

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REORGANIZATION/REGULAR BUSINESS MEETING  
12 JANUARY 2016**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

LOREE GUTHRIE	-BARRETT TOWNSHIP	-MEMBER
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**CALL TO ORDER:**

The Reorganization Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:00 p.m. by Chief Chris Wagner with the Pledge of Allegiance.

Chief Wagner introduced and welcomed new commission member from Tobyhanna Township: Anne Lamberton

**REORGANIZATION:**

**Nominations for Chairman:**

The Chief opened the floor for nominations for the position of Chairman of the Pocono Mountain Regional Police Commission for 2016.

Francis DePiano made a motion to nominate David Moyer for Chairman, seconded by Peter Volpe. With no additional nominations for Chairman, David Pope made a motion to close the nominations, seconded by Francis DePiano. The motion to appoint David Moyer as Chairman passed unanimously.

**Nomination for Vice – Chairman:**

David Moyer made a motion to nominate Francis DePiano for Vice-Chairman, seconded by David Pope. With no additional nominations for Vice –Chairman, David Moyer made a motion to close the nominations, seconded by David Pope. The motion to appoint Francis DePiano as Vice-Chairman passed unanimously.

**Nominations for Treasurer:**

Francis DePiano made a motion to nominate Frederick Courtright for Treasurer, seconded by David Pope. With no additional nominations for Treasurer, Francis DePiano made a motion to close the nominations, seconded by David Pope. The motion to appoint Frederick Courtright as Treasurer passed unanimously.

### **Nominations for Secretary:**

Francis DePiano made a motion to nominate Juan Adams for Secretary, seconded by David Pope. With no additional nominations for Secretary, David Pope made a motion to close the nominations, seconded by Francis DePiano. The motion to appoint Juan Adams as Secretary passed unanimously.

### **Appointment for Solicitor:**

Francis DePiano made a motion to retain Harry Coleman as Solicitor, seconded by Dave Moyer. With no additional nominations for solicitor David Pope made a motion to close the nominations for solicitor seconded by Francis DePiano. The motion passed unanimously to re-appoint Harry Coleman Solicitor.

### **Nominations for Police Pension & Non-Uniform Pension Representative:**

David Moyer made a motion to appoint Francis DePiano as the Police Pension & Non-Uniform Pension Representative, seconded by Donald Moyer. With no additional nominations for Police Pension & Non-Uniform Pension Representative. The motion closed. The motion passed unanimously to appoint Francis DePiano as representative for the Police Pension & Non Uniform Pension.

### **Nominations Non-Uniform Pension Plan Trustees:**

Chief Wagner stated that members of the Executive Board are named as Trustees therefore, what is needed is to remove Phyllis Haase and Peter Volpe and insert Frederick Courtright and Juan Adams.

Donald Moyer made a motion to remove Phyllis Haase as a Trustee and insert Frederick Courtright and Juan Adams, seconded by Francis DePiano.

Chief Wagner corrected that Pete Volpe would also have to be removed as Trustee for the Non-Uniform Pension Plan. Donald Moyer amended his motion and Francis DePiano amended his second to also remove Mr. Volpe. Motion passed unanimously.

Francis DePiano made a motion to adjourn the reorganization meeting; adjournment was seconded by Donald Moyer. The motion passed unanimously.

### **APPROVE MINUTES:**

#### **Motion:**

Francis DePiano made a motion to approve the Minutes of 8 December 2015 Regular Business Meeting along with the minutes of 29 December Special Meeting as presented, seconded by David Pope. The motion passed with Claudette Williams, Anne Lamberton and Frederick Courtright abstaining.

### **APPROVE BILLS:**

#### **Motion:**

Francis DePiano made a motion to approve the Bill-pack of 12 January 2016 in the amount of \$572,823.81 seconded by Juan Adams. The motion passed unanimously.



## **DECEMBER POLICE REPORT:**

Total calls for the month of December were 1024 total calls consisting of 974 Complaints and 71 Accidents. There were a total of 118 Criminal Arrests, 284 Traffic Arrests, 182 Traffic Warnings and 44 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

### **Motion:**

Francis DePiano made a motion to accept the December Police Report, seconded by David Pope. The motion passed unanimously.

## **VEHICLE REPORT:**

Chief Wagner went over the vehicle report, stating the high mileage vehicles are: car#1- 152,000 miles, car# 4-172,000 miles, car #14- 159,000 miles, car 16-178,000 and car#20 just over 150,000 miles. Chief reported car # 1 had \$871.00 of repairs this month with an accumulated cost of \$7,500.00 and car # 10 had an accumulated cost of \$7,800.00.

Chief Wagner stated that he is still waiting on approval for the LSA Grant, their meeting was postponed and the next meeting is in May, hopefully there will be more information then. In the mean time we will get our own budgeted vehicles going.”

### **Motion:**

Juan Adams made a motion to accept the December Vehicle Report, seconded by Brandon Igdalsky. The motion passed unanimously.

## **UPDATE:**

- **Member Municipality Concerns –**

Chairman Moyer suggested that in the future member municipality concerns be sent by email to Kathy 1 week prior to the meeting so that Chief Wagner can have some answers that may resolve concerns at the meeting. Chairman Moyer continued asking if there were any concerns at this time.

Coolbaugh- Juan Adams stated, “I would like see that we work towards reconciliation as far as the Board and Coolbaugh Township Board of Supervisors. He stated he would like to get everyone back to supporting the police more and giving it all we can to make sure that we’re on board as far as our police department.”

Mt. Pocono Borough- Frederick Courtright mentioned the traffic on 611 coming into the Borough, asking if occasionally a flashing speed sign could be placed to draw attention to entering a 30 mile an hour zone.

Tunkhannock Township- None

Tobyhanna Township- None

- **Headquarters-Mold Remediation**

Chief Wagner reported that the spray foam is done, drywall is up, painting is being done and wall hangings are being put up. He stated we need the electrician in to redo the outlets. Chief is hoping that the final walk through will be this month, at latest next month.

- **Range Project**- Chief Wagner stated there is a “Conditional Use Hearing” coming up in Tunkhannock Township. Chief stated he is hoping for more information next meeting.

Francis DePiano stated the “Conditional Use Hearing” is set for January 26 at 7:00 at Tunkhannock Township.

- **Pension** –Nothing to report
- **Community Events/Letters of Support**- Chief Wagner stated Corp. Lucas Bray spoke at the Professional Development Conference at Kalahari. The Chief mentioned a letter he received from a Coolbaugh Township resident thanking Lt. Laverty, Officer Bashore and Officer Scarfo for helping with a situation regarding a family member.

- **NEW BUSINESS:**

**Bid Openings –Financial Audit RFP-**

Riley & Company – 2015-\$11,000.00 / 2016-\$11,500.00 / 2017-\$12,000.00

Todd Bushta- \$5,200.00 per year (one, three or five year)

BBD- 2015- \$10,750.00 / 2016-\$10,750.00 / 2017-\$11,500.00 / 2018-\$11,750.00 / 2019-\$12,000.00

**Motion:**

Peter Volpe made a motion to table the Bids until February Meeting, seconded by David Pope. The motion passed unanimously.

- **2016 Hiring:-** Chief Wagner reported there is a separation of employment with Officer Mark Andersen and wished him well in the future. Chief stated that officer spot will need to be filled. Chief stated he is looking for a motion to fill the spot and offer a conditional offer from the current hiring list.

**Motion:**

Donald Moyer made a motion to offer a conditional offer to the next candidate from the current hiring list. The motion was seconded by Juan Adams. The motion passed unanimously.

- **PMRPOA Elected Officers:-**

Chief stated that the Officers Association recently held elections, the officers for the next 3 years are; President- Officer Derek Chaffee, Vice President- Detective Robert Miller, Treasurer-Detective Mike Sciarillo, Secretary – Officer Jeff Papi, Alternate-Corp. Lucas Bray

Chief Wagner suggested the Commission consider selecting a committee next month for the upcoming collective bargaining agreement.

- **Retiring K9:-** Chief Wagner stated that Officer Raisner’s K9 Whiskey will be retired. Whiskey will be turning 10 in May. Chief stated Whiskey started with Officer Raisner in Barrett Township in October 2007. Officer Raisner and Whiskey did a lot of work with the Monroe County Drug Task Force, where Officer Raisner received the Officer of the Year Award in 2011.



Pete Volpe asked if Whiskey would be replaced. Chief Wagner stated we would keep our K9 compliment at 2 which meets our needs.

- **Schedule 2016 Meeting Dates:-**

After discussion it was decided to change the meeting date for November due to Election Day falling on the second Tuesday.

**Motion:**

Brandon Igdalsky made a motion to advertise the 2016 Meeting Schedule with the change of 11/8 to 11/16. The motion was seconded by Donald Moyer. The motion passed unanimously.

**PUBLIC PARTICIPATION:** N/A

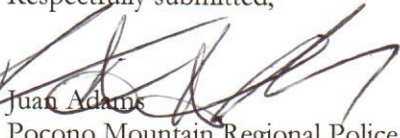
**ADJOURNMENT:**

**Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by David Pope. The motion passed unanimously.

The meeting adjourned approximately 7:45 p.m.

Respectfully submitted,



Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
09 FEBRUARY 2016**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
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**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:02 p.m. by Chairman David Moyer with the Pledge of Allegiance.

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to approve the Minutes of 12 January 2016 Regular Business Meeting / Reorganization Meeting as presented, seconded by Donald Moyer. The motion passed with Ralph Megliola abstaining.

**APPROVE BILLS:**

**Motion:**

Juan Adams made a motion to approve the Bill-pack of 9 February 2016 in the amount of \$160,229.94 seconded by Francis DePiano.

Peter Volpe questioned check # 14039 asking if we bought a vehicle. Chief Wagner stated it was for the unmarked vehicle discussed in the December meeting - referring to conversation of using the money we got from the bids for the outgoing patrol vehicles. Mr. Volpe then asked about check # 14059 for the snow removal stating he did not remember it snowing that much. Chief Wagner explained that it is for snow removal and salting sidewalks to prevent icing over and plowing the lots.



The motion passed unanimously.

### **FINANCIAL AUDIT RFP:**

Chief Wagner stated a meeting took place last week to review the bids for Financial Audit. The meeting was attended by Chief Wagner, Mr. David Moyer, Mr. DePiano and Mr. Courtright. A reference call was placed to Pocono Mountain School District, who is represented by BBD, LLP. The school district stated they were very happy with BBD. This committee was satisfied with the reference from PMSD. Chief Wagner stated, "The committee is recommending that we go with BBD." Chief Wagner introduced Mr. Carl Hogan from BBD who gave an introduction of the firm.

### **Motion:**

Francis DePiano made a motion to go with BBD for our Audit; the motion was seconded by Frederick Courtright and passed unanimously.

### **JANUARY POLICE REPORT:**

Total calls for the month of January were 996 total calls consisting of 912 Complaints and 84 Accidents. There were a total of 112 Criminal Arrests, 464 Traffic Arrests, 269 Traffic Warnings and 29 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

### **Motion:**

Francis DePiano made a motion to accept the January Police Report, seconded by David Pope. The motion passed unanimously.

### **VEHICLE REPORT:**

Chief Wagner reported Car 4 and Car 16 are both out of service. Both vehicles have over 170,000 miles. Chief Wagner stated we have budgeted for three new vehicles which possibly may replace both vehicles. Car 4 needed to be towed will not start which may possibly need a fuel pump. Chief reported that Car 8 was involved in an accident today which will have that vehicle out of service awaiting estimate and repair. Chief reported the officer was checked out and will be fine.

Chief Wagner went over the vehicle report, stating the high mileage vehicles are: car#1- 154,930 miles, car #14- 159,951 miles, and car#20- 151,658 miles.

### **Motion:**

David Pope made a motion to accept the January Vehicle Report, seconded by Ralph Megliola. The motion passed unanimously.

### **UPDATE:**

- **Member Municipality Concerns –**

Barrett- None.

Coolbaugh- David Pope stated they received a letter from a resident regarding a speeding vehicle. Mr. Pope also mentioned a loud party in Pocono Farms where a call was made to control center and the complainant

was advised by either control or the officer to call the landlord. Chief stated he would take a look at it. Chief Wagner stated, "Certainly there would be a noise ordinance in that situation."

Mt. Pocono Borough- None

Tunkhannock Township- None

Tobyhanna Township- None

David Moyer reminded members about getting the concerns to Kathy or the Chief during the week prior to the meeting so the Chief can address at the meeting.

- **Headquarters-Mold Remediation**

Chief Wagner reported that everything is done and invited commission members to attend the final walk through on Thursday at 9:00 a.m. John Stevens and the Chief will be going over some final change orders to make sure all is in order. D & M Construction submitted application for payment \$ of \$52,807.77 which is not part of the change order it is part of the original contract. The Chief asked for a motion to approve payment.

**Motion:**

Francis DePiano made a motion to approve payment to D & M Construction in the amount of \$52,807.77 the motion was seconded Donald Moyer. The motion passed unanimously.

Chief stated once the final walk through takes place a cleaning will have to be done. Chief stated, "We should be back in for May." Chairman Moyer mentioned the tile floor needing some cleaning or some replacement. Chief mentioned he would like to get someone in to buff the floor and see what it looks like afterwards, should any replacement be necessary. Chairman Moyer asked the Chief to come back with a figure for the tiles if necessary. Moyer also addressed painting the hallways. The Chief mentioned that he does have some wall treatment information to pass along to the commission later in the agenda.

- **Range Project**- Chief Wagner stated there was an Executive Session prior to this meeting. Chief reported that at this point, there were some problems with the property stating, "We are going to suspend the offer on the property at this point." There were some wetland issues and Chief Wagner believes a more suitable property is needed.

**Motion:**

Frederick Courtright made a motion to suspend the offer on the Range Project and continue to look at other properties. The motion was seconded by Francis DePiano. The motion passed unanimously.

- **Pension**—Chief Wagner stated there was nothing new to report. The quarterly meeting is February 16<sup>th</sup>.
- **2016 Hiring**-Chief Wagner reported that a conditional offer was made to the next candidate Sam Domenico; from the 2016 hiring list. Domenico recently graduated the Police Academy and does have the Act 120. Chief Wagner explained once the pre employment screening is complete he should be on the road in a month or two.
- **Community Events/Letters of Support-**

January 11-Officer Lutkowski K9 visit with students at Swiftwater Elementary



January 28-Sgt. Dave Posluszny gave an active shooter presentation at Kalahari Resort

January 28<sup>th</sup> and 29<sup>th</sup>- Officer Dan Smelas the SRO at Clear Run Campus; gave a presentation regarding seatbelt safety and safe behavior on school buses.

