

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REORGANIZATION/REGULAR BUSINESS MEETING
09 JANUARY 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
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CALL TO ORDER:

The Reorganization Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chief Chris Wagner with the Pledge of Allegiance. Chief Wagner welcomed our new Commission Members from Tobyhanna Township Dave Carbone and Brendon Carroll, Tunkhannock Township Juan Adams, Mount Pocono Borough Claudette Williams, Coolbaugh Township Kurt Cummings and Barrett Township John Seese.

REORGANIZATION:

Nominations for Chairman:

The Chief opened the floor for nominations for the position of Chairman of the Pocono Mountain Regional Police Commission for 2018.

Francis DePiano made a motion to nominate David Moyer for Chairman, seconded by Juan Adams. The motion passed unanimously.

The motion to appoint David Moyer as Chairman passed unanimously.

The meeting was then turned over to Chairman David Moyer.

Nominations for Vice-Chairman:

Dave Moyer made a motion to nominate Francis DePiano for Vice-Chairman, seconded by Juan Adams. The motion passed unanimously.

The motion to appoint Francis DePiano as Vice-Chairman passed unanimously.

Nominations for Treasurer:

Francis DePiano made a motion to nominate Kurt Cummings for Treasurer, seconded by Juan Adams. The motion passed unanimously.

The motion to appoint Kurt Cummings as Treasurer passed unanimously.

Nominations for Secretary:

Francis DePiano made a motion to nominate Frederick Courtright for Secretary, seconded by Dave Carbone. The motion passed unanimously.

The motion to appoint Frederick Courtright as Secretary passed unanimously.

Appoint Solicitor:

Francis DePiano made a motion to appoint Harry Coleman as Solicitor, seconded by Fred Courtright. The motion passed with Lynn Kelly and Alma Ruiz Smith opposing.

The motion to appoint Harry Coleman as Solicitor passed.

Appoint for Labor Counsel:

Francis DePiano made a motion to appoint Gretchen Love as Labor Counsel, seconded by Juan Adams. The motion passed unanimously.

The motion to appoint Gretchen Love as Labor Counsel passed unanimously.

Appoint Non-Uniform Pension Trustees:

Francis DePiano made a motion to appoint the Executive Board as Non-Uniform Pension Plan Trustees, seconded by Dave Carbone. The motion passed unanimously.

The motion to appoint the Executive Board as Non-Uniform Pension Plan Trustees passed unanimously.

Close Reorganization Meeting

Francis DePiano made a motion to Close the Reorganization meeting, seconded by Alma Ruiz Smith. The motion passed unanimously.

OPEN REGULAR BUSINESS MEETING

ROLL CALL

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 12 December 2017 Regular Business Meeting as presented. The motion was seconded by Juan Adams and passed with Dave Carbone, Claudette Williams, Kurt Cummings and John Seese abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 9 January 2018 in the amount of \$373,065.08. The motion was seconded by Fred Courtright.

Alma Ruiz-Smith questioned check #15516, Chief replied it was an accident - a deer strike.

The motion passed unanimously.

DECEMBER POLICE