances could be put on the individual municipality agenda's for their next monthly meetings.

Finance – Chairman Kerricki asked if anyone had any questions on the report that was handed out last month.

Bargaining Unit –Francis DePiano reported that there was no report to give at this time but they are working on it. He stated there was a meeting scheduled following the commission meeting this evening.

Chairman Kerrick stated that he would like to add an additional committee: Municipal Agreement Committee that will start working with our solicitor to update the current MOU.

Members assigned to the Municipal Agreement Committee: James Frutchey serving for Coolbaugh Township, Donald Moyer for Tobyhanna Township, Joseph Warriner for Tunkhannock Township, and Roy Gross for Mt. Pocono.

- **Pension**– Chief Lewis stated that each municipality received a packet on the pension. Chief Lewis reported as of the quarterly meeting the pension was doing very well. In 2012 it was up 13% and in the 1st quarter of 2013 it has increased \$600,000.00 as of May it is at 11.9 million.
- **Annual Report**– The Chief stated “there is nothing that is done as an organization that is not documented in this report.” He continued to state that there is a summation of the Pocono Mountain Regional Police Foundation, as well as member organizations the department is associated with i.e.: Drug Task Force, The Northeast Counter Terrorism Task Force. Also included in the annual report is our partnership summary with Cedar Crest College and Scott Hoke PhD, who is working on the crime mapping project.
- **Scott Hoke PhD-Cedar Crest College** – addressed the commission on the status of the crime analysis project.
- **Policy Revision**–1-2 Command Protocol & Procedures – Lt. Wagner addressed the commission on the changes to the policy revision.

Motion:

Francis DePiano made a motion to approve the revisions to 1-2 Command Protocol & Procedures; the motion was seconded by Joseph Warriner. The motion passed unanimously.

- **Upcoming Events**– Chief Lewis discussed the upcoming Indy Race on July 7th, stating that it will not take much of our resources; but to expect more traffic and congestion in the area. Chief Lewis continued then to discuss the NASCAR Race August 4th, and the Pocono Mountain Regional Police Foundation Annual Fundraiser is September 21st
- **Community Events/Letters of Support**–

Chief reviewed the Community Events and Letters of Support.

Letters of thanks for: Officer VanNote and Officer Petrucci

NEW BUSINESS:

Chairman Kerrick requested the meeting to be moved to Executive Session – to discuss personnel

Motion:

Francis DePiano made a motion to move meeting to Executive Session; the motion was seconded by Joseph Warriner.

The Executive Session began approximately 7:43 p.m. and ended approximately 8:03 p.m.

The regular meeting resumed with New Business:

- a. Criminal Investigator Positions – Chief Lewis stated that he was in the process of replacing two detectives, one due to retirement and one was a transfer back to patrol.
- b. Crime Corporal Job Description – Chief Lewis stated that there was a need for more supervision in the Criminal Investigation Unit; due to the onslaught of major crime incidents that requires a lot of work and supervision some of these investigations require a supervisor, detective and officer on these investigations.

Motion:

Francis DePiano made a motion to approve the Crime Corporal Job Description; the motion was seconded by Roy Gross.

PUBLIC PARTICIPATION:

Lynn Kelly expressed her concerns regarding the formation of a committee to work on the Memorandum of Understanding. Kelly asked why the commission has assigned a committee for a change in a contract, where commission has not had a dialogue with the participants of the contract.

Open discussion.

Chairman Kerrick explained that the MOU that the commission was working on was if one of the municipalities or Boro intended to withdraw from PMRPD. He stated that they weren't working on the language or current contract. Chairman Kerrick continued that the commission feels that the one year notice to withdraw from PMRPD, (should a municipality decide), was not enough time; and that issue needs to be addressed.

Juan Adams commented that the commission is forming the committee to review the contract and make recommendations. He continued to state that those recommendations will then be brought to the individual municipalities and Boro.

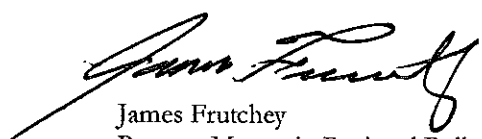
ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting; the motion was seconded by Joseph Warriner.

Chairman John Kerrick adjourned the meeting at 8:11 P.M.

Respectfully submitted,


James Frutchey
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
9 JULY 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
RICHARD DORKOSKI	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Department and called to order at 7:02 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 11 June 2013 Regular Business Meeting, seconded by Joseph Warriner. The motion passed with Roy Gross suggesting the following corrections: Criminal arrest went from 0 arrests to 101 for the month of May after UCR's were complete. Mr. Gross added the additional correction: Page 4 of 4 regarding the Crime Corporal Job Description motion should read:

"Francis DePiano made a motion to approve the Crime Corporal Job Description; the motion was seconded by Roy Gross. The motion passed unanimously."

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 9 July 2013 in the amount of \$163,143.31 seconded by Juan Adams. The motion passed unanimously.

JUNE MONTHLY REPORT:

Total calls for the month of June were 1181 total calls consisting of 1099 Complaints and 82 Accidents. There were a total of 132 Criminal Arrests, 146 Traffic Arrests, 118 Traffic Warnings and 20 Ordinance Arrests.

Motion:

Francis DePiano made a motion to accept the June Monthly Report, seconded by Joseph Warriner. The motion passed unanimously.