- **NEW BUSINESS:**

**Headquarters:**

1. Commission Table: Chief Wagner stated he contacted companies at the request of the Commission for bids for a 13 member commission table at Headquarters. He indicated that the table would need to be custom built. It would have to be built in four sections and on wheels so that it could be moved when there is training in that room.

Companies contacted:

Jasper Furniture- could not accommodate.

Paul Downs Cabinet Makers Inc-quoted \$17,487.00

Specialty Woods LLC – quoted \$27,741.00

**Motion:**

Peter Volpe made a motion to table a decision and look further into a commission table for Headquarters. The motion was seconded by Francis DePiano.

Ralph Megliola suggested asking local companies such as Effort Woodworkers, or Village Workshop in Barrett Township.

Lynn Kelly asked, “Why aren’t you, like a sofa, getting quotes for a sectional rather than one big one?”

Chief Wagner stated, “It would be sectional.” Francis DePiano stated, “It would be four pieces.”

The motion passed unanimously.

2. Wall Treatments: Chief Wagner stated at a prior commission meeting he was asked to look into re-doing the wall paper. Chief stated he did reach out for bids. Chief explained he is looking at Wainscoting on the bottom and wallpaper on top. Chief stated Rineheimer Construction was in to measure and he will be contacting two other companies. Chief stated, “Hopefully by next meeting we will have some numbers to look at.”

**New Policy:**

Chief Wagner referred to Policy # 8-6 Accreditation Number 2.9.1 Show-Ups, Photographic Line-Ups and Physical Line-Ups

Chief Wagner explained a policy was made designed to cover the 10 different standards that come within 2.9.1. The policy was discussed with Atty. Coleman and it does match the accreditation standard. Chief Wagner asked for a motion to approve policy # 8-6 Accreditation Number 2.9.1.

**Motion:**

Juan Adams made a motion to approve Policy # 8-6 Accreditation Number 2.9.1, the motion was seconded by Ralph Megliola.

David Pope asked, "Is this was something new we need for the accreditation?" Chief Wagner explained that once a new standard is introduced it is mandated. The Chief explained that the Accreditation Commission meets every year and goes over litigation issues. "If something is viewed a as problem it is addressed with a policy." Chief explained, "This ensures that everyone is doing it the same way."

Atty. Coleman stated, "Next to an arrest of someone, it's the line up and the show up is the second target of any criminal defense attorney." Atty. Coleman continued, "I applaud the Chief, this policy is excellent."

The motion passed unanimously.

**Formation of the 2016 Bargaining Committee:**

Chief Wagner asked the commission to form a committee at their discretion. Chairman Moyer suggested having a member from each municipality.

Committee will be Ralph Megliola-Barrett Township, Francis DePiano-Tunkhannock Township, Frederick Courtright –Mount Pocono, Peter Volpe- Coolbaugh, Donald Moyer- Tobyhanna and Chairman David Moyer.

Chief Wagner suggested making a motion to re-appoint our labor council stating Campbell, Durrant and Beatty has done an excellent job for the department.

**Motion:**

Francis DePiano made a motion to re-appoint Campbell, Durrant and Beatty as our labor council. The motion was seconded by David Pope. The motion passed unanimously.

**4<sup>th</sup> Quarter Treasurer Report:**

Chief Wagner reviewed the figures of the 4<sup>th</sup> Quarter Treasurer Report:

General Fund-\$1,954,591.39, Prescription Fund-\$24,560.74, Capital Projects-\$14,010.20, Asset Forfeiture-\$329,470.58, Capital Reserve-\$255,700.06, Police Pension Fund-\$17,834,403.96, Dare Fund-\$0.00, Non-Uniform Pension Fund-\$123,773.02

**Motion:**

Francis DePiano made a motion to approve the 4<sup>th</sup> Quarter Treasurer Report as presented. The motion was seconded by Frederick Courtright, and passed unanimously.

**PUBLIC PARTICIPATION:**

Lynn Kelly had questions for clarification. She referenced the minutes from last meeting stating Loree Guthrie was absent as Barrett's representative. Kelly asked why Ralph Megliola was representing Barrett tonight. Mr. Megliola explained that Ms. Guthrie was appointed at their reorganizational meeting and at the last Barrett meeting Ms. Guthrie stated she would have a problem attending the commission meetings. Barrett Township then re-appointed Mr. Megliola as representative for Barrett.



Ms. Kelly also had questions about the Commissions handling of hiring, firing and resignations. Attorney Coleman indicated he would look into it and get back to her.

Kelly also asked what the fee is charged to PMSD when they hire an officer for a special event. Chief stated he would look into it.

Dr. Bernard Fialkoff, Dental Surgeon from NYC and Constable Rodriguez gave a presentation on The Truth About Drugs which included a DVD, brochures and pamphlets. Chief Wagner stated he appreciated the presentation and would sit down with the SRO's to see what their curriculum included.

**ADJOURNMENT:**

**Motion:**

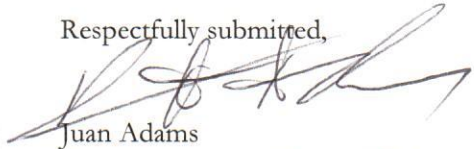
Francis DePiano made a motion to adjourn the meeting, seconded by Anne Lamberton. The motion passed unanimously.

The meeting adjourned approximately 8:15 p.m.

**EXECUTIVE SESSION:**

There was an Executive Session to the Range Project. The Executive Session began approximately 6:00 p.m. and ended approximately 6:50 p.m.

Respectfully submitted,

  
Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
08 MARCH 2016**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER

**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:00 p.m. by Chairman David Moyer with the Pledge of Allegiance.

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to approve the Minutes of 9 February 2016 Regular Business Meeting as presented, seconded by Brandon Igdalsky. The motion passed unanimously.

**APPROVE BILLS:**

**Motion:**

Francis DePiano made a motion to approve the Bill-pack of 8 March 2016 in the amount of \$179,501.08 seconded by Frederick Courtright. The motion passed unanimously.

Lynn Kelly asked Chairman Moyer, "Questions from the public?" Chairman Moyer stated, "We're going to take questions at the end of the meeting from the public."

**FEBRUARY POLICE REPORT:**

Total calls for the month of February were 967 total calls consisting of 865 Complaints and 102 Accidents. There were a total of 89 Criminal Arrests, 379 Traffic Arrests, 212 Traffic Warnings and 71 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

Frederick Courtright questioned the Chief on the monthly breakdown of UCR Crimes asking why the numbers don't match when you break them down in the 5 municipalities. Kathy Matisak stated she believed it depends on how the call comes in and how it was cleared. Chief stated that he believed this was brought up once before and after looking



into it then, he agreed that Kathy Matisak was correct. Giving an example the Chief stated, "A call may come in as a burglary and it after investigation it actually was a theft."

**Motion:**

Frederick Courtright made a motion to accept the February Police Report, seconded by Brandon Igdalsky.

Juan Adams asked, "as far as the rapes are there any patterns... clusters?" Chief Wagner stated, "Generally we don't see that in rape. What we experience with our rapes in this jurisdiction; which is probably accurate in most; is that rape is generally an acquaintance crime. Patterns would be a serial rapist, and no we are not seeing anything like that."

David Pope asked if the weapons charge reported was a concealed weapon. Chief Wagner stated he was unsure and would have to look it up.

Juan Adams stated, "Lastly Chief, I would like to see you equalize the over-under." Chief stated, "We try, we do try it's not always easy to balance it."

The motion passed unanimously.

**VEHICLE REPORT:**

Chief Wagner reported there are four cars down #4 with 172,000 miles (fuel pump), car # 5 with 108,000 miles (cylinder problem), car #14 with 160,000 (battery problem) and car #16 which will be left out of service with a front end and engine problem with 178,000 miles. Chief additionally reported some other higher mileage vehicles, Car #1 at 157,000 miles, car# 4 at 172,000 miles and car #20 at 152,000 miles. The new cars have been ordered-two Dodge Chargers and one Ford Explorer.

Open discussion took place on the use and rotation of vehicles.

Chief Wagner suggested for the next budget, looking at a full time mechanic. Chief Wagner explained that Tom currently works 10 per week. His original duties were oil changes, tire rotations and things of that nature. He has since been involved with major repairs that could take up to 8 hrs for one vehicle. Chief suggested making the mechanic position a full time position. A full time mechanic position can also entail maintenance of the building including snow removal.

Open discussion took place on what outsourced maintenance is costing the department vs. the benefit of having a full time person on board.

**Motion:**

David Pope made a motion to accept the February Vehicle Report, seconded by Juan Adams. The motion passed unanimously.

**UPDATE:**

- **Member Municipality Concerns –**

Barrett- None.

Coolbaugh- David Pope referred to an email regarding the train lights in Pocono Summit. Brandon Igdalsky stated the signal is an issue the railroad needs to address.

David Pope stated he had a letter from Coolbaugh Township that was self explanatory; stating "I will not read the whole thing unless you want me to." Pope stated, "There was a question of the officer's rate, but it was answered."

Mt. Pocono Borough- thanked the Chief for prompt answers to some questions from his constituents. David Pope seconded Fred Courtright's comments regarding the Chief.

Chairman Moyer asked the Chief if he had a copy of the letter (from Coolbaugh), and if he wanted to address it. Chief Wagner addressed issue on the website stating that it is not a top priority but he would look into updating the website.

Chief stated he would leave the question regarding the Sunshine Act up to Atty. Coleman.

Atty. Coleman stated Supervisor Kelly asked him a question specifically at the February meeting. Atty. Coleman expressed that he wrote Ms. Kelly a letter which he shared with the commissioners responding to her question. Atty. Coleman made the following statement. "The Sunshine Act- the Right to Know Act is all about transparency. We are all for that. The issue though is; it's not as simple that every single termination, demotion and suspension has to come in great detail to this body for public consumption. There is a privacy interest which comes in regard to the employee. Whenever there is a separation of employment the specter of litigation is always flying above it. I believe my letter from the February meeting addresses that; the transparency which is hallmark of good government vs. the privacy interest that we have in certain issues relative to an employee. Coleman continued his statement saying, "I've been solicitor here for a number of years, and I am unaware of any termination that has not been brought by your Chief of Police to this body for consideration. I am unaware of any termination that has been swept under the rug. It's always been public."

Mr. DePiano stated from a Township point of view he agreed with Atty. Coleman.

Tunkhannock Township- None

Tobyhanna Township- None

- **Headquarters-**

Mold Remediation- Chief Wagner stated there was a final change order from D & M Construction in the amount of \$16,140.36. Chief stated that he was uncomfortable with the change order as to whether the billing was accurate. Therefore he has asked Strunk Albert to review the change order and filter and screen out how accurate the billing documents are. Chief Wagner stated after Strunk Albert has reviewed the documents he will bring it back to the commission. Chief continued to state the final walk through was done on February 11, 2016 to his satisfaction, with the exception of the contractor coming back to clean up the spackle dust (which has been done).

The final mold test report that was completed through Alicon was handed to the commission for their review. The Chief reported that there was not any elevated mold that was a concern. Chief stated we can be back in at Headquarters for the April meeting.

Commission Table - Chief Wagner suggested tabling the commission table while Donald Moyer and Ralph Megliola are working on price quotes from local cabinet makers.

Wall Treatments - Chief Wagner stated he received three quotes for wainscoating and wallpaper with a chair rail and baseboard.

Richard Henry Construction \$17,815.00  
Rinehimer Construction \$19,468.00  
R & M Frantz \$19,700.00

Chief asked for a motion to move forward with a bid for the wall treatments.

**Motion:**



Francis DePiano made a motion to approve Richard Henry Construction for wall treatments in the amount \$17,815.00 the motion was seconded Anne Lamberton.

Frederick Courtright asked for clarification if the wall treatments, if they were going in the offices or just the hallway. The Chief stated that it was just the hallway and the front vestibule area. David Pope asked if that was put in the budget. The Chief stated there was room in the capital projects funds.

The motion passed unanimously.

Chief Wagner talked about getting a quote for repainting the basement; referring to the rooms that weren't done during mold remediation. He stated he would ask Richard Henry Construction to give a quote on painting the hallway, stairwell and restrooms. Chairman Moyer also mentioned looking at the tiles in the rest rooms.

- **Pension** – Alex Goldsmith from PFM Group went over the 2015 fourth quarter report, stating “There was a 1% net gain despite market uncertainty.” Mr. Goldsmith gave a proposal from Equus Capital Partners for an investment strategy involving real estate. Mr. Goldsmith recommended a 4% allocation based on the 17 million dollar balance equating to approximately \$680,000.00.

Open discussion.

**Motion:**

Francis DePiano made a motion to approve this agreement subject to approval from the Investment Committee. Brandon Igdalsky seconded the motion. The motion passed unanimously.

- **2015 Audit** – Chief Wagner stated we have moved forward with BBD contract for the independent audit services.

Chief Wagner stated a motion was needed for Conrad Siegel to complete a GASB45 for the valuation of post retirement medical benefits required by our audit. The cost to complete the GASB45 is \$3,000.00. Chief Wagner stated this amount would need to be moved from a line item in the budget since it was not previously budgeted.

**Motion:**

Fredrick Courtright made a motion allocate the \$3,000 for Conrad Siegel to complete the GASB45. The motion was seconded by David Pope and approved unanimously.

- **Collective Bargaining** – Chief Wagner stated he is waiting on a letter from the Officer's Association to initiate negotiations. Once the letter is received it will be forwarded to the board.
- **Range Project** – Chief Wagner stated he had a productive meeting with Nature Conservancy to express our vision for a range. Chief stated, “They understand the need for police firearms training and they will give us a heads up if they find a property for our needs.”
- **2016 Hiring** – Chief Wagner stated last month it was reported that a conditional offer was given to candidate # 5 Sam Domenico the offer has since been rescinded based on some concerns. Chief asked for a motion to offer a conditional offer to the next candidate on the list.

**Motion:**

Brandon Igdalsky made a motion to offer a conditional offer to the next candidate on the hiring list. The motion was seconded by Juan Adams and passed unanimously.

Chief Wagner advised the commission members of the resignation of Holly Hutchinson due to personal issues. The Chief stated there was some discussion on tendering a letter to her regarding certain clauses in the conditional offer however, he asked for a motion for the resignation.