JUNE VEHICLE REPORT:

Chief Lewis stated that he was applying for a gaming grant to purchase 2-3 vehicles. Chief Lewis invited the commission members as well as officers; to attend a meeting with Millham Ford this Thursday July 11th, to view a demonstration of the Ford Taurus' all wheel drive vehicle. This vehicle is currently being used by PSP and other municipalities.

Motion:

Juan Adams made a motion to approve the Vehicle Report, seconded by Harry Smith. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**– Chairman Kerrick asked if there were any municipality concerns. There were none stated.

- **Committees:**
 - **Headquarters**- Chairman Kerrick recommended rejection of the recent bid that was presented to the commission for the fence project due to inaccurate measurements. He suggested that the job be put out to the public again for bids with prices to include a complete package.

Motion:

Joseph Warriner made a motion to rescind the original package by canceling the bid and starting fresh. The motion was seconded by Harry Smith and passed unanimously.

Chief Lewis addressed the mold issue referring to a report from Strunk-Albert Engineering along with prices to fix the problem. However, the Chief would like to get one or two more prices. Open discussion took place.

- **Ordinance** – Chief Lewis stated he was waiting on the sample ordinances for False Alarms and Pawn Shops that were handed out to the municipalities for review and adoption.

Harry Coleman stated that he created a prototype to share with the individual solicitors of the municipalities and was not looking to overstep his bounds on these sample ordinances.

Chairman Kerrick asked if Mr. Coleman would e mail the prototype again as these ordinance samples may have been placed on the back burner for more pressing issues. Mr. Coleman stated he would re-circulate this information in the morning.

- **Finance** – Chief Lewis recommended scheduling a meeting for the 2nd Quarter Budget Review sometime during the week of July 23rd. The 2ndQuarter Budget Meeting was scheduled for Monday the 22nd of July.

- **Bargaining Unit** –Francis DePiano reported that the committee was in its final stages, and expects a presentation to the officers to be ready by next week.

- **MOU** – Donald Moyer stated that a meeting is scheduled for July 16, 2013. Moyer stated that this date is Coolbaugh Township's regular meeting, however, Mr. Moyer stated he would try to work something out and contact everyone involved in the committee.

- **Pension**– Chief Lewis referred to suggested non-uniform information that was included in the packet to the commission this evening. Chairman Kerrick asked when the next uniformed pension meeting was scheduled. Chief Lewis stated he would get that information to Chairman Kerrick tomorrow.
- **Upcoming Events**– Chief Lewis discussed the Indy Race on July 7th, stating that there were no incidents or arrests. He continued that 7 officers were present at the event. He also stated that Tunkhannock received 80 hrs of coverage for the event which included 3 administrative personnel. Tunkhannock Township was charged a total of 56 hrs for the event.

The Chief went on to mention department participation in the July 15th Tobyhanna Township Community Day, the NASCAR Race August 4th, National Night Out August 6th at Blanch Price Park and the Pocono Mountain Regional Police Foundation Annual Fundraiser, September 21st. Chief Lewis referred to the upcoming Mt. Pocono Carnival stating that he has not received any request for assistance from PMRPD.

- **Community Events/Letters of Support**–

Chairman Kerrick referred to retired Detective Richard Luthcke and Detective Christopher Boheim receiving awards from PSP. He suggested these awards should be recognized by the commission at the next monthly meeting. Chief Lewis commented that the department also received an Achievement Award.

NEW BUSINESS:

N/A

Roy Gross questioned Check # 12337 payable to Monroe County Control Center for service fees for: Coolbaugh, Mt. Pocono and Tobyhanna Township asking why Tunkhannock was not included. Kathy Matisak explained that the department pays these three directly while Tunkhannock pays their own control center fees and then bills the department.

PUBLIC PARTICIPATION:

N/A


ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting; the motion was seconded by Joseph Warriner.

Chairman John Kerrick adjourned the meeting at 7:25 P.M.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There were five (5) Executive Sessions to discuss personnel issues as follows:

June 20, 2013 - The Executive Session began approximately 7:00 p.m. and ended approximately 9:00 p.m.

June 21, 2013 - The Executive Session began approximately 2:00 p.m. and ended approximately 3:00 p.m.

June 25, 2013 - The Executive Session began approximately 7:00 p.m. and ended approximately 9:00 p.m.

July 9, 2013 - The Executive Session began approximately 6:00 p.m. and ended approximately 7:00 p.m.

July 9, 2013 - The Executive Session began approximately 7:30 p.m. and ended approximately 8:00 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 AUGUST 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
FRED COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE

ABSENT:

HARRY COLEMAN -SOLICITOR

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Department and called to order at 7:02 p.m. by Chairman John Kerrick with the Pledge of Allegiance, and a moment of silence for the victims and families of Ross Township.

Chairman John Kerrick welcomed Fred Courtright from Mt Pocono Borough as the newest member of the Commission replacing Richard Dorkowski.

APPROVE MINUTES:

Motion:

Roy Gross made a motion to approve the Minutes of 9 July 2013 Regular Business Meeting, seconded by Francis DePiano. The motion passed with Joseph Warriner abstaining.

APPROVE BILLS:

Motion:

Roy Gross made a motion to approve the Bill-pack of 13 August 2013 in the amount of \$143,422.75 seconded by Francis DePiano. The motion passed unanimously.

JULY MONTHLY REPORT:

Total calls for the month of July were 1217 total calls consisting of 1145 Complaints and 72 Accidents. There were a total of 177 Criminal Arrests, 218 Traffic Arrests, 153 Traffic Warnings and 12 Ordinance Arrests.

Motion:

Francis DePiano made a motion to accept the July Monthly Report, seconded by Joseph Warriner. The motion passed unanimously.

Chief Lewis stated there have been a lot of major crimes in the past months. The officers are very busy working very hard and doing a very good job.

JULY VEHICLE REPORT:

Chief Lewis stated that we are still in the process of writing the grant under the LSA to purchase new vehicles. The Chief continued that the LSA grant awards are usually not out until March: therefore, we will be budgeting for some cars so that they will be received by January. Open discussion took place on the vehicles.

Motion:

Roy Gross made a motion to approve the Vehicle Report, seconded by Joseph Warriner. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**– None.
- **Committees:**
 - **Headquarters**- Nothing to report.
 - **Ordinance** – It was expressed by Roy Gross and Chairman Kerrick that there were some questions on the original sample ordinance submitted to the commission for the individual township solicitors' review. Chief Lewis stated that there have been some changes from the original sample ordinance and he will get an updated version from the DA's office out to the municipalities for their review and approval.

Chairman Kerrick continued that the current Alarm ordinance doesn't make sense and seems to be creating unnecessary work between the townships and the police department. The Chief stated that is why they are looking to streamline the ordinance. It was suggested by the commission to discuss the alarm ordinance at the next monthly meeting after it can be discussed at the individual township meetings.
 - **Finance** – Chief Lewis stated that the last budget meeting verified that we are in good shape for this year. He continued that the budget is currently at 43%.
 - **Bargaining Unit** –Francis DePiano reported the first meeting was held with the union and another meeting is scheduled for Thursday at 7:00 P.M.
 - **MOU** – Donald Moyer stated that the committee is having another meeting next week with Harry Coleman to work on a draft of the MOU. Joseph Warriner suggested that Donald Moyer email the copy of the current draft to Harry Coleman to review and prepare a draft for presentation to the municipalities.
- **Pension**– Chief Lewis stated that the next meeting is scheduled for August 20th at 11:45 with PFM. Harry Smith requested Chief to notify Officer Lutkowski. The Chief stated that he (Officer Lutkowski) was on day shift.

- **Upcoming Events** – Chief Lewis reminded everyone of the 4th Annual Pocono Mountain Regional Police Foundation Fundraiser, September 21st at 8:00 a.m. with a 5K Run and Golf Tournament at Pine Crest Lake.
- **Community Events/Letters of Support**–

July 6th-Officer Dan Smelas-Pocono Farms Bike Parade and Inspection

July 6th -Corp. Matt Nero and Officer Dan Smelas-Pocono Country Place Bike Safety/K9 Information

Police Commission received a letter of thanks to Officer Joseph Lutkowski and K9 Chase for their demonstrations and visits during the school year at Tobyhanna Elementary Center.

Chief Lewis used this time to mention Linda Kozić's message of thanks for all the thoughts and prayers.

NEW BUSINESS:

- **2012 Audit** – Presentation by Todd Bushta
- **Resolution 2013-001**-Transferring monies from one account to another

Motion:

Francis DePiano made a motion to approve Resolution 2013-001-Transferring monies from one account to another; motion was seconded by Joseph Warriner. The motion passed unanimously.

James Frutche addressed a change in minutes of Regular Meeting 14 May 2013 under the motion it said Minutes of 12 March it actually should read 9 April. In June minutes should read minutes of 12 May instead of 12 March.

Motion:

James Frutche made a motion that both minutes should be corrected to proper dates; motion was seconded by Harry Smith. The motion passed unanimously.

Harry Smith asked if Kathy Matisak had heard from the civilian staff regarding the possibility of the staff contributing towards to the non uniform pension fund. Kathy Matisak responded that she believed the staff would like to have a sit down meeting because they had some questions. Harry Smith suggested that a meeting be set up with Mr. Zimmerman and the staff. It was suggested by Chairman Kerrick that maybe a conference call would help.

Roy Gross asked about the status of drug monies due the department from Lackawanna County.

Chief Lewis reiterated the question asked by Mr. Gross last month was: "if the officer assigned to DEA did not return to the position as a Task Force Officer for the DEA would any of our pending forfeiture money coming from the federal government be affected"? Chief Lewis stated that he checked with DEA in Philadelphia stating that "what is coming to us would not be effected". He continued to explain that it was understood by DEA that we were having some personnel issues therefore they allowed the officer to return to the department. The agreement was that the officer would return to the task force position in September. Therefore, "no pending forfeitures would be effected whatsoever."

Roy Gross asked the Chief what the status was of the show-stating that "we asked you not to do anything more on that. Is it still in the works yet, or isn't it?" Mr. Gross continued that he was hearing rumors "both ways."

The Chief stated that he had not done anything since last month's meeting. He has spoken to a person who is related to the project stating that he feels that the commission was going to have to make a decision if an offer is given to the department. The Chief continued to state that he felt more conversation about this topic is needed than what has taken place thus far.

Chairman Kerrick stated that the commission has spoken and "they wanted it stopped."

Open discussion took place.

Chairman Kerrick addressed the commission as to their thoughts if they wanted the project stopped.

Francis DePiano suggested that the union be brought into the discussion. Chairman Kerrick stated that "we are here for a Police Department not a T.V. show."

Chief Lewis stated that "we are here to provide a service, and the T.V. show is not going to affect our service." He continued that "the only reason that we ventured down this road, in the beginning was because of all our budget shortfalls."

Roy Gross stated he was concerned about the possible exposure to the public of police officers private lives in these videos.