**Motion:**

Francis DePiano made a motion to accept the resignation of Holly Hutchinson. The motion was seconded by Brandon Igdalsky and passed unanimously.

Chief Wagner explained the resignation of Hutchinson creates an opening. Chief Wagner explained that the # 4 candidate Jack Apgar is currently in the military full-time, stationed in Washington D.C. Chief Wagner suggested offering the position to Mr. Apgar considering he may be able to get an early out from his current position in the military. Chief also mentioned the current hiring list is due to expire June 16<sup>th</sup>.

**Motion:**

Frederick Courtright made a motion to offer the conditional offer to Jack Apgar pending his ability to accept the position before the certification of the next list. David Pope seconded the motion. The motion was passed unanimously.

Chief requested a motion to begin process for the 2016 Hiring List.

**Motion:**

Brandon Igdalsky made a motion to begin process for the 2016 Hiring List. The motion was seconded by David Pope and passed unanimously.

- **Community Events/Letters of Support-**

Tobyhanna Township Supervisors sent a letter of thanks regarding PMRPD's assistance during the recent fire at Blakeslee Inn.

Chief reported some K9 interaction with the students of Swiftwater Elementary Center

- **NEW BUSINESS:**

IT Service Agreement- Chief Wagner presented 3 year Contract from ISS Solution. The first year at \$24,538.00, second year at \$25,057.00 and third year at \$25,697.00 this service is to provide server updates, support calls routine maintenance, internet security, software and hardware security.

**Motion:**

Francis DePiano made a motion to accept the contract from ISS Solution for our IT service. The motion was seconded by David Pope.

Frederick Courtright asked if there a problem with signing a three year contract starting in March; stating, "Usually it's from the beginning of the year. So as not to go past the terms that are set by members of the body." Atty. Coleman explained it is a service contract and would not be a problem.

The motion passed unanimously.

Chief Wagner announced that he has been named Chairman of the Law Enforcement Committee for the Northeast Pennsylvania Counter Terrorism Task Force which covers eight counties from Allentown to Scranton.



## **PUBLIC PARTICIPATION:**

Lynn Kelly stated taking public input at the end of the meeting rather than going through the agenda defeats the public participating input before you vote.

Kelly stated, "Chief Wagner responded to a question in a previous month-asking what was the cost charged to the Pocono Mountain School District for an officer... and that hourly rate is \$87.39"

Question # 1. Page 2 of Minutes- Ms Kelly asked if meeting under Financial Audit was a meeting of the Executive Board? Mr. DePiano stated it wasn't an Executive session it was a financial meeting.

Question # 2. Page 2 of Minutes- Vehicle Report Section- Kelly asked if the three new budgeted vehicles were the two Dodges and one Ford mentioned ordered in tonight's meeting. Chief Wagner stated, "Yes"

Question #3. Page 5 of Minutes- Formation of 2016 Bargaining Committee- Kelly asked. "Why are there two representatives from Tobyhanna Township?" Francis DePiano stated, "The Chairman oversees all committees not part of the actual bargaining unit, he's just there to review... as has been in the past." Kelly asked, "Does he get a vote?" DePiano stated, "No."

Question #4. Bill pack check # 11412-City of Allentown-Act 120 training Benner. Kelly asked, "Who's that?" Chief stated, "He's our new hire." Kelly asked, "And when was he hired, please?" Chief stated, "December?" Kelly stated, "and he is Officer....and his name?" Chief stated, "Michael." Kelly stated, "Officer Michael Benner" Chief interjected, "He's not an officer yet. He's in training." Kelly stated, "Officer in Training-Michael Benner." Kelly continued to ask, "When does he finish the academy?" Chief responded, "He should be out in June."

Question#5. Page 5 of 7 of Police Report- Kelly asked, "Why have patrol hours increased by well over 2.5 times for Coolbaugh for the months of January and February?" Chief stated he would have to look that up.

Question#6. (reading from the letter to the commission) Kelly stated there are no commission minutes or statistics for 2015 on PMRPD website.

Kelly Last Question. (reading from the letter to the commission) Kelly stated there was no motion to terminate Officer Andersen. Kelly stated her concern that the commission does not consistently vote in a public meeting on resignations and hiring.

Atty. Coleman addressed Ms. Kelly's statement stating, "The hiring and firing of police officers has by history of this organization been delegated by your Chief of Police, that's the way it is. In the history of the organization no hiring or firing has ever taken place without the advice and consent of this body. That's consistent every time. Whether there has to be motions, or not motions, it's my opinion that it doesn't have to be a motion. The law enforcement expertise, (with all due respect to the members of the commission), comes from the gentlemen that they hired as Chief. And for him to make a recommendation on termination or him to terminate an employee, you want a professional making that decision. He continued, "You don't want elected officials making that decision." It has always been my finding with this body that every employment decision has been made by this commission. Whether it has been approved or not or whether there have been formal motions or not, is not important to me. Every employment decision that the Chief of Police has made has been brought to this body and made public. And Ma'am, you'll agree you have been privy to every single decision that's ever been made relative to employment decisions. That's the way it is and that is the beauty of the makeup of this body." Frederick Courtright stated in his opinion making a motion or not making a motion regarding a resignation is not a violation of the sunshine act.

Byron Sanford asked how does the public benefit on having the public participation at the end of the meeting for comment. Francis DePiano stated that would be reviewed.

## **ADJOURNMENT:**

### **Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by Frederick Courtright. The motion passed unanimously.

The meeting adjourned approximately 8:52 p.m.

Reopen meeting 8:53 p.m.

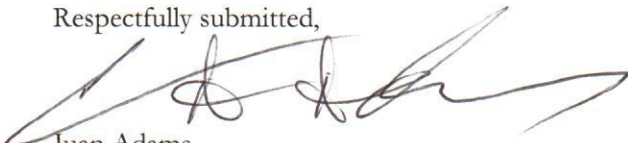
The meeting was reopened by Chairman Moyer to make note of an Executive Session on Personnel held prior to tonight's Regular Meeting.

Re adjourn 8:55

**Motion:**

Francis DePiano made a motion to re-adjourn the meeting, seconded by Brandon Igdalsky. The motion passed unanimously.

Respectfully submitted,



Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**EXECUTIVE SESSION:**

There was an Executive Session on Personnel issues. The Executive Session began approximately 6:00 p.m. and ended approximately 6:45 p.m.



**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
12 APRIL 2016**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
HARRY COLEMAN		-SOLICITOR

**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman David Moyer with the Pledge of Allegiance.

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to approve the Minutes of 8 March 2016 Regular Business Meeting as presented, seconded by Donald Moyer. The motion passed unanimously.

**APPROVE BILLS:**

**Motion:**

Juan Adams made a motion to approve the Bill-pack of 12 April 2016 in the amount of \$281,199.25 seconded by Frederick Courtright. The motion passed unanimously.

**MARCH POLICE REPORT:**

Total calls for the month of March were 1040 total calls consisting of 963 Complaints and 77 Accidents. There were a total of 107 Criminal Arrests, 469 Traffic Arrests, 236 Traffic Warnings and 44 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

Chairman Moyer asked what was driving the hours in Coolbaugh in February and March. Chief stated it was the service calls, more UCR reports calling for more investigative time. Mr. Pope asked if the hours were correct. The Chief stated officers were reporting administrative time for things that weren't administrative therefore patrol time and assigned time has been adjusted.

**Motion:**

Francis DePiano made a motion to accept the March Police Report, seconded by Juan Adams. The motion passed unanimously.

**VEHICLE REPORT:**

Chief Wagner reported that car #4 (172,000 miles) as the fuel pump was being repaired the timing chain broke, stating that it will be taken out of service. Car #8 (50,000 miles) was involved in an accident; the officer is fine and the vehicle is out getting body work. Car #16 (178,000 miles) is out of service with engine problems. Chief explained with these three vehicles down it is forcing higher mileage on other vehicles for the month.

Chief also reported that car#5 (109,000 miles) had the engine rebuilt and front end repair costing approximately \$4,000.00. Chairman Moyer asked who rebuilt the engine and what the cause for engine failure. Chief Wagner stated Rainbow Automotive did the repair and he would check into the cause.

Chief reported he is hoping to hear on LSA Grant by next month.

**Motion:**

Frederick Courtright made a motion to accept the March Vehicle Report; the motion was seconded by David Pope.

Dave Pope stated, "Maybe we could ask Tom if he could get a short block." Chief reminded the commission of Tom's shortage of hours stating that even the oil changes have been recently farmed out. He continued to state, "We need to think about whether we farm out the big stuff and keep Tom on oil changes, or how we are going to handle that." Chairman Moyer asked about the investigating the salary of the full time mechanic. Chief stated we started to pull some records but it is difficult to figure the hourly rates. Chief stated he has to look into it further.

The motion passed unanimously.

**UPDATE:**

• **Member Municipality Concerns –**

Tobyhanna Township- None

Tunkhannock Township- None

Mt. Pocono Borough- None

Coolbaugh-Juan Adams asked Lynn Kelly if she wanted to address any concerns that Coolbaugh may have? She stated not at the moment.

Barrett- None.

• **Headquarters-**

Mold Remediation- Chief Wagner reported Mold Remediation is complete. Final application for payment has been submitted in the amount of \$11,416.61 closing out the project.

**Motion:**

Juan Adams made a motion to authorize final payment for mold remediation in the amount of \$11,416.61 the motion was seconded by David Pope and passed unanimously.



Commission Table – Ralph Megliola stated he viewed a bid from Village Workshop asking Chief Wagner if he received their quote. Chief stated he did not receive it. Mr. Megliola stated he would get the quote over to the Chief. Chief spoke of another reference he received attending the Pocono Home Show at Kalahari. Chief is hoping by next month to have two additional bids for the Commission table project.

Wall Treatments – Chief reported wall treatments are complete. Chief stated he did authorize an additional \$700.00 for the spot of the entrance from the building into the garage area.

### **Motion:**

Juan Adams made a motion to authorize the \$700.00 for the additional wall treatment not configured in the original price. Francis DePiano seconded the motion. The motion was passed unanimously.

- **Pension**- Chief Wagner reported the Equus Capital Partners for an investment strategy that was discussed at the March meeting is now active.
- **Collective Bargaining**- Chief reported that the Officers Association has met but; but as of yet he has not received a letter. Once the letter is received the Chief will forward on to the commission to begin the negotiation process.
- **2016 Hiring**- Chief reported the # 6 candidate, (Joseph Benson), has been given a Conditional Offer of Employment. Benson has accepted the offer. He is Act 120 certified and is currently a part time police officer. Benson is currently in the background investigation phase of our process.

Chief Wagner reported that the current list is set to expire June 16<sup>th</sup>. Chief stated we will be advertizing next week looking to test tentatively June 11 at Pocono Mountain West High School.

Peter Volpe asked if there was going to be another opening. Chief Wagner stated, “currently there are two openings- one that we are hoping that our # 5 candidate Jack Apgar, should he be able to get out of the military, if he is unsuccessful that position will be open along a position created with the retirement of Lt. Lavery.”

- **Community Events/Letters of Support**-

March 18<sup>th</sup> - K9 Demo at Pocono Mountain Intermediate School

March 19<sup>th</sup> - Corp. Nero conducted a K9 Demo and tour of Headquarters with Cub Scout Pack 84

March 31<sup>st</sup>- Officer Burk and Sgt Kris Vogt gave a tour of Headquarters to Girl Scout Daisy Troop 749 and spoke about women in law enforcement.

### **NEW BUSINESS:**

- **PMRPD Foundation**- Annual Report will be addressed next month.
- **Operations Lieutenant Position**- Chief Wagner stated he received a letter from Lt. Lavery stating his desire to retire effective June 29, 2016. (Chief Wagner read Lt. Lavery’s letter).

Chief Wagner stated that Lt. Lavery asked for consideration with help on buying his military leave time. The buyback is approximately \$20,300.00. Lt. Lavery is requesting for the Police Commission to consider assisting him with half of the military buyback. Chief Wagner stated, “This will open up a position for Lieutenant and position for upward mobility. Once we have the upward mobility we could look at something like an interim position for the Operation Lieutenant. We would not replace the Lieutenant position until

that interim position is completed. This would save more in salary that would help assist in the military buyback. Lt. Laverty's request is for half of the military buyback which would total \$10, 152.00."

**Motion:**

Juan Adams made the motion to approve the \$10,152.00 buy back for Lt. Laverty. Frederick Courtright seconded the motion.

Ralph Megliola asked, "Is this normal to assist in the military buyback or are we setting a new policy for people going forward?" Chief Wagner stated, "It is really on a case by case basis. To my knowledge, I don't know if it has been done before. This is the first request that I am aware of." Mr. Megliola stated a concern asking, "Would we be expected to do the same for the next person coming up. Are we setting a new precedent?" Frederick Courtright stated, "It should be stated that we are not setting a precedent today, leave it at that, and continue as a case by case basis."

Chairman Moyer asked how much this would be saving the department for the rest of the year. Chief Wagner explained that a Sergeant salary is roughly \$72,000 per year; an interim spot over 6 months would save approximately \$35,000.00 taking the \$10,000.00 into consideration we would be saving approximately \$25,000.00. Frederick Courtright stated that it makes financial sense, he continued to state Lt. Laverty has been an asset to this department and would be missed and hoped that the commission would join him in this motion.

Peter Volpe asked if the department could be sued if not complying with the next request. Chief stated he believed that would be more of a grievance type issue.

Lynn Kelly asked how many years Lt. Laverty has with the police department. Chief Wagner stated he will be coming up on the 22<sup>nd</sup> year. He will be buying back 3 years.

The motion passed unanimously.

- **Pocono Township Resolution-** Chief Wagner stated he has had some discussion with Chief Werkheiser of Pocono Township about the special duty detail with the Crossings Outlets. Chief Werkheiser asked if we would assist with manning these traffic posts. Chief Wagner explained to move forward an official request from Pocono Township was needed stating our officers have police jurisdiction in Pocono Township during these details. Resolution #2016-22 was drawn up by Pocono Township granting a Memorandum of Understanding that we would assist them with these traffic details and while assisting them we would have full police jurisdiction in Pocono Township.

After reading the Resolution Chief Wagner explained he would like the wording on (3<sup>rd</sup> from last page, subsection # 1) currently reading: 'Pocono Regional Police **"shall"** furnish police detail coverage, when requested by Pocono Township Police Chief for special events at the Crossing Mall.' Wording should be changed to: 'Pocono Regional Police **"may"** furnish police detail coverage, when requested by Pocono Township Police Chief for special events at the Crossing Mall.'