Chairman Kerrick touched on the topic of liability and possible insurance issues. The Chief responded that we would have to wait and see if an offer is made to us; then the negotiations, insurance and liability would come into play.

More open discussion took place.

Francis DePiano suggested that we wait to see if we get an offer and what it entails. He continued that he would not want to close the door on the possible potential income.

Chairman Kerrick stated, "The majority of the commission spoke, and asked me to pass the message along, so I did." He continued, "As far as I'm concerned until they change their mind we are finished."

Harry Smith stated that the decision was made at a previous executive meeting to stop the project.

Open discussion.

Joseph Warriner asked if the meeting was on record. Chairman Kerrick stated that it was in Executive Session, therefore not recorded and no minutes taken.

Chairman Kerrick stated, "If you want an official meeting we got one right now. You want a motion?"

Open Discussion.

James Frutchey stated, "In the Executive Session we made that decision to stop all work." "Everybody agree?"

John Kerrick stated "I agree that's what was said." He continued, "Anyone else have anything?" "Any one from the public?"

Vincent Massaro stated, "I think we should just take a vote on it now, being it's a public meeting."

Chairman Kerrick stated we already made a decision to stop work, we're going to stop work." I didn't get a motion." He continued, "Anyone else from the public?"

PUBLIC PARTICIPATION:

There was none.

Chairman Kerrick adjourned the meeting stating it would now go into Executive session.

ADJOURNMENT:

Motion:

Harry Smith made a motion to adjourn the meeting; the motion was seconded by Roy Gross. The Meeting adjourned at 7:55 P.M.

Respectfully submitted,


James Frutchey
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session immediately following the regular meeting to discuss personnel issues. The Executive Session began approximately 8:00 p.m. and ended approximately 8:30 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 SEPTEMBER 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
FRED COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
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CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Department and called to order at 7:00 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

APPROVE MINUTES:

Motion:

James Frutchey made a motion to approve the Minutes of 13 August 2013 Regular Business Meeting, seconded by Roy Gross. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 10 September 2013 in the amount of \$120,883.99 seconded by Joseph Warriner. The motion passed unanimously.

Harry Smith questioned Check # 12445 Reserve Account in the amount \$200.00. Kathy Matisak stated, "That is for our postage machine." She explained that when the machine runs low money is sent in to Pitney Bowes reserve account to replenish the postage machine.

AUGUST MONTHLY REPORT:

Total calls for the month of August were 1244 total calls consisting of 1151 Complaints and 93 Accidents. There were a total of 123 Criminal Arrests, 144 Traffic Arrests, 94 Traffic Warnings and 13 Ordinance Arrests.

Chief Lewis stated it was our busiest month to date. We had some higher profile incidents and violent crimes with one homicide and a home invasion. He continued to explain that most of the calls were evenly distributed throughout the municipalities.

Motion:

Francis DePiano made a motion to accept the August Monthly Report, seconded by Roy Gross. The motion passed unanimously.

AUGUST VEHICLE REPORT:

Open discussion on the Fords.

Chief Lewis stated that he was going to try to get 4 cars through the LSA Gaming Grant.

Open discussion on grant process. Chief Lewis is concerned with the timing of the grant awards questioning if a car was needed could the money come out of the reserve account and be replaced with the grant mone?. He continued explaining the timing process in ordering vehicles, and not really knowing if the grant was approved.

Motion:

Francis DePiano made a motion to approve the Vehicle Report, seconded by Joseph Warriner. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns-**

Coolbaugh- No concerns

Mt. Pocono- Fred Courtright stated that the Chief attended the Mt Pocono meeting answering some questions. Courtright stated that he was working with Kathy and the Chief on a clerical concern involving addressing changes due to the 911 readdressing. Courtright stated that in some reports the old addresses are still coming up on the reports.

Tunkhannock- No concerns

Tobyhanna – No concerns

- **Committees:**

- **Headquarters-**

Strunk –Albert Engineering Proposal – Chief Lewis went over the findings of Mr. Strunk on his report regarding the cause and repair of the mold problem at headquarters.

Open discussion.

Motion:

Joseph Warriner made a motion for Strunk –Albert to prepare a scope of work and submit specs to take care of the mold problem, motion was seconded by Donald Moyer. The motion passed unanimously.

Chairman Kerrick stated the approval was tentative needing the approval of the board on the price to do the work. He continued stating " we would find out exactly what it would cost, e mail the board, make sure everyone was in favor of the price, if so we would go ahead."

Harry Coleman stated that we were at the first steps to see what Strunk would charge to prepare the bids and the specs.

Lynn Kelly asked if at the next meeting the board would come back with a motion to ratify what is done by e mail.

Chairman Kerrick stated "yes we will."

- **Ordinance** – nothing to report
- **Finance** – nothing to report
- **Bargaining Unit** – Francis DePiano stated that the committee is continuing to work with the union and at this point things were going well. They have been meeting on a weekly basis and coming to some conclusions.
- **MOU** – Harry Coleman stated that the committee met and spent some time fine tuning the agreement. Mr. Coleman stated he will now put further revisions to the draft and circulate it to the committee members. The members will then have a meeting to put the finishing touches on it. Then the MOU will be circulated to the commission in hopes that at the next month's commission meeting the MOU can go out to the municipalities.
- **Budget (new)** – Chairman Kerrick requested volunteers for to help with the 2014 budget process: James Frutchey- Coolbaugh Township, Francis DePiano- Tunkhannock Township, Fred Courtright – Mt. Pocono
- **Pension** – Harry Smith reported that it was a good quarter up 7.1% Mr. Smith stated that he was concerned with hidden fees, feeling that the pension should be self supported by now. Mr. Smith recommended that an "RFP be put out to ask someone else to look at it and see if we could advance better." Mr. Smith stated that was his personal feeling. Chairman Kerrick stated "that is more of a recommendation." Mr. Smith continued that there are trustee fees and management fees that are adding up.