This detail would be paid directly by the Crossings as any other special detail coverage.

**Motion:**

Ralph Megliola made a motion to approve this resolution contingent upon changing the wording and reviewed by Harry Coleman to indicate that we have the choice of providing coverage or not. Juan Adams seconded the motion.

Lynn Kelly asked about the rate charged. Chief Wagner stated he would have to check the rate due to it being an outside municipality. Kelly stated \$87.39 was quoted regarding the school. Chief stated that was correct but their rate would be different.



The motion was passed unanimously.

- Chief Wagner asked to refer back to the Operations Lieutenant position. Chief Wagner asked for a motion to look into filling the position regarding the Operations Lieutenant Position so it may be posted.

**Motion:**

Juan Adams made a motion to approve filling the position of Operation Lieutenant when it becomes vacant. Donald Moyer seconded the motion. The motion passed unanimously.

**PUBLIC PARTICIPATION:**

Brian Stanford-Coolbaugh Township-thanked the commission for their reconsideration of public comment.

**ADJOURNMENT:**

**Motion:**

Frederick Courtright made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously. The meeting adjourned approximately 7:38 p.m.

Reopen 7:39

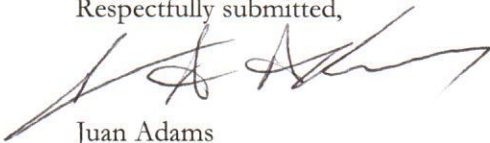
Chairman Moyer stated there was an Executive Session regarding Personnel issues from 6:10-6:40 p.m. prior to this meeting.

**ADJOURNMENT:**

**Motion:**

Ralph Megliola made a motion to adjourn the meeting, seconded by Francis DePiano. The motion passed unanimously. The meeting adjourned approximately 7:40 p.m.

Respectfully submitted,



Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**EXECUTIVE SESSION:**

There was an Executive Session on Personnel issues. The Executive Session began approximately 6:10 p.m. and ended approximately 6:40 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
10 MAY 2016**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
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**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:07 p.m. by Chairman David Moyer with the Pledge of Allegiance.

**APPROVE MINUTES:**

**Motion:**

Brandon Igdalsky made a motion to approve the Minutes of 12 April 2016 Regular Business Meeting as presented, seconded by Anne Lamberton. The motion passed unanimously.

**APPROVE BILLS:**

**Motion:**

Brandon Igdalsky made a motion to approve the Bill-pack of 10 May 2016 in the amount of \$187,312.21 seconded by Ralph Megliola. The motion passed unanimously.

**APRIL POLICE REPORT:**

Total calls for the month of April were 987 total calls consisting of 909 Complaints and 78 Accidents. There were a total of 79 Criminal Arrests, 290 Traffic Arrests, 141 Traffic Warnings and 34 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.



**Motion:**

Francis DePiano made a motion to accept the April Police Report, seconded by David Pope.

Frederick Courtright asked if the extent of opiate users could be on the crime stats. Chief Wagner stated that is difficult to extract that information a lot of the crimes are obviously drug related. Possession sometimes is a subsequent charge in a complaint when dealing with burglary.

With no additional comments or questions the motion passed unanimously.

**VEHICLE REPORT:**

Car 15 is out of service (deer strike). Car 4 and car 16 are perminately out of service (high mileage). The three new vehicles are in; we are waiting on delivery from the dealership. Once up-fitted they will replace cars 4, 16 and 20. High mileage vehicles are car 1 at 162,000 miles, car 12 at 141,000 miles car 14 at 160,000 and car 27 at 129,000 miles.

Chief Wagner referred to a question from Chairman Moyer at last month's meeting as to why the engine in Car 5 needed to be rebuilt. Chief Wagner explained that Dodge is having a problem with these engines in certain model years with the cam shafts and valves. Chief mentioned in 2017 he would like to look into Fords which have been getting good reviews.

Chief Wagner reminded the commission that The LSA Grants could be announced in June.

Chief Wagner stated a resolution was needed to escrow the money for the vehicle leases.

**Motion:**

Juan Adams made a motion to accept the April Vehicle Report; the motion was seconded by David Pope.

Ralph Megliola asked what the plan was for the two cars that are out of service. Chief stated they would be put out for bid.

The motion passed unanimously.

**Motion:**

Francis DePiano made a motion to approve Resolution 2016-001 for the Vehicle Lease Escrow; the motion was seconded by Brandon Igdalsky and passed unanimously.

**UPDATE:**

• **Member Municipality Concerns –**

Tobyhanna Township- None

Tunkhannock Township- None

Mt. Pocono Borough- Frederick Courtright thanked Chief Wagner for attending the Borough Council Meeting and addressing some concerns about Wal-mart and the Sherman Theater.

Coolbaugh-Juan Adams thanked the Chief and the men and women of the police department for a job well done. David Pope referred to a 911 call made to Control Center stating there was no response. Lynn Kelly stated there were several calls to Control Center regarding a brush fire. Chief stated if he could get a date and time, he would look into it with Control Center.

Barrett- None.

- **Headquarters-**

Commission Table – Chief stated in his opinion they should look into a (blue) skirt for the current tables and not spend the money at this time.

**Motion:**

Francis DePiano made a motion to cancel the commission table Ralph Megliola seconded the motion. The motion was passed unanimously.

- **Pocono Township Resolution-**

MOU regarding PMRPD assisting in traffic details for busy weekends at the Crossings Outlets. Wording has been changed to read “that we may provide Pocono Township with police coverage.” Chief Wagner stated, “The language was changed and Chairman Moyer signed the document. We are waiting for them to sign it.”

Mr. Pope had emailed some questions to the Chief that Coolbaugh had regarding a policy. Chief stated there is no policy on directing traffic. The municipalities will receive a copy of the MOU once it is signed.

Coolbaugh also asked about the hourly rate and what that includes. Chief stated, “They will be charged \$92.11 which covers the officer’s overtime salary and everything else included in a PPU number.” He continued, “which covers pension, wear and tear on the vehicle, gas for the vehicle, electric for the building and all operating costs.”

Ralph Megliola asked if that is the same price that Pocono Township receives for the Crossings detail. Chief stated, “We have nothing to do with that.” He continued, “Our rate is our rate.”

- **Pension-**

Chief Wagner reported there is a quarterly pension meeting next month

- **Operations Lieutenant Position-**

Chief stated the position for Operations Lieutenant was put out to eligible candidates, with one response from Sgt. Kris Vogt.

Chief stated that even though there is one candidate an interview still needs to be conducted with the Chief and the Commission. Francis DePiano and Chairman David Moyer volunteered to be part of the interview process.

- **Collective Bargaining-**

Chief Wagner stated he received a letter on May 9<sup>th</sup> along with a wish list from the Officer’s Association regarding negotiations. Chief stated there should be a meeting of the negotiations committee and upon conclusion of that meeting the Chief will set up a meeting (or mediate) between the Commission and the Officer’s Association to commence the negotiations for the 2017 Bargaining Agreement.

Francis DePiano stated the Bargaining Committee will meet Wednesday May 18<sup>th</sup> at 8:00 a.m. and a meeting will then be set to meet with the union.

- **2016 Hiring-**

Chief Wagner reported we have advertised for the testing on June 11<sup>th</sup>. The top 60 applicants will then participate in the PT testing.



Chief stated Joseph Benson, who has been offered the conditional offer is still in the decision making process. Hopefully by next month we will have a decision. The next opened spot is being maintained for Jack Apgar if he is able to get out of the military by the time the current list expires.

- **Community Events/Letters of Support-**

Officer Burk and Officer Metzger participated in the Luzerne County Community College Job Fair.

Letter of Support - Bloomsburg Police Department for our assistance with their "Block Party" on April 16<sup>th</sup>.

Letter - Don and Geri Moyer thanking Det. Venneman for a quick response in finding suspects responsible for stealing their credit cards.

**NEW BUSINESS:**

- **PMRPD Annual Report** – The Chief highlighted areas of the report and copies were distributed to commission members to forward on the municipalities for their review. A copy will also be on the PMRPD website.
- **PMRPF Annual Report**- Francis DePiano addressed the commission on the status and contributions of the foundation. On behalf of the PMRPF Brandon Igdalsky along with the Mattioli Foundation were recognized for their contributions to the Foundation. David Moyer was also recognized for his donations and work on the foundation. Also receiving recognition was Winn Miller from Printing Craftsman, Dave Carbone from Lyons Club, and Don Pleau, General Manager from Kalahari Resorts.
- **Cedar Crest Annual Report**-Chief Wagner gave a brief synopsis of Cedar Crest Annual report which focuses on statistical data including time distribution and location distribution of calls. Cedar Crest provides us with Quarterly and annual reports. Chief noted since we partnered with Cedar Crest in 2006, 2015 reflected the lowest amount of burglaries. A copy of the report was distributed to each of the municipalities.
- **Susquehanna Escrow Resolution**- discussed under vehicle report

**1st Quarter Budget Review:**

Chief reported that the budget should be at 25%. Some of the numbers may reflect 100%- these are items that have been prepaid. Chief stated there was a lot of training in the first quarter reflecting 73%. He explained Weapons and Ammunition is at 78% due to ammo orders placed at the beginning of the year. Chief Wagner pointed out his concern of vehicle repairs currently at 86% due to the condition of the fleet. The Chief also referred to computer support at 52%, stating that the figure for next budget may have to be raised due to a computer system that is volatile and upgrades needing to be made.

**Motion:**

Francis DePiano made a motion to approve the 1<sup>st</sup> Quarter Budget Report, seconded by Frederick Courtright. The motion passed unanimously.

Ralph Megliola questioned the weapons budget figure showing 113%. Chief Wagner explained that there was an adjustment to that figure due to PMRPF paying for 6 Tasers that will be reimbursed to the department.

**1st Quarter Treasurer Report:**

General Fund	\$1,902,498.40	Asset Forfeiture Fund	\$324,539.21
Prescription Fund	\$22,560.03	Capital Reserve Fund	\$192,652.15
Capital Projects	\$13,019.35	Police Pension Fund	\$17,945,078.55
Non Uniform Pension Fund	\$126,215.58		

**Motion:**

Francis DePiano made a motion to approve the 1<sup>st</sup> Treasurer Report, seconded by Brandon Igdalsky. The motion passed unanimously.

**HEADQUARTERS:**

Chief Wagner stated he would like to get some bids for sealing the parking lot and bring that information back to the commission.

**PUBLIC PARTICIPATION:**

Bill Mullen-Pocono Pines discussed limited access to handicap parking and asked the Chief if there is any tracking of citations for handicap parking violators. Chief Wagner stated it would be listed under the ordinance arrests. The Chief explained that parking is not a UCR crime, it is a municipal ordinance. We would issue one of our internally generated parking citations. Which is a \$50.00 fine. If there is no response to that citation then a state citation is issued.

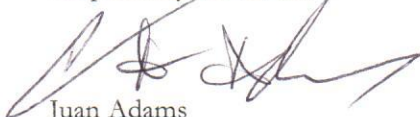
Chief Wagner stated that once school is out one of the SRO's will be designated to ordinance enforcement. To enforce the fire zones and handicap parking, dog complaints, and burning bans.

**ADJOURNMENT:**

**Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by Frederick Courtright. The motion passed unanimously. The meeting adjourned approximately 8:10 p.m.

Respectfully submitted,



Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**EXECUTIVE SESSION:**

There was an Executive Session on Personnel issues. The Executive Session began approximately 6:15 p.m. and ended approximately 7:00 p.m.



**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
14 JUNE 2016**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER

**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:05 p.m. by Chairman David Moyer with the Pledge of Allegiance followed by a moment of silence for Joe Wariner as well as the victims and families of Orlando shooting.

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to approve the Minutes of 10 May 2016 Regular Business Meeting as presented, seconded by Don Moyer. The motion passed with Claudette Williams abstaining.

**APPROVE BILLS:**

**Motion:**

Juan Adams made a motion to approve the Bill-pack of 14 June 2016 in the amount of \$283,930.93 seconded by Ralph Megliola. The motion passed unanimously.

**MAY POLICE REPORT:**

Total calls for the month of May were 1084 total calls consisting of 1000 Complaints and 84 Accidents. There were a total of 147 Criminal Arrests, 407 Traffic Arrests, 190 Traffic Warnings and 26 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

**Motion:**

Francis DePiano made a motion to accept the May Police Report, seconded by Ralph Megliola. The motion passed unanimously.

**VEHICLE REPORT:**

Chief Wagner reported some repairs were needed to 2 SWAT vehicles for a total amount \$785.00. Car #34 (originally a Barrett vehicle) we needed to replace the dashboard instrument cluster in the amount of \$1,165.00. Car # 36 mileage needed to be adjusted from last month's meeting it was reported incorrectly. High mileage vehicles: Car # 1 at 165,250 miles, Car 14 at 162,357 miles. The new vehicles are in and are now listed as Cars 4, 16 and 20. Chief Wagner stated, "We have not heard anything on the LSA Grant.

**Motion:**

Francis DePiano made a motion to accept the May Vehicle Report; the motion was seconded by David Pope. The motion passed unanimously.

**UPDATE:**

- **Member Municipality Concerns –**

Tobyhanna Township- None

Tunkhannock Township- None

Mt. Pocono Borough- Frederick Courtright thanked the Chief and police for the work today at the incident at the Cloud Crest Motel.

Coolbaugh- Juan Adams thanked the Chief for bringing the hours down in Coolbaugh. David Pope stated one of the board members had a question on the Pocono Township Resolution asking, "If I read the minutes everything was in there, right?" Chief stated, "Yes."

Barrett-None

- **Headquarters-**

Commission Table – Chief stated he is still waiting for some quotes to come back on the table skirts. They have ranged from \$300.00 to \$1,000.00. Once all quotes are received the Chief will bring them back to the commission.

Parking Lot Sealing – Chief Wagner stated he did get some quotes on repairs to the parking lot. Chief Wagner stated, "The lot is approximately 14 yrs old." He explained some contractors recommended doing a complete seal or just sealing the cracks and next year look into a complete paving of the parking lot. Chief stated he was interested in just going with the spray patching.

Ralph Megliola explained that the Barrett Fire Department has the same issue and the sealing did not help.

Chairman David Moyer suggested just sealing the worst cracks and in February put it out to bid. Chief stated he would reach out to the companies for quotes to just seal the cracks at this time.