Chief Lewis stated that we have dealt with this company for many years and suggested that if there were any concerns we should invite Mr. Spagnola for a meeting to ask him to specifically to explain any questions we may have rather than going through the RFP process.

Francis DePiano suggested that Mr. Spagnola be invited to the next meeting. Chairman Kerrick asked Chief Lewis to extend the invitation to Mr. Spagnola.

- **Upcoming Events** – September 21, 2013 – PMRPF fundraiser – Chief Lewis encouraged every member from the commission to come out and enjoy the day.
- **Community Events/Letters of Support** –

August 6th - National Night Out August- hosted by PMRPF at Tunkhannock Township Municipal Park

August 6th- A Pocono Country Place National Night Out

August 21st- Day of Hope- Pocono Community Church

Chairman Kerrick asked if there was any old business to discuss.

Chairman Kerrick asked Kathy Matisak if we changed the way the officers recorded the hours. Kerrick was referring to a new log sheet that has been prepared by Kathy for officers to improve accuracy on their logs. Kathy stated that one officer is currently using the new sheet and will then train officers in the transition.

NEW BUSINESS:

- **2014 Budget** – Meeting scheduled for Tuesday 9/17 at 2:00 P.M.
- **2014 MMO**-Police Pension \$614,654.04

Non Uniform Pension \$8,035.23

EXECUTIVE SESSION - Meeting was moved to executive session at 7:43.

Motion:

Roy Gross made a motion to move meeting to executive session; motion was seconded by James Frutchey. The motion passed unanimously.

Regular Meeting reconvened 8:27

Motion:

Harry Smith made a motion to amend the non uniform pension plan documents to allow for employee contributions; the motion was seconded by Frances DePiano. The motion passed unanimously.

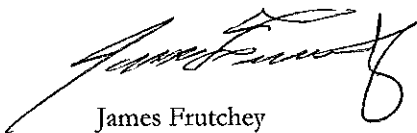
PUBLIC PARTICIPATION:

Vincent Massaro-asked if there was a policy on dogs running loose. Chief Lewis addressed Mr. Massaro stating that we follow the state statute. Chief Lewis stated he would sit down with Mr. Massaro.

ADJOURNMENT:

Chairman Kerrick adjourned the meeting adjourned at 8:30 P.M.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
8 OCTOBER 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHIEY	-COOLBAUGH TOWNSHIP	-SECRETARY
HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
FRED COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
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CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Department and called to order at 7:10 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

Chairman Kerrick announced that there was an Executive Session prior to the regular meeting from 6:30 to 7:05 to discuss personnel issues.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 10 September 2013 Regular Business Meeting, seconded by Roy Gross. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 8 October 2013 in the amount of \$99,423.74 seconded by Juan Adams. The motion passed unanimously.

SEPTEMBER MONTHLY REPORT:

Total calls for the month of September were 1031 total calls consisting of 957 Complaints and 74 Accidents. There were a total of 125 Criminal Arrests, 233 Traffic Arrests, 113 Traffic Warnings and 13 Ordinance Arrests.

Chief Lewis stated that calls are down however arrests are up with more violent crimes.

Motion:

Francis DePiano made a motion to accept the September Monthly Report, seconded by James Frutchey. The motion passed unanimously.

SEPTEMBER VEHICLE REPORT:

Motion:

James Frutchey made a motion to approve the Vehicle Report, seconded by Juan Adams. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns-**

Coolbaugh- James Frutchey asked for an update on GPS units. Chairman Kerrick stated that after a meeting with Coolbaugh Township he contacted the company and was told that PMRPD terminated the contract one year early, the company assured Mr. Kerrick they would send a written proposal to turn it back on, which has not been received to date. It was suggested for Harry Coleman to write a letter to FleetMatics.

James Frutchey stated at Coolbaugh Township's last meeting; their concern was a budget increase of 6 %.

Mt. Pocono- Roy Gross Stated that some adjustments need to be made to the budget.

Tunkhannock- No concerns

Tobyhanna – No concerns

- **Committees:**

- **Headquarters-**

Strunk –Albert Engineering Proposal – Chief stated at the last meeting there was a motion to bring Strunk on to run the project. The Chief was waiting to see if there were any future discussions by the commission on the proposal and would then contact Strunk after this meeting. Francis DePiano asked what the next step would be. Chairman Kerrick stated “it was approved but there was no written dollar amount.” The Chief stated he would meet with Strunk this week to get a timeline outline. Harry Coleman asked what the dollar amount was on the project. Chief Lewis stated it was approved pending the dollar amount.

Open discussion.

Motion:

Roy Gross made a motion to except the scope of work retaining Strunk –Albert for the project in question. Motion was seconded by Fred Courtwright. The motion passed unanimously.

Gates and Fence- No report

- **Ordinance** – Chairman Kerrick reported for Tobyhanna Township-stating that at their recent meeting they have no problem turning the alarms over to the police department. Kerrick continued

that the Tobyhanna Township will be changing their ordinance. He stated he hoped the other Townships will follow suit. Chief Lewis stated that we were still waiting for up to date information on the Pawn Shop Ordinance from the DA's office.

- **Finance** – Francis DePiano stated that the budget process has been started.
- **Bargaining Unit** – Francis DePiano stated that we are in the process of putting together what the union and the commission has agreed upon. At this point it is in review. The commission side has to get a better handle on the budget before it can present findings back to the union.
- **MOU** – Harry Coleman went over the basics of the MOU. Chairman Kerrick asked the Commission if they agreed to pass the MOU on to the municipalities for their review and approval.

Motion:

Roy Gross made a motion to adopt the draft of the MOU and forward on to each municipality. Motion was seconded by Donald Moyer. The motion passed unanimously.

- **Budget Draft 1**– Francis DePiano explained that PFM put together a comprehensive analysis broken down by each municipality. The committee did a forecast based on past 4 year history, anticipated figures for this year which gave a forecast for 2014 thru 2017. Third Quarter Review was scheduled for October 17th at 1:00 p.m.
- **Pension**– Chief Lewis stated that Mr. Spagnola from PFM would be able to make next month's meeting. Mr. Spagnola has requested that the commission specifically right down any questions or concerns so he may address them.

Motion:

Harry Smith made a motion to rescind the motion to change the Non-Uniform Pension Plan. Motion was seconded by Fred Courtright. The motion passed unanimously.

Motion:

Harry Smith made a motion to put out an RFP for pension manager. Motion was seconded by Roy Gross. The motion passed with Francis DePiano opposing.

- **Upcoming Events** – None
- **Community Events/Letters of Support**–

Chief Lewis thanked all who participated or contributed to the PMRPDF event on September 21st.

NEW BUSINESS:

- Harry Coleman mentioned the settlement hearing is scheduled for October 28, 2013 at 9:00 a.m.

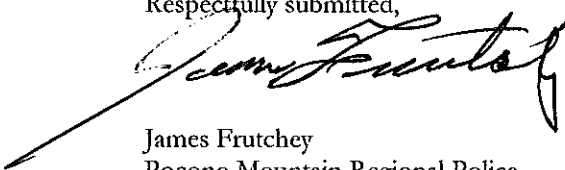
PUBLIC PARTICIPATION:

Vincent Massaro- Thanked Chief Lewis for having Officer Apgar addressed his recent questions on dogs running loose. He commended the Chief and Officers for a job well done.

ADJOURNMENT:

Chairman Kerrick adjourned the meeting adjourned at 8:02 P.M.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session, before the meeting to discuss personnel issues. The Executive Session began approximately 6:30 p.m. and ended approximately 7:05 p.m.

EXECUTIVE SESSION: There was an Executive Session discuss personnel issues. The Executive Session began approximately 8:05 p.m. and ended approximately 9:30 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 NOVEMBER 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
FRED COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Department and called to order at 7:00 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

APPROVE MINUTES:

Motion:

James Frutchey made a motion to approve the Minutes of 8 October 2013 Regular Business Meeting, seconded by Roy Gross. The motion passed unanimously.

APPROVE BILLS:

Motion:

Roy Gross made a motion to approve the Bill-pack of 12 November 2013 in the amount of \$482,243.31 seconded by Francis DePiano. The motion passed unanimously.

Roy Gross commented that the reason that the amount was so high was because money was being moved for the MMO to the pension fund.

OCTOBER MONTHLY REPORT:

Total calls for the month of October were 976 total calls consisting of 906 Complaints and 70 Accidents. There were a total of 96 Criminal Arrests, 156 Traffic Arrests, 94 Traffic Warnings and 2 Ordinance Arrests.

Francis DePiano questioned the hours of Tunkhannock this month. The Chief responded that there were some burglaries in the area.

Motion:

Francis DePiano made a motion to accept the October Monthly Report, seconded by Joseph Warriner. The motion passed unanimously.

OCTOBER VEHICLE REPORT:

David Moyer commented on vehicles 2, 6, and 9 stating that hopefully the grants can replace these three vehicles.

Chief Lewis stated that there were two deer strikes; with both vehicles currently out of service. Lt. Lavery stated that they were currently at Precision Collision.

Motion:

Francis DePiano made a motion to approve the Vehicle Report, seconded by Roy Gross. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns--**

Coolbaugh- Juan Adams asked for an update on GPS units. Chairman Kerrick stated that there was some correspondence today from a representative from FleetMatics; who spoke with our solicitor. Kerrick stated that hopefully he would have some information before our next meeting.

Mt. Pocono- No concerns

Tunkhannock- No concerns

Tobyhanna – No concerns

- **Committees:**

- **Headquarters-**

Strunk –Albert Engineering Proposal – Chief stated that Strunk has provided a floor plan and met with an architect to review the demo work and the new walls to be installed. The next step is for Strunk to make arrangements to do more survey work and work on the technical specs, survey work for the drawings along with one more sample from the foam insulation.

Open discussion.

Gates and Fence- No report

- **Ordinance** – No report

- **Finance** – discussed later in meeting

- **Bargaining Unit** – Francis DePiano stated they just received the report back from the attorney. Once it has been reviewed by the commission members it can then be presented to the union.

- **MOU** – Donald Moyer stated that the committee has not met since it was put out. Chairman Kerrick stated that he spoke with the Tobyhanna solicitor, who had some comments, and Chairman Kerrick forwarded these comments on to everyone. He asked if anyone received any comments from their solicitors.
- **Budget Draft 2, 3, 4** – Francis DePiano explained that there are three budgets that were presented to the budget committee; another meeting will be set up in the next few days.
- **Pension**– Harry Coleman stated he prepared the RFP to the committee, they made some revisions to it and it will be put out to bid. Chief Lewis stated that there is a pension meeting scheduled for November 19, at 11:45 a.m. Mr. Smith commented on making sure that a union representative will be present. Chief Lewis stated that Officer Lutkowski would be present at the meeting.
- **Crime Corporal and Criminal Investigator Transfer** – Chief Lewis spoke of the job description of Crime Corporal that was approved several months ago. He stated, “In evaluating the needs of the department, it is felt that we need more supervision in investigation of violent crimes that are currently being investigated by several detectives at one time.” Chief Lewis reiterated that the criminal investigative position is a transfer not a promotion.
- **Community Events/Letters of Support**–

Chief Lewis stated there were several community events that were attended by PMRPD.

NEW BUSINESS:

- 3rd Quarter Budget Review- Chief Lewis stated that the finance committee met and we are at 63% of the budget.
- 3rd Quarter Treasurer Report- Francis DePiano stated that our income is at 66.9% and our expenses are at 63.8%.

PUBLIC PARTICIPATION:

Lynn Kelly- Commented she was pleased that the commission members were inquiring about the GPS; she continued to ask about the time accountability software. Chairman Kerrick stated that the scheduling software has been ordered. Kathy Matisak commented that the logs have been revised and are going to be entered differently in the Cody system.

Francis DePiano addressed a question referring to the theft that Chief Lewis was subject to. Mr. DePiano explained that a complete investigation was done by the local police where the incident took place and arrests were made. He continued that the Police Commission conducted their own internal investigation stating that “Chief Lewis was held to the same standards that all the men and women of this department are subject to.” He continued, “the investigation was thorough in all aspects and now has now been concluded.” Mr. DePiano stated, “We have found the Chief to be cooperative from the very beginning.”

A public participant asked if the car was locked or unlocked. Chief Lewis stated “it was unlocked.” The public participant continued to voice his opinion on this matter while referred to officers taking home vehicles, and GPS system. Discussion on time frame of GPS system was addressed by Mr. Kerrick stating “I have been working all summer with this organization, trying to get this hooked up.” He continued, “We hope to have it implemented by the end of this year.”

Lynn Kelly asked if it will be in all units owned by the department across the board. Chairman Kerrick stated "across the board all patrol units, yes."

Lynn Kelly stated "as a representative of Coolbaugh received the MOU on your agenda;" she continued, "It is not a memorandum of understanding it is a contract." Chairman Kerrick stated, "Thank you for the correction."

ADJOURNMENT:

Chairman Kerrick adjourned the meeting adjourned at 7:26 P.M.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session to discuss personnel issues. The Executive Session began approximately 7:35 p.m. and ended approximately 7:48 p.m.

EXECUTIVE SESSION: There was an Executive Session on October 8th to discuss personnel issues. The Executive Session began approximately 8:30 p.m. and ended approximately 9:30 p.m.

EXECUTIVE SESSION: There was an Executive Session on October 15th to discuss personnel issues. The Executive Session began approximately 6:00 p.m. and ended approximately 7:00 p.m.

EXECUTIVE SESSION: There was an Executive Session on October 21st to discuss personnel issues. The Executive Session began approximately 5:00 p.m. and ended approximately 7:00 p.m.

EXECUTIVE SESSION: There was an Executive Session on October 24th to discuss personnel issues. The Executive Session began approximately 5:30 p.m. and ended approximately 7:00 p.m.

EXECUTIVE SESSION: There was an Executive Session on November 6th to discuss personnel issues. The Executive Session began approximately 7:00 p.m. and ended approximately 9:00 p.m.

EXECUTIVE SESSION: There was an Executive Session on November 12th to discuss personnel issues. The Executive Session began approximately 5:30 p.m. and ended approximately 7:00 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 DECEMBER 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
FRED COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Department and called to order at 7:06 p.m. by Chairman John Kerrick with the Pledge of Allegiance.

TRIBUTE TO DECEASED K-9 FLIP: Chief Lewis presented Officer Lutkowski with an urn for Flip's ashes along with two plaques, one to be hung in the department in Flip's honor, and one for Officer Lutkowski.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 12 November 2013 Regular Business Meeting, seconded by Roy Gross. The motion passed unanimously, with one correction to be made on the October Vehicle Report – Chief Lewis stated that there we two deer strikes- changing “we to **were.**”

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 10 December 2013 in the amount of \$146,587.73 seconded by Joseph Warriner. The motion passed unanimously.

NOVEMBER MONTHLY REPORT:

Total calls for the month of November were 1114 total calls consisting of 1025 Complaints and 89 Accidents. There were a total of 93 Criminal Arrests, 222 Traffic Arrests, 114 Traffic Warnings and 18 Ordinance Arrests.

Motion:

Francis DePiano made a motion to accept the November Monthly Report, seconded by Fred Courtright. The motion passed unanimously.

NOVEMBER VEHICLE REPORT:

David Moyer asked the Chief if there was any additional information on the grants. The Chief stated that hopefully we would hear something by the end of the year. Joseph Warriner asked if there was anything in the budget for next year. The Chief stated that depending on the budget draft chosen there are three cars to be purchased mid way or three quarters of the way through 2014 pending budget draft chosen. He continued that there is one Chevy Tahoe that was ordered in the fall but the department is not taking receipt of that vehicle until well into 2014.