- **Pension-**

Chief Wagner reported there is a quarterly pension meeting last month. The Chief stated, "Over all it was not a great year; however the quarter did well. We currently have \$17,945, 066.00



- **Operations Lieutenant Position-**

Chief stated on May 25, 2016 an interview was conducted with Sgt. Kris Vogt (the only applicant); He is currently doing most of the Lieutenant Position work now since Lt. Laverty has been on vacation until his retirement. Chief Wagner stated at this time, "I would recommend that we put Sgt. Kris Vogt into that interim spot, pending Lt. Laverty's final day. Once Lt. Laverty is officially off the payroll I would like to move him into the full responsibilities; that would come with the Lieutenant pay at that time. This move would be an interim Lieutenant position for 6 month and if the commission is happy with him; in December he would move right into the full time spot of Operations Lieutenant."

**Motion:**

Francis DePiano made a motion to promote Kris Vogt to Lieutenant after Lt. Laverty's last day; the motion was seconded by Don Moyer. The motion passed unanimously.

- **Collective Bargaining-** Chief reported the negotiations are currently on going. There was a meeting between the Police Commission and the Officers Association on June 1<sup>st</sup>. There is another meeting scheduled for June 15.
- **2016 Hiring-** Joseph Benson who received the Conditional Offer of Employment has turned down the position. He was offered a full time position where he was currently working as a part time officer. Chief reported that 64 applicants took the written test held this past Saturday at Pocono Mountain West High School. This now moves us into the 2016- 2017 hiring list. The physical test will then be conducted on July 9<sup>th</sup> to those who passed the written test.
- **Police Foundation-** Atty. Coleman addressed the commission on a \$5,000.00 donation of land that is being gifted to the foundation. That land is then going to be purchased from the foundation by another entity for \$5,000.00 leaving a net result of \$5,000.00 to the foundation.
- **Community Events/Letters of Support-**

May 7<sup>th</sup> – Corp. Nero-meet and greet with K9 Niko- Girl Scout Troop 51052 in Barrett Township

May 11<sup>th</sup> – Officer Lutkowski-meet and greet with K9 Chase at Wallenpaupack South – Cub Scouts

May 12<sup>th</sup>- Officer Smelas- Child safety seats- Det. Miller- spoke on drug awareness- Officer Lutkowski K-9 meet and greet at Northampton County Community College- Community Night

May 12<sup>th</sup>- Corp. Nero and Officer Burk attended the Morning Call Career Fair in Allentown

May 14<sup>th</sup>- Officer Lutkowski and SRO Officer Apgar- K9 meet and greet for 1<sup>st</sup> and 2<sup>nd</sup> graders at Swiftwater Elementary

May 14<sup>th</sup> – Officer Lutkowski - K9 Demo at Pocono Plateau

May 22<sup>th</sup>- Building Tour and K9 meet and greet with an emotionally disturbed child

May 29- Corp. Nero and Officer Apgar attended the Fly and Drive event at Mt Pocono Airport –displaying the new electronic bike.

Chief Wagner thanked the Foundation for the two electronic bikes they purchased.

Chief Wagner read a letter received by the Monroe County Board of Commissioners recognizing National Police week 2016.

Chief also referred to a letter received from Bob Wertz- Northeast Pennsylvania Terrorism Task Force- Run for the Red.

Chief Wagner read a letter from the Pennsylvania State Police – in reference to an audit that is required of 5% of Municipal Police Departments regarding protection information guidelines that was conducted on May 18<sup>th</sup> 2016 on policies and procedures implemented pursuant to section 9106 of the Pa Crimes Code. This refers to the storage and dissemination of protected information making sure that the department has plans, policies and procedures in place relative to the dissemination of protected information. The audit reflected no discrepancies identified.

**NEW BUSINESS:** N/A

Chairman Moyer reflected on the events of this past weekend (Orlando), mentioning the foresight of Chief Wagner and his role in the development of our SWAT Team and the equipment needed along with the Bearcat for the safety of our community.

Chief explained that there are three Bearcats deployed in nine counties that are covered by the Northeast Terrorism Task Force. The first in Scranton- Lackawanna County and second in Bethlehem – Lehigh County and the third being positioned at PMRPD for geographic reasons rather than population. Chief Wagner referred to the Trooper Dickson homicide stating we were the first piece of armor on scene. The Chief thanked the commission for their support in bringing that piece of equipment to PMRPD.

Open political discussion on armor and veterans issues.

**PUBLIC PARTICIPATION:**

Vincent Massaro- PCP- asked if there were any arrest in PCP for Burglary. Chief stated he would have to check.

Brian Sanford- Coolbaugh Township-asked if the overtime at the crossings will cause conflict for overtime in our designated municipalities. Chief stated priority is always in district.

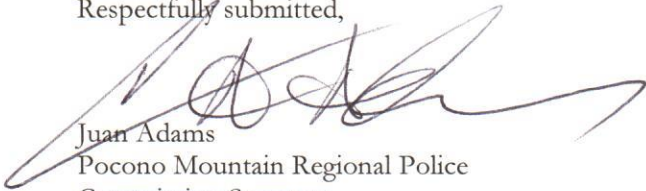
Thomas Jones-Monroe County Image Awards- Mr. Jones made the suggestion to go online to make nominations of 1<sup>st</sup> responders for outstanding community service in Monroe County which will take place on September 11<sup>th</sup>.

**ADJOURNMENT:**

**Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by Frederick Courtright. The motion passed unanimously. The meeting adjourned approximately 7:55 p.m.

Respectfully submitted,

  
Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary



**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
12 JULY 2016**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER

**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:10 p.m. by Chairman David Moyer with the Pledge of Allegiance followed by a moment of silence for fallen officers.

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to approve the Minutes of 14 June 2016 Regular Business Meeting as presented, seconded by Anne Lamberton. The motion passed unanimously.

**APPROVE BILLS:**

**Motion:**

Francis DePiano made a motion to approve the Bill-pack of 12 July 2016 in the amount of \$211,486.19 seconded by Juan Adams. The motion passed unanimously.

**SWEARING IN CEREMONY:**

Officer Michael Benner was sworn in by Judge Fluegel.

Short Recess

**PROMOTION ORDER:**

Chief Wagner conducted order # 001-2016 promotion of Sgt. Kris Vogt to position of Lieutenant dated July 12<sup>th</sup> 2016.

Short Recess

## **JUNE POLICE REPORT:**

Total calls for the month of June were 1188 total calls consisting of 1109 Complaints and 79 Accidents. There were a total of 151 Criminal Arrests, 297 Traffic Arrests, 114 Traffic Warnings and 31 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

Chief addressed Mr. Massaro's question last month regarding burglaries in Pocono Country Place stating over the last 30 days there have been 7 arrests.

### **Motion:**

Juan Adams made a motion to accept the July Police Report, seconded by Francis DePiano.

Vince April from Mt. Pocono asked if the department was down officers. Chief Wagner stated, "the high watermark in 2008-2009 was 44 we are currently at 41 with the addition of Barrett." Mr. April asked if Mt. Pocono runs out of hours are the officers not allowed into the Boro. Chief Wagner explained he can only influence where the patrol cars are the investigative hours cannot be influenced. Chief Wagner continued to explain, when a municipality is over hours we do try to pull back the patrol time.

Mr. April voiced his opinion on the speed on Route 611 in the Boro of Mt Pocono referring his comments to Mt. Pocono's Mayor Frederick Courtright. Mr. Courtright stated that PENN DOT controls much of what can be done by the Boro. He did refer to some line painting that can be done after the asphalt is completed and more signage. Chief Wagner stated, "we will get cars down there and try to address the speeding during special details." When asked by Mr. April what else the merchants can do- Chief Wagner suggested for local merchants to continue to work with Mt. Pocono's representatives and help to resolve the issues with PENN DOT.

Mr. Davis asked if a disabled vehicle could be placed there. Chief Wagner stated that tactic is usually "Quickly Sniffed out." Adding, he does not like having a vehicle placed unsupervised. Chief Wagner clarified that when a municipality is over on hours, there is still an officer assigned to that particular zone while patrolling other areas. Mr. Davis discussed his view on the speeding in Mt. Pocono and signage. Chief Wagner responded that he is looking into purchasing a department speed trailer.

The motion passed unanimously.

## **VEHICLE REPORT:**

Chief Wagner reported we received approval of the LSA Grant for three vehicles. Chief stated we will be ordering two 2016 Dodge Chargers and one Ford Explorer SUV.

Chief Wagner went over the high mileage vehicles which include Car 1, 12 and 14. The Chief also went over the repairs for the month.

Chief mentioned he is looking into the Fords keeping an eye on the Michigan State Police reports, stating there have been better stats with the Fords. A suggestion to look into the Toyota was stated. Chairman Moyer asked how many vehicles were budgeted this year. Chief stated three were budgeted.

Lynn Kelly asked how much was received from the LSA Grant money. Chief stated \$106,000.00

### **Motion:**

Juan Adams made a motion to accept the June Vehicle Report; the motion was seconded by Claudette Williams. The motion passed unanimously.



## UPDATE:

- **Member Municipality Concerns –**

Tobyhanna Township- None

Mt. Pocono Borough- Frederick Courtright stated Mr. April covered concerns. Mr. Courtright stated he will be updating the commission as he gets responses from Penn DOT.

Claudette Williams asked what will be done about Wal-Mart; referring to the 6 month comparison of commercial theft vs. residential theft. Chief Wagner referred to Wal-Mart bumping up the threshold of the retail thefts. Chief Wagner stated it is a complex issue and other than raising the threshold higher, they may need to take on private criminal prosecutions. Frederick Courtright asked how the figure was looking year to date. Chief stated he would have to make a comparison month to month. He would look at doing a line chart to see where the figure stands. Chairman Moyer asked Fred Courtright if it would be an ordinance issue. Mr. Courtright stated they looked at legal options, but he also feels it is a political issue.

Tunkhannock- None

Coolbaugh- None

Barrett-None

- **Headquarters-**

Commission Table – Chief stated he is looking at \$900.00 to \$1,000.00 for the commission table skirt.

**Motion:**

Donald Moyer made a motion to spend up to \$1,000.00 for the commission table skirt the motion was seconded by Juan Adams. The motion passed unanimously.

Parking Lot Sealing – Chief Wagner stated he had three quotes but is still waiting for two companies to divide the quotes, Chief hopes to have them by next month.

- **Pension-**

Chief Wagner reported there was not a meeting. Chief referred a memo from PFM stating “most of the international investment were taken out of the European markets and brought back home to mitigate turmoil overseas.”

- **Collective Bargaining-** Chief reported there was a meeting on June 15<sup>th</sup> between the Bargaining Committee and the Officers Association; and the negotiations are going smoothly. Chief stated another meeting is being scheduled.

- **2016 Hiring-** Chief updated the commission on the hiring process stating 23 passed the P/T that was held this past Saturday. Administrative Interviews are scheduled for August 3<sup>rd</sup> and August 4<sup>th</sup> and the top 10 will be advanced to the second round of interviews with the commission during the week of August 15<sup>th</sup> and August 19<sup>th</sup>.

- **Community Events/Letters of Support-**

June 15<sup>th</sup> – Officer Apgar –presentation on Bullying to Wee Ones Daycare in Tobyhanna Township

June 25<sup>th</sup> – Officer Apgar-addressed the Pocono Farms Crime Watch

A Certificate of Appreciation was awarded to Pocono Mountain Regional Police Department in recognition for valuable contributions to the 2015 Pa Aggressive Driving Enforcement.

Chief Wagner shared a photo of one of our auctioned police vehicles being used in a movie in the Germany.

**NEW BUSINESS:** N/A

- **2017 Budget** – Chief Wagner stated he would like to start thinking of the 2017 budget. As mentioned we are down some officers and the Chief would like to ask the municipalities to up the hours looking for one - possibly two officers.

- **18-3: SAFETY COMMITTEE POLICY:**

Chief Wagner stated on advice of our insurance agent it was suggested to form a Safety Committee to help work with our insurance costs and to insure the safe working environment within the police department. Chief Wagner requested a motion for Policy #18-3 Safety Committee Policy.

**Motion:**

Claudette Williams made a motion to approve Policy # 18-3 Safety Committee Policy; the motion was seconded by Francis DePiano. The motion passed unanimously.

**PUBLIC PARTICIPATION:**

Carl Davis questioned the procedure on recruiting applicants. Chief Wagner explained although applications for police officers are down nationwide; everyone is encouraged to apply for officer positions. PMRPD attends job fairs, trade shows and several different academies to recruit applicants.

Vincent Massaro- PCP- Thanked Chief Wagner for his response to Mr. Massaro's question regarding burglaries at last month's meeting. Mr. Massaro continued to thank the department and the commission members for a job well done.

Carl Davis-stated "looking at the things happening across the country, I am very proud of the police department we have here. Chief Wagner stated, "It is greatly appreciated." Chief Wagner expressed that the department has received overwhelming support from the public. He continued to stated, "We are all in this together, the officers are in it to insure safe communities, safety on our roadways and better quality of life." He stressed it is important to be one community.

Frederick Courtright- commented on the officers training, leadership, and the commission; stating that we have assembled a great team of people working with the community.

Juan Adams- stated "the level of professionalism within the department is at the top. It is a testament to all the members of this department, how they conduct themselves and of the outstanding job they are doing each and every day."

**ADJOURNMENT:**

**Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by Frederick Courtright. The motion passed unanimously. The meeting adjourned approximately 8:00 p.m.

Reopen 8:01 p.m.

Chairman Moyer stated there was an Executive Session regarding Personnel issues from 6:20-7:00 p.m. prior to this meeting.

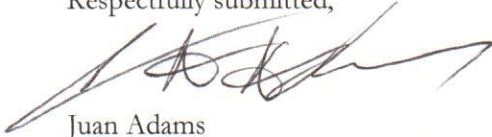


**ADJOURNMENT:**

**Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by Frederick Courtright. The motion passed unanimously. The meeting adjourned approximately 8:02 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Juan Adams', written over a horizontal line.

Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
09 AUGUST 2016**

PRESENT:

FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER

**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:10 p.m. by Vice Chairman Francis DePiano with the Pledge of Allegiance.

**APPROVE MINUTES:**

**Motion:**

Donald Moyer made a motion to approve the Minutes of 12 July 2016 Regular Business Meeting as presented, seconded by Juan Adams. The motion passed unanimously.

**APPROVE BILLS:**

**Motion:**

David Pope made a motion to approve the Bill-pack of 9 August 2016 in the amount of \$170,485.87 seconded by Ralph Megliola. The motion passed unanimously.

**JULY POLICE REPORT:**

Total calls for the month of July were 1263 total calls consisting of 1172 Complaints and 91 Accidents. There were a total of 128 Criminal Arrests, 256 Traffic Arrests, 124 Traffic Warnings and 22 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

Chief Wagner reported the following assists: Monroe County Detective's Office, State Police at Fernridge, United States Marshal's, State Police at Swiftwater, New Jersey State Police, Upper Macungie, Abington Township, Monroeville, NYPD, Virginia Sheriff's Office, Miami Beach, Pocono Township, Woodbridge New Jersey Police.



David Pope asked how the assists are charged. Chief Wagner explained the hours are charged to the municipality where the investigation is being done.

Karl Davis asked if the municipality and hours charged for these assists can be reported. Chief Wagner stated he would look into running a special report for those figures.

**Motion:**

Juan Adams made a motion to accept the July Police Report, seconded by Donald Moyer. The motion passed unanimously.

**VEHICLE REPORT:**

Chief Wagner reported there are three cars ordered from the LSA Grant. One is currently out for up fitting.

Chief Wagner went over the higher mileage vehicles and the cost of repairs for the month/year. Chief stated he is looking at replacing cars 1, 5, 10. The new vehicle is slated to replace car 14 followed by car 5, and 10. Car 1 will be replaced next year.

**Motion:**

Juan Adams made a motion to accept the July Vehicle Report; the motion was seconded by David Pope. The motion passed unanimously.

**UPDATE:**

- **Member Municipality Concerns –**

Tobyhanna Township- None

Mt. Pocono Borough- Frederick Courtright stated his continued concerns with the traffic in Mt Pocono. Mr. Courtright reiterated, "One of the best ways to combat this issue is by getting radar in the hands of our police." Mr. Courtright encouraged people to write to state representatives asking to pass a bill to make Pennsylvania the 50<sup>th</sup> state to allow local and regional police to have this important tool in hand.

Tunkhannock- None

Coolbaugh- Juan Adams stated concern about getting budget figures together as soon as possible. Mr. Adams stated Coolbaugh is starting to work on their budget by the end of August. Mr. DePiano stated the budget committee is working on getting those figures to the municipalities.

Barrett-None

- **Headquarters-**

Commission Table – Chief Wagner stated Camelback displays will be doing the skirt for \$833.95.

Parking Lot Sealing – Chief Wagner stated he put out for three bids of which two quotes came in. The low quote from Pocono Spray Patching was for \$ 4,975.00- which would be for the crack sealing and the lines. Chief stated then we would look at completely repaving next year. Chief asked for a motion for the sealing.

**Motion:**

Donald Moyer made a motion to award the bid to seal the lot to Pocono Spray Patching. The motion was seconded by Juan Adams.

Ralph Megliola stated his concerns in doing the patching; suggesting from his experience (Barrett Township Fire Department's Lot), it would only last a few months. Mr. Megliola stated if the lines need to be painted – he could see doing that however hold off on the sealing. David Pope agreed as well as Francis DePiano.

**Motion:**

Donald Moyer made a motion to rescind his motion to award the bid to seal the lot. Motion was seconded by Juan Adams. The motion passed unanimously.

Juan Adams suggested getting figures to pave parking lot for next year. Chief stated he would work on those figures, stating the amount would come out of the capital projects account.

- **Pension**- Chief Wagner stated there is a pension meeting next month
- **Collective Bargaining**- Officers Association had a meeting yesterday, reports that it is going smoothly. Chief stated we are looking to set up a meeting between the Association and the Bargaining Committee for next Wednesday at 7:00.
- **2016 Hiring**- Chief Wagner reported last week interviews were done and narrowed the list to the top ten candidates. Chief stated he was looking to do the second round of interviews on August 23<sup>rd</sup>, and asked for two commission members to sit in on the interviews. Peter Volpe and Claudette Williams volunteered to sit in on the interviews. In order to speed up the process and not have to wait another month for the next meeting Chief requested approval to offer the top 3 candidates a conditional offer of employment.

**Motion:**

Fredrick Courtright made a motion to offer the top three candidates a conditional offer of employment from the August 23<sup>rd</sup> interviews. The motion was seconded by Ralph Megliola. The motion passed unanimously.

- **Community Events/Letters of Support**-

Officer Wile- attended Camp Cadet – July 10<sup>th</sup> thru July 15<sup>th</sup>

Sgt. Posluszny and Officer Apgar- SWAT/Mountain Bike Patrol demo at Camp Minsi-July 13<sup>th</sup>

Sgt. Posluszny and Corp. Nero- SWAT/K9 demo at Camp Minsi- July 20<sup>th</sup> and July 28<sup>th</sup>

Chief Wagner referred to a letter of thanks from the State Police for providing Officer Wile to be a counselor at Camp Cadet.

Ralph Megliola, (Concert in the Park), Francis DePiano (police presence at Pocono Race Way) and Vincent Massaro, (PCP National night out) all thanked Chief Wagner for the departments participation in these events that took place last month.

**NEW BUSINESS:**

- **2<sup>nd</sup> Quarter Budget Review** – Chief Wagner went over the report noting Vehicle repairs being high due to the mileage on vehicles. Also mentioned was Public relations-Chief stating some of that money will be reimbursed by the foundation; and other school charges (games, graduation) which is all reimbursed. Total income is at 47%, expenses at 42.1% Chief stated we are 1% under budget.
- **2<sup>nd</sup> Quarter Treasurer Report Review** – General Fund \$2,246,550.55- Prescription Fund \$19,102.95- Capital Projects Fund \$13,023.09- Asset Forfeiture fund \$357,899.56- Capital Reserve Fund \$149,639.85- Police Pension Fund \$18,197,480.74 and Non Uniform Pension-\$123,773.02



**Motion:**

David Pope made a motion to accept the 2<sup>nd</sup> Quarter Treasurer's Report as presented. The motion was seconded by Juan Adams. The motion passed unanimously.

- **2017 Budget:** Chief Wagner reported with working on preliminary numbers we are looking at 6-6.5 % increase with the addition of one officer. It was asked what the dollar amount would be. Chief Wagner stated, without exact figures it is hard to state a dollar amount.

**PUBLIC PARTICIPATION:**

None

**EXECUTIVE SESSION**

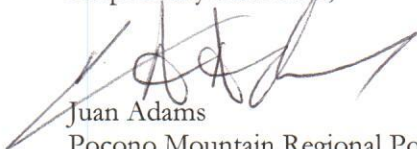
Vice Chairman DePiano stated there was an Executive Session prior to the Regular Meeting regarding legal matters. The Executive Session started approximately 6:45 p.m. and ended approximately 7:05 p.m.

**ADJOURNMENT:**

**Motion:**

David Pope made a motion to adjourn the meeting, seconded by Ralph Megolia. The motion passed unanimously. The meeting adjourned approximately 7:40 p.m.

Respectfully submitted,



Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
13 SEPTEMBER 2016**

**PRESENT:**

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

**ABSENT:**

RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER

**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by David Moyer with the Pledge of Allegiance.

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to approve the Minutes of 9 August 2016 Regular Business Meeting as presented, seconded by Donald Moyer. The motion passed unanimously with David Moyer and Anne Lamberton abstaining.

**PUBLIC RECOGNITION:**

Chief Wagner presented 3 plaques for the dedication and time given to the police department for their services:

Robert Costanzo - Rainbow Automotive, Al Lutz – and Cartesio's Precision Collision

Vice Chairman DePiano presented Detective John Bohrman commendation for his criminal investigation that lead to the prosecution of Judith Marc in the homicide of Mr. William Collins on December 27, 2014.

Chairman Moyer presented Chief Wagner, (then Lt. Wagner) and Detective Chris Boheim commendation for their investigation which lead to the prosecution of William Mc Rae in the homicide of Brandon Fraser on August 6, 2013.

**Brief intermission for photographs**

**APPROVE BILLS:**

**Motion:**

Francis DePiano made a motion to approve the Bill-pack of 13 September 2016 in the amount of \$175,534.86 seconded by Frederick Courtright.



Fred Courtright commented on the 4 tires purchased for the Bear Cat. Dave Pope questioned why we needed 4 tires. Chief Wagner explained that the 4 tires need to be replaced at one time or the computer is thrown off causing anti lock and other issues with the computer.

Juan Adams asked what the limit was on the department general liability insurance. Chief Wagner responded it was one million. Juan Adams suggested increasing the limit. Chief Wagner stated he would check on the umbrella limit.

The motion passed unanimously.

### **AUGUST POLICE REPORT:**

Total calls for the month of July were 1238 total calls consisting of 1139 Complaints and 99 Accidents. There were a total of 140 Criminal Arrests, 287 Traffic Arrests, 122 Traffic Warnings and 13 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

### **Motion:**

Juan Adams made a motion to accept the August Police Report, seconded by David Pope. The motion passed unanimously.

Frederick Courtright discussed the ability to have some of these crime reports on the Mt Pocono website. Linking the websites was discussed. Chief also mentioned that the annual reports are on the PMRPD website.

### **VEHICLE REPORT:**

Chief Wagner stated car 14, the 2017 Ford Explorer has replaced the 2010 Dodge Charger with 165,000 miles which has been decommissioned. Chief stated (2) 2016 Dodge Chargers from the LSA GRANT should be in by next month.

Chief mentioned that the cars have been renumbered – patrol cars are now car numbers 1- 37, unmarked are numbers 40 -59 unmarked, and special vehicles are numbers 60 and above.

Chief Wagner asked for a motion to advertise for the decommissioned vehicles. These vehicles include (3) 2010 Dodge Chargers (old car 4), (old car 16), (old car 14) and (1) 2008 Crown Victoria (old car 37/ Barrett K9.)

### **Motion:**

David Pope made a motion to accept the August Vehicle Report and advertise for bids for the decommissioned vehicles. The motion was seconded by Francis DePiano.

Brian Sanford from Coolbaugh Township, questioned the mileage of 2419 for car 37 - 2008 Crown Victoria. Chief Wagner stated that was a misprint he would have to look into the mileage.

The motion passed unanimously.

### **UPDATE:**

- **Member Municipality Concerns –**

Tobyhanna Township- None

Tunkhannock- None

Mt. Pocono Borough- Frederick Courtright stated there are still concerns on the speeding in Mt Pocono. He stated some signage was borrowed from PenDOT. Mr. Courtright mentioned a conversation with the Chief regarding the issue of Narcan.

Coolbaugh- Peter Volpe- mentioned some bus stop issues in Pocono Farms.

Barrett-N/A

- **2016 Hiring-** The final round of interviews were conducted on August 23<sup>rd</sup>. The list was set at the top 10. Conditional job offers are being issued to the top three- 1. Jack Apgar, pending his release from the Army (October 31) and passing the background check. 2. Matt Steidel and 3. Eric Johnson. All three candidates are ACT 120 certified. Matt Steidel can start upon passing the background check. Eric Johnson is slated to start after Lt. Vogt's interim position- beginning 2017.
- **2017 Promotional Process-** Current list to expire November 23, 2016. With the interim position of Lt. Vogt the Sergeant position will be open beginning 2017, therefore a new list needs to be established. Chief Wagner asked for a motion to start the process for 2017 promotion.

**Motion:**

Juan Adams made a motion to start the promotional process for 2017 Sergeant Promotion. The motion was seconded by Francis DePiano and passed unanimously.

- **Collective Bargaining-** Chief Wagner reported there was a meeting on August 24<sup>th</sup> and it does look like an agreement has been reached between the Commission and the Officers Association. The contract has been rewritten and is currently in the review process. Chief stated, "We will now have to meet with Bargaining Committee over the Administrative Agreements."

Francis DePiano commented this was the most productive bargaining process he had been involved with between the union, the committee and the commission.

- **2017 Budget-** Chief Wagner stated administrative meetings with Lt. Vogt, Lt. Williams and Kathy Matisak and himself have taken place to go over line items. Some items have been adjusted to give the Budget Committee a starting point. We are looking at a 6 to 6.5% increase as the starting point. Chief Wagner asked to form the Budget Committee.

Budget Committee as follows: Tobyhanna Township, Dave Moyer- Tunkhannock Township, Francis DePiano- Mount Pocono Boro, Frederick Courtright- Coolbaugh Township, Peter Volpe- Barrett Township, and Ralph Megliola.

- **Pension-** David Pope asked, "What is this 10% negative unfunded accrued liability?" Chief stated, "That's the MMO- the Minimal Municipal Obligation that the municipalities have to pay towards the pension fund." The Chief stated it is a combined percentage and the final calculation comes from the state.

Chief Wagner stated there was a pension meeting on August 21, 2016. The total fund as of June 30<sup>th</sup> was \$18,193,296.00. The quarter had out flows of 127,244.00 and there was a return of investment of \$384,247.00. The total fund for one year, we met a 1.99% with the target of 0.87%, exceeding the target.

- **Community Events/Letters of Support** –

August 2<sup>nd</sup> - National Night Out- Pocono Country Place and Tobyhanna Township

August 3<sup>rd</sup> – Officer Lutkowski- K9 presentation at Camp Minsi

August 4<sup>th</sup>- Officer Apgar-meet and greet at Nurturing Arms Day Care Center in Coolbaugh Township

August 10<sup>th</sup>- Officer Apgar and Officer Lutkowski-meet and greet at Spruce Lake Retreat in Barrett Township

August 11<sup>th</sup>- Corp. Nero – K9 Demo at Lake Naomi Community Center



August 13<sup>th</sup>- Corp. Nero- attended Coolbaugh Township Historical Day

August 16<sup>th</sup>- Officer Smelas – spoke at the Mt Pocono Library-Life in the day of a police officer

August 19<sup>th</sup>- Corp. Nero-2<sup>nd</sup> K9 Demo at Lake Naomi Community Center

August 20<sup>th</sup> –Officer Michaels- Escorted the Buffalo Soldiers Motorcycle Group approximately 50 riders.

Letter of thanks- from Tobyhanna Township- for attending the National Night Out.

Letter of thanks to Sgt Larue

Chief Wagner also distributed a copy of an article about Officer Michael Benner's transition from EMS to Police Officer.