Roy Gross asked about reimbursement from the insurance for the vehicles damaged by the deer. The Chief stated that the department is responsible up to the \$1000.00 deductible the rest is paid for by the insurance.

Motion:

Juan Adams made a motion to approve the Vehicle Report, seconded by James Frutchey. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns-**

Coolbaugh- James Frutchey asked if the Chief sent the invoice for the GPS to Coolbaugh. Chief stated he was giving it to Frutchey tonight.

Mt. Pocono- Fred Courtright asked the Chief if he was able to look at the ordinance arrests jumps from the beginning of the year. Chief commented that it all depends on how much time is left in Mt.Pocono to do proactive patrolling. In the beginning of the year, there is more time to use so the officers are more proactive and have a greater ability to write parking tickets and violations; whereas the year goes on the proactive patrol diminishes.

Tunkhannock- Francis DePiano thanked the department for police presence at each of their township meetings.

Tobyhanna – No concerns

- **Committees:**

- **Headquarters-**

Chief Lewis stated that everyone on the commission should have received a copy of the letter from Mr. Strunk, regarding the mold remediation and their visit to us on November 20th. The Chief stated that there are 9 points that have been identified that they would like to take care of. He continued that they would like to meet with us before the end of the year to see what we would like to have done. Mr. Strunk asked that the Chief get in contact with him after tonight's meeting to set up a meeting with the building committee. Chairman Kerrick stated to get the building committee together and set up the meeting and time.

Gates and Fence- No report

- **Ordinance** – No report
- **Finance** – No report
- **Bargaining Unit** – Francis DePiano stated we are putting together the final agreement that we will be submitting to the bargaining unit hopefully this week.
- **MOU** – No report
- **Budget 2014** – Francis DePiano stated that we are in the final approval process of the budget. He continued to state that the committee has put together three budgets; and the committee will put our recommendations to the commission within the next week or so. Chairman Kerrick stated there would then be a special meeting scheduled to adopt the budget, Mr. DePiano agreed.
- **Pension**– Chief Lewis stated that Mr. Gross and Officer Chaffee, along with the Chief were present at the recent pension meeting. He continued to report that the pension is doing very well. Donald Moyer asked “what is the percent?” Chief stated 9.5 %.

Harry Smith asked if the bid on the RFP went out. Kathy Matisak stated that she needed the wording for the advertisement. Chairman Kerrick asked Harry Coleman to address the wording for the advertisement with Kathy Matisak. Attorney Coleman agreed.

Open discussion.

- **Community Events/Letters of Support**–
 - a. Letter of thanks to Officer Apgar regarding a PFA issue
 - b. \$500.00 donation from Sanofi Pasteur emergency responder organization

NEW BUSINESS:

- Resolution #2013-002 Transfer of Unencumbered Monies from One Account to Another

Motion:

Juan Adams made a motion to adopt Resolution #2013-002, seconded by Joseph Warriner. The motion passed unanimously.

- Reorganization Meeting set for January 14, 2014

Motion:

Roy Gross made a motion to have the reorganization meeting on January 14, 2014; motion was seconded by Donald Moyer. The motion passed unanimously.

PUBLIC PARTICIPATION:

Status of GPS was questioned. Chairman Kerrick stated that Coolbaugh paid the bill, contract was signed and equipment waiting to be installed by the end of year.

Francis DePiano thanked Joseph Warriner and James Frutchey for all the work they have done while serving on the commission.

Chief Lewis commented that this month has been very busy. The department is balancing their commitment to the community while also attending some mandatory training which makes the scheduling fluctuate. He mentioned there have been some larger investigations that the officers are working on. He stated that although nothing is being released there are some ongoing investigations in progress that will be coming to a head shortly.

ADJOURNMENT:

Chairman Kerrick adjourned the meeting adjourned at 7:32 P.M.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session before the meeting. The Executive Session began approximately 5:00 p.m. and ended approximately 7:00 p.m.

EXECUTIVE SESSION: There was an Executive Session to discuss personnel issues. The Executive Session began approximately 7:35 p.m. and ended approximately 7:48 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
SPECIAL BUDGET MEETING
30 DECEMBER 2013**

PRESENT:

JOHN E KERRICK	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ROY J GROSS	-BOROUGH OF MOUNT POCONO	-VICE-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-TREASURER
JAMES FRUTCHEY	-COOLBAUGH TOWNSHIP	-SECRETARY
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
FRED COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID W MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JOSEPH WARRINER	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY W LEWIS		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

HARRY A SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
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CALL TO ORDER:

The Special Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Department and called to order at 5:00 p.m. by Chairman John Kerrick with the Pledge of Allegiance. He stated that the purpose of the meeting was to adopt a 2014 budget for Pocono Mountain Regional Police. A brief discussion was had concerning the reduction of service hours that this budget proposes with a 0% increase.

Motion:

Roy Gross made a motion to adopt the 2014 Budget Draft 2 seconded by Francis DePiano. The motion passed unanimously.

PUBLIC PARTICIPATION:

None

EXECUTIVE SESSION: There was an Executive Session to discuss personnel issues. Executive Session began approximately 5:08 p.m. and ended approximately 5:35 p.m.

ADJOURNMENT:

Chairman Kerrick adjourned the meeting adjourned at 5:36 P.M.

Respectfully submitted,



James Frutchey
Pocono Mountain Regional Police
Commission Secretary