- Chief Wagner mentioned the upcoming drug take back on October 22<sup>nd</sup> from 10:00 a.m. to 2:00 p.m.
- Chief Wagner also discussed the upcoming SWAT fundraiser through the PMRPF- at Wal-Mart on September 25<sup>th</sup>, from 11:00 a.m. to 3:00 p.m. – there will be a Cook-Out, K9 and SWAT Team demonstrations.
- Francis DePiano- spoke of the August 29<sup>th</sup>, Golf Tournament – which was a great success. Chief Wagner thanked the PMRPF Board and Jeanine Hofbauer for the hard work in putting the event together. In referring to the foundation and its contributions to the department; Chief Wagner also thanked David Moyer for his contribution toward the purchase of the new Mountain Bikes.

#### **NEW BUSINESS:**

- **2017 MMO** –

Police Pension - \$453,145.00

Non-Uniform Pension \$7,966.00

- **APPI Energy**– New Electric Rates

Our current contract at a rate of .06838 will expire next June. WGL Energy is providing a contract for a 36 months guaranteeing a rate of .06219 which is lower than our current rate.

Discussion took place on the 18 mth contract vs. the 36 mth contract.

**Motion:**

Francis DePiano made a motion to go with WGL Energy for the 36 month contract at a rate of .06219 per kilowatt hr. The motion was seconded by Anne Lamberton. The motion passed unanimously.

- The Borough is applying for an LSA Grant to rework Crestwood Avenue/940 Pine Hill area regarding storm water problems. The Borough has asked if the Commission will submit a letter of support for the LSA Grant application.

**Motion:**

Francis DePiano made a motion for the commission to submit letter of support regarding the LSA Grant Mt. Pocono is applying for regarding the project on Crestwood Ave/940 Pine Hill. David Pope seconded the motion. The motion passed unanimously.

- Frederick Courtright directed question to Harry Coleman regarding the Municipal Agreement. Attorney Coleman stated “Coolbaugh’s special council will be meeting quickly and then send that to us - Back to the commission, then I will send it out to the various solicitors for review and comment.” Atty. Coleman believes that should be within the next two weeks.
- Chairman Moyer asked the Chief Wagner how the Basement area weathered the humidity of the summer. Chief Wagner stated, “There is still some humidity in the weight room, but he doesn’t believe it is nearly what it was.”

**PUBLIC PARTICIPATION:**

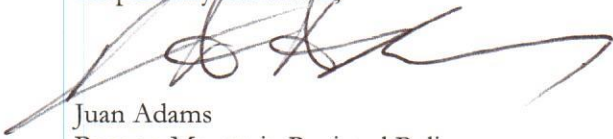
None

**ADJOURNMENT:**

**Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by David Pope. The motion passed unanimously. The meeting adjourned approximately 8:00 p.m.

Respectfully submitted,



Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary



**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
11 OCTOBER 2016**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
JOHN JABLOWSKI	-TOBYHANNA TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
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**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman David Moyer with the Pledge of Allegiance.

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to approve the Minutes of 13 September 2016 Regular Business Meeting as presented, seconded by David Pope. The motion passed unanimously with Brandon Igdalsky abstaining.

Chief Wagner made note of an Executive Session prior to this meeting at approximately 6:00 p.m.-7:00 p.m. for contract discussion.

**PUBLIC RECOGNITION:**

Chief Wagner presented Detective Rob Miller commendation for his criminal investigation that lead to the prosecution of Judith Marc in the homicide of Mr. William Collins on December 27, 2014.

Chief Wagner presented Officer Kyle VanNote commendation for his swift action at the scene of motor vehicle accident on August 25, 2016 on Devil's Hole Rd., Mt Pocono. Along with Officer VanNote; Citizen Hilton Quintana helped rescue a motorist with serious injuries from a vehicle rollover that was on fire. Mr. Quintana was also recognized by Chief Wagner for his part in the rescue. (In public comments of meeting)

helped rescue a motorist with serious injuries from a vehicle rollover that was on fire. Mr. Quintana was also recognized by Chief Wagner for his part in the rescue. (In public comments of meeting)

**Brief intermission for photographs**

**SWEARING IN CEREMONY:**

Officer Matthew Steidel was sworn in by Judge Riley.

**Brief intermission for photographs**

**2015 Audit:**

Mr. Carl Hogan from BBD, LLC presented and reviewed the 2015 Financial Audit Report.

**APPROVE BILLS:**

**Motion:**

Brandon Igdalsky made a motion to approve the Bill-pack of 11 October 2016 in the amount of \$216,756.95 seconded by Francis DePiano. The motion passed unanimously.

**SEPTEMBER POLICE REPORT:**

Total calls for the month of September were 1101 total calls consisting of 1015 Complaints and 86 Accidents. There were a total of 128 Criminal Arrests, 197 Traffic Arrests, 84 Traffic Warnings and 25 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

**Motion:**

Francis DePiano made a motion to accept the September Police Report, seconded by Brandon Igdalsky. The motion passed unanimously.

**SEPTEMBER VEHICLE REPORT:**

Chief Wagner stated car 2 sustained a deer strike and we are currently awaiting an estimate. Chief went over the high mileage vehicles reporting car 1 at 174,000-car 7 at 138,000-car 12 at 146,000. Chief Wagner stated that the two LSA vehicles are at the upfitters-still not in service.

**Motion:**

David Pope made a motion to accept the September Vehicle Report. The motion was seconded by Francis DePiano and passed unanimously.

**UPDATE:**

• **Member Municipality Concerns –**

Tobyhanna Township- None

Tunkhannock- None

Coolbaugh- Juan Adams referred a question asked last month regarding the limit on the department general liability insurance. Chief Wagner stated, "I believe, it was one million for a single incident and two million for an aggregate, and that's pretty much across the board, public officials, general liability and auto." Mr. Adams



asked if the Chief got any quotes on increasing it. Chief Wagner stated he would put it on his to do list for next month.

Mr. Pope stated it was asked at one of the Coolbaugh Meetings-how much time was spent on Pocono Country Place and Pocono Farms. Chief stated he would see if he could get that data.

Mt. Pocono Borough- Frederick Courtright stated they are continually working on the speed problem in Mt Pocono.

Barrett-N/A

- **Collective Bargaining-** Chief Wagner stated the final wording of the contract is being ironed out. The draft copy has been distributed to the commission members. Chief Wagner stated he will make sure that the wording that has been discussed is agreeable with the commission and the officers association. Chief Wagner is hopeful the contract can be signed by next month.
- **2017 Budget-** Chief Wagner stated the budget committee had met twice and has come up with budget 1B, which includes an extra officer. Chief stated, "We are looking at a 6.125% increase. Much of the increase is due to Healthcare and upgrading technology."
- **Pension-** Nothing to report
- **Policy Amendments-** Policy # 6-1 Use of Force and Policy #6-8 Taser. Chief asked for a motion to approve the wording changes in these policies to reflect recent rulings by the United States Court of Appeal.

**Motion:**

Francis DePiano made a motion to approve the wording change in Police #6-1 Use of Force and Policy #6-8 Taser as presented by Chief Wagner. The motion was seconded by Juan Adams and passed unanimously.

- **Community Events/Letters of Support –**

September 10th – Corp. Nero and Officer Dunlap attended Woofstock at Camp KCS

September 11 – Lt. Vogt and Corp. Nero and Officer Lutz attended mass at the Full Gospel Holiness Church in Pocono Summit.

Chief Wagner attended the Monroe County Image Awards.

Lt. Vogt and Officer Dunlap attended 9-11 ceremony at Monsignor McHugh.

September 12th- Officer Apgar attended the bike helmet safety event-Helmets for Heroes in Mt Pocono McDonalds.

September 18<sup>th</sup>- Corp. Nero and K9 Niko attended Northampton County Community College- Wellness Fall Festival.

September 24<sup>th</sup>- Sgt. Larue- Mt. Pocono Fall Festival

Officer Papi- Stillwater Lakes Community Day

September 25<sup>th</sup>- Officer Michaels and Officers from Stroud Regional escorted Toys for Tots Motorcycle Run throughout Monroe County.

Chief Wagner stated we received a thank you from the Monroe County Animal League for the presentation at Woofstock.

### **NEW BUSINESS:**

- **LSA GRANT/Technology** – Chief explained that the department is looking into implementing the traCS System. Chief gave a brief explanation how a driver's license is scanned into computer as information is uploaded and the citation is printed. The computer automatically uploads the information to the courts. Additionally, accident reports would be done the same way uploading the information to PenDOT.

Chief Wagner explained to use this system the computers in the vehicles would need to be upgraded. Additionally, Chief Wagner stated he is looking at getting in-car cameras. The cost of this project is approximately \$300,000.00. An LSA Grant, (approximately 150,000.00) would be used to get the cameras. The computers would be through our budgeting process (approximately 150,000.00) on a three year lease program.

Juan Adams asked if the traCS system can run a warrant check. Chief Wagner stated we already have that ability through JNET.

- **Vehicle Bid Openings**

Chief Wagner stated there was only one bid received.

Chairman David Moyer opened the bid from Bay Ridge Motors, Richmond Terrace, Staten Island N.Y.

car 4- 172,913 miles \$775.00, car 14-165,477 miles \$1,855.00, car 16-178,888 miles \$1,326.00 and

car 37-146,206 miles \$555.00

### **Motion:**

Francis DePiano made a motion to for all four vehicles to go to Bay Ridge Motors for the total of \$4,511.00. The motion was seconded by David Pope and motion passed unanimously.

### **PUBLIC PARTICIPATION:**

Carl Davis- Mt. Pocono- expressed concerns at Snowshoe condominiums and response time on a particular call. Mr. Davis thanked the Chief for investigating criminal activity at FoxFire Condominiums. The Chief did respond to Mr. Davis regarding the call in Snowshoe Condominiums and stated he did look into it; and that particular night the officers short staffed and were on several serious calls at the same time.

Francis DePiano stated that was a perfect example for the need for more officers.

Anne Lamberton welcomed John Jabloeski as a new member of the Pocono Mountain Regional Police Commission representing Tobyhanna Township.

Vincent Massaro- Pocono Country Place-voiced his comments on the hiring of more officers and stated he hopes it continues as it is needed.

Brandon Idgalsky thanked the Chief and the officers for their work at the racetrack this year.

Chief Wagner introduced Mr. Hilton Quintana, and presented him with a citizen's commendation for his part in the rescuing of a motorist on August 25<sup>th</sup> 2016 with Officer VanNote.



**ADJOURNMENT:**

**Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by David Pope. The motion passed unanimously. The meeting adjourned approximately 8:05 p.m.

Respectfully submitted,



Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**Executive Session:**

There was an Executive Session prior to this meeting at approximately 6:00 p.m-7:00 p.m. for contract discussion.

**Executive Session:**

Immediately following this meeting an Executive Session took place to address personnel issues. The Executive Session started approximately 8:15 p.m. and ended approximately 8:30 p.m.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
SPECIAL BUDGET MEETING  
25 OCTOBER 2015**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
JOHN JABLOWSKI	-TOBYHANNA TOWNSHIP	-MEMBER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
HARRY COLEMAN		-SOLICITOR

**CALL TO ORDER:**

The Special Budget Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:10 p.m. by Chairman Dave Moyer with the Pledge of Allegiance.

Francis DePiano welcomed and thanked everyone for coming. He stated that it was decided to have this meeting to answer questions the municipalities may have on the budget. He gave a background and the statistics that were taken into consideration in preparing the budget and a brief outlay of the major increases or decreases in the budget presented in 2017 Budget Draft 2B which includes an additional officer. He then opened the floor to the municipalities to raise their questions by municipality.

Numerous questions were raised and answered by the Chief and Commission.

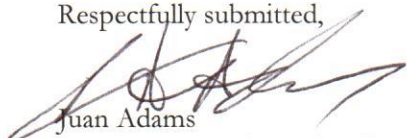
**ADJOURNMENT:**

**Motion:**

Ralph Megliola made a motion to adjourn the meeting, seconded by Dave Pope. The motion passed unanimously.

The meeting adjourned approximately 8:30 p.m.

Respectfully submitted,

  
Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary



**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
16 NOVEMBER 2016**

PRESENT:

FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
JOHN JABLOWSKI	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER

**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:10 p.m. by Vice Chairman Francis DePiano with the Pledge of Allegiance.

**APPROVE MINUTES:**

**Motion:**

Frederick Courtright made a motion to approve the Minutes of 11 October 2016 Regular Business Meeting as presented, seconded by Ralph Megliola. The motion passed unanimously.

Frederick Courtright made a motion to approve the Minutes of 25 October 2016 Special Budget Meeting as presented, seconded by Ralph Megliola. The motion passed unanimously.

**APPROVE BILLS:**

**Motion:**

Juan Adams made a motion to approve the Bill-pack of 16 November 2016 in the amount of \$536,298.92 seconded by Ralph Megliola. The motion passed unanimously.

**OCTOBER POLICE REPORT:**

Total calls for the month of October were 1045 total calls consisting of 947 Complaints and 98 Accidents. There were a total of 120 Criminal Arrests, 256 Traffic Arrests, 118 Traffic Warnings and 11 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

**Motion:**

Francis DePiano made a motion to accept the October Police Report, seconded by Ralph Megliola. The motion passed unanimously.

**OCTOBER VEHICLE REPORT:**

Chief Wagner reported vehicle # 2 is almost repaired from the deer strike last month. The two new vehicles from the LSA Grant are in but still being up fitted we are expecting delivery this Friday. These vehicles are an addition to the fleet, not replacement vehicles. The new vehicles in the 2017 budget will be replacement vehicles.

Chief Wagner went over the vehicle mileage.

Mr. Volpe asked why Rainbow is doing oil changes rather than Tom. Chief Wagner explained sometimes it is a time issue for Tom. Chief explained that these vehicles would be waiting for oil changes if Tom is doing other jobs such as brakes and rotors.

Ralph Megliola asked about the high mileage vehicles being replaced. Chief Wagner explained, "With four cars slated for 2017 we can get rid of the high mileage cars."

**Motion:**

Juan Adams made a motion to accept the October Vehicle Report. The motion was seconded by David Pope and passed unanimously.

**UPDATE:**

• **Member Municipality Concerns –**

Tobyhanna Township- None

Tunkhannock- None

Coolbaugh- David Pope stated the budget was approved and letter has been sent. He also thanked officers for helping when things got a little hectic at the polls on Election Day.

Mt. Pocono- Mr. Courtright stated the budget was approved, he was unsure if the letter was received by the commission. Mr. Courtright also mentioned that a letter may be coming for the potential to change the commission to one member per municipality. Mr. Courtright also mentioned he had discussed with the Chief attending a future meeting about patrol time.

Barrett-Ralph Megliola mentioned that the speed in town is picking up. (Rt 390)

- **Collective Bargaining-** Chief Wagner stated the contract is pretty much worked out, stating he did not believe there were any issues. However Chief stated he would like take action next month due to attendance not having the full commission present.



- **2017 Budget**- There was a special meeting October 25, regarding the budget. Budget draft 2B was presented. Chief mentioned that approval has been received from Coolbaugh and Mt Pocono. Francis DePiano mentioned that Tunkhannock also was approving the budget. Chief stated, "I would push it to the commission if we are ready to take a vote on the 2017 budget or if there need to be discussion, or how you choose to handle that." Vice Chairman DePiano asked if the Chief heard from Tobyhanna Township. The Chief stated he did not. It was decided to put it off until next month waiting for official approval from Tobyhanna, and Barrett Townships.
- **2017 Hiring**- Chief Wagner stated he did receive a letter of resignation from Officer Jim Apgar, who has been a valued member of PMRPD serving as the head SRO and a member of the Pocono Mountain Regional Police Foundation. Officer Apgar has been offered a job in the private sector feeling that this opportunity my not come around again. Officer Apgar's resignation is effective January 13<sup>th</sup> 2017. Chief Wagner asked for a motion to accept the resignation.

**Motion:**

David Pope made a motion to accept the resignation of Officer Apgar as of January 13<sup>th</sup> 2017. The motion was seconded Frederick Courtright and passed unanimously.

Frederick Courtright noted, "the commission is accepting this resignation with regret." Ralph Megliola added, "we wish him the best of luck."

Chief Wagner asked for a motion replacing Officer Apgar; by moving down the hiring list and offering a conditional offer of employment to our next available candidate on the list.

**Motion:**

David Pope made a motion to move down the hiring list and offer a conditional offer of employment to our next available candidate on the list. The motion was seconded by Ralph Megliola and passed unanimously.

- **Pension**- Chief Wagner reported there was a pension meeting on the November 15<sup>th</sup>. The commission received the third quarter pension report in their packets. Chief reported, "the pension is making money, just not hitting bench marks." Total market value is at \$18,194, 765.00- for the quarter we had outflows of \$164,784.00 and there was a return on investments of \$484,278.00 for a final market value of \$18,510,259.00.

- **Community Events/Letters of Support** –

October 2<sup>nd</sup>-Officer Papi and Officer Benner – Tobyhanna Township Fall Festival

October 7<sup>th</sup>-Officer Carey attended Three Stages Day Care in Mt. Pocono-Halloween Safety

October 8<sup>th</sup>-Corp. Nero and K9 Niko- Locust Lake Village Fall Festival

October 9<sup>th</sup>-Corp. Nero and K9 Niko- Barrett Township Fire Department Open House

October 15<sup>th</sup>- Corp. Nero attended Changing Minds and Substance Abuse forum hosted at Northampton County Community College which was put together by State Representative Mario Scavello and Rosemary Brown.

October 16<sup>th</sup>-Corp. Nero and Officer Sheranko attended the Barrett 5K

October 29<sup>th</sup>-Corp. Nero and K9 Niko attended the Pocono Mountain Regional EMS Halloween Event

October 29<sup>th</sup>-Officer Carey attended Trunk or Treat at Tobyhanna Elementary School

October 29<sup>th</sup>-Officer Smelas attended Coolbaugh Township Halloween Celebration and did a presentation on Child Safety Seats

October 30<sup>th</sup>- Lt. Vogt, Corp Mecca and Officer Michaels attended the Barrett Township Halloween Parade

**NEW BUSINESS:**

- **3<sup>rd</sup> Quarter Budget Review** – Chief Wagner stated commission received the 3<sup>rd</sup> quarter budget review in their packets and went over some line items; stating some items are waiting for reimbursements. Chief Wagner stated, “Vehicle repairs was the major one, but the fleet was in rough shape.” Chief Wagner stated overall we were at 64% stating we are 11% under budget.
- **3<sup>rd</sup> Quarter Treasurer Report** – General Fund-\$2,495,883.96 – Prescription Fund-\$14,649.00 – Capital Projects Fund-\$13,024.11 – Asset Forfeiture Fund-\$363,816.83 – Capital Reserve Fund-\$148,919.48 – Police Pension Fund-\$18,525,946.28 – Non Uniform Pension Fund-\$133-091.13

Juan Adams questioned line 357.100 in the amount of \$3,000 (other school charges) on the budget. Chief Wagner explained that is for Extra Duty such as Basketball or Football games; which are reimbursed by the school.

**Motion:**

Ralph Megliola made a motion to accept the 3<sup>rd</sup> Quarter Treasures Report as submitted. The motion was seconded by Juan Adams and motion passed unanimously.

**PUBLIC PARTICIPATION:**

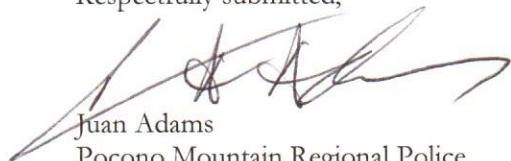
Vincent Massaro- wished all officers and everyone in attendance a happy and safe holiday.

**ADJOURNMENT:**

**Motion:**

Juan Adams made a motion to adjourn the meeting, seconded by David Pope. The motion passed unanimously. The meeting adjourned approximately 7:35 p.m.

Respectfully submitted,



Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**Executive Session:**

There was an Executive Session prior to this meeting at approximately 6:50 p.m-7:10 p.m. for contract discussion Personnel.

**Executive Session:**

Immediately following this meeting an Executive Session took place to address personnel issues. The Executive Session started approximately 7:40 p.m. and ended approximately 8:00 p.m.



**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
13 DECEMBER 2016**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
JOHN JABLOWSKI	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

PETER VOLPE	-COOLBAUGH TOWNSHIP	-MEMBER
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**CALL TO ORDER:**

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by David Moyer with the Pledge of Allegiance.

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to approve the Minutes of 16 November 2016 Regular Business Meeting as presented, seconded by David Pope. Claudette Williams and Brandon Igdalsky abstained. The motion passed unanimously.

**APPROVE BILLS:**

**Motion:**

Juan Adams made a motion to approve the Bill-pack of 16 December 2016 as presented in the amount of \$287,181.64 seconded by Francis DePiano.

David Pope asked New Dodges paid for and received? Chief stated, "yes."

The motion passed unanimously.

## **NOVEMBER POLICE REPORT:**

Total calls for the month of November were 1020 total calls consisting of 901 Complaints and 119 Accidents. There were a total of 117 Criminal Arrests, 309 Traffic Arrests, 126 Traffic Warnings and 21 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

### **Motion:**

Francis DePiano made a motion to accept the November Police Report, seconded by John Jablowski.

Juan Adams asked if any arrests were made in the burglaries reported. Chief Wagner stated he would have to check.

Chairman Moyer stated calls were over all down and patrol hours were up asking if that is a reflection of less calls or more patrol time. Chief stated, "it is tough to determine what effect patrol time has. He continued, "The more police officers around the more deterrents you're going to get."

The motion passed unanimously.

## **NOVEMBER VEHICLE REPORT:**

All three vehicles from the LSA Grant are in and operational. Car 20 and Car 21 have trial computer units- Patrol PC and Fujitsu computers installed to see which works best for us.

Chief Wagner went over the vehicle mileage and vehicle repairs.

### **Motion:**

David Pope made a motion to accept the November Vehicle Report. The motion was seconded by Juan Adams.

Anne Lamberton asked if a total for year to date cost could be added to the report.

Ralph Megliola asked the Chief, "Do you normally take a brand new car and make it a K9 vehicle?" Chief explained that the last two were assigned to K9 as a grant from Sanofi. Chief also explained that the K9 vehicles are not used for all three shifts; the vehicle stays with the officer, therefore you do get longer use of the vehicle.

Lynn Kelly asked for confirmation that car # 14 was a 2017 Ford Explorer. Chief stated it was a 2017.

The motion passed unanimously.

## **UPDATE:**

- **Member Municipality Concerns –**

Tobyhanna Township- None

Tunkhannock- None

Mt. Pocono- Frederick Courtright mentioned that Mt Pocono put in a request for SUV when available. Chief stated, "When we get rid of one you're the first on the list."

Coolbaugh-David Pope he didn't have anything-referring to Lynn Kelly who stated no.



Barrett-None

**Collective Bargaining-** Chief Wagner stated the contract is worked out and asked for a motion from the commission to go forward with the 2017-2019 Collective Bargaining Agreement.

**Motion:**

Juan Adams made a motion to approve the 2017-2019 Collective Bargaining Agreement. The motion was seconded by Frederick Courtright.

Francis DePiano stated his opinion that this was one of the best negotiations between the commission and the union.

Lynn Kelly asked when the contract goes into effect. Chief Wagner stated "January 1st"

The motion passed unanimously.

- **2017 Budget-** Chief Wagner stated the Budget Draft 2B has been distributed to the municipalities.

Chief Wagner stated Coolbaugh and Mt Pocono agreed to the budget in formal letters. Member municipalities stated they were ready to put the budget to a vote.

**Motion:**

Francis DePiano made a motion to adopt the 2017 Budget Draft 2 B – total budget \$7,170,550 – revenue adjusted \$5,947,357. The motion was seconded by Juan Adams and passed unanimously.

- **2017 Hiring-** Chief Wagner stated as per the motion last month Chief has gone down the hiring list and offered the #4 candidate a position, however he has taken a job in the private sector and is no longer available. The Chief stated he has a meeting scheduled with the # 5 candidate next week.

Francis DePiano asked if another list can be put out. Chief stated he did not believe we could do that because the other candidates on the current list are entitled to remain on the list thru the expiration of the list. The current list was certified in August. Chief continued to explain that we could start the next process to reestablish a list by this coming August.

Fredrick Courtright asked about the ranking of the list and the candidates that may not be qualified. Asking "why not start a new list for more qualified people?" Chief explained he believed that you have to look at the current list and see if there is reason that would disqualify them. Chief stated as long as they meet the requirements and the candidates have established themselves on the list he feels it is more of a legal question if they could be excluded or not.

Atty. Coleman interjected stating, "It is a question of fairness. You want the process from start to finish to be fair."

Open discussion.

Chief Wagner stated, "With the passing of Budget Draft 2 B, there is an increase of one officer, therefore a motion would be needed to extend an offer to the next candidate on that list." He continued, "We are now looking at two candidates from the current list."

**Motion:**

Francis DePiano made a motion to offer a conditional offer of employment to the next candidate on the list. The motion was seconded by Davis Pope.

David Pope asked if that would bring us to where we are supposed to be. Chief stated, "As per budget I believe so."

The motion passed unanimously.

- **2017 Promotional Process**- Chief Wagner reported 11 officers took the exam. Results have been received and interviews are scheduled for Monday December 19. Chief Wagner asked for two commission members to sit in on the interviews. David Pope and John Adams will attend the interviews starting at 10:00 a.m.

- **Pension**-N/A

- **Community Events/Letters of Support** –

November 3<sup>rd</sup>-Officer Michaels escorted a U.S. Marine Sergeant that was held hostage in Iranian Hostage crisis from 1979- 1981 for 144 days.

November 12<sup>th</sup>- Officer Wile Monroe County United Basketball Game

November 16<sup>th</sup>-Officer Lutkowski and K9 Chase spoke the Students against Drunk Driving at Pocono Mountain East H.S.

November 18<sup>th</sup>- Corp. Lucas Bray spoke at Camelback – Monroe County and Lehigh County Technical Institute.

#### **NEW BUSINESS:**

- **Resolution 2016-002: Transferring Unencumbered monies from one account to another** –

##### **Motion:**

Francis DePiano made a motion to accept Resolution 2016-002. Motion was seconded by Anne Lamberton and passed unanimously.

- **Set January 2017 Reorganization Meeting**

##### **Motion:**

Francis DePiano made a motion to schedule the Reorganization Meeting to Thursday January 5th. Motion was seconded by David Pope. Motion passed unanimously.

- **Set 2017 Meeting Dates:**

Ralph Megliola questioned monthly meeting on February 14, 2017 and asked that it be rescheduled.

##### **Motion:**

Open discussion.

Juan Adams amended his motion to Wednesday February 22. Motion was seconded by Ralph Megliola and passed unanimously.

##### **Motion:**

Anne Lamberton made a motion to accept all other meetings as scheduled the 2<sup>nd</sup> Tuesday of each month. Motion was seconded by David Pope. Motion passed unanimously.



➤ **Administrative Contract Agreements:**

Francis DePiano presented Chief Wagner's contract indicating salary for January 1, 2017-\$100,660.00, January 1, 2018- \$105,492.00 and January 1, 2019-\$110,556.00

**Motion:**

Frederick Courtright made a motion accept The Chief contract with stated terms. Motion was seconded by Ralph Megliola. Motion passed unanimously.

Francis DePiano presented Lt. William and Lt. Vogt contracts indicating salaries for January 1, 2017-\$89,065.00 January 1, 2018- \$92,628.00 and January 1, 2019-\$96,333.00

**Motion:**

Juan Adams made a motion accept Lieutenant's contracts with stated terms. Motion was seconded by John Jablowski. Motion passed unanimously.

Francis DePiano presented Kathy Matisak's contract and salary for January 1, 2017-\$67,188.15, January 1, 2018 - \$69,539.74 and January 1, 2019-\$71,973.63

**Motion:**

John Jablowski made a motion accept Kathy Matisak contract with stated terms. Motion was seconded by Brandon Igdalsky. Motion passed unanimously.

**PUBLIC PARTICIPATION:**

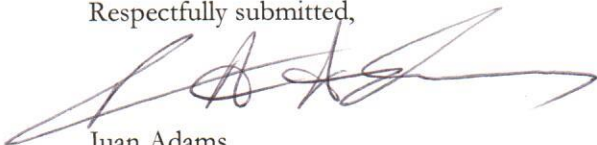
David Pope- asked the Chief to wish all officers and staff a happy and safe holiday.

**ADJOURNMENT:**

**Motion:**

Anne Lambertson made a motion to adjourn the meeting, seconded by Brandon Igdalsky. The motion passed unanimously. The meeting adjourned approximately 7:35 p.m.

Respectfully submitted,



Juan Adams  
Pocono Mountain Regional Police  
Commission Secretary

**Executive Session:**

There was an Executive Session prior to this meeting starting approximately 6:00 p.m and ending approximately 6:50 p.m. for personnel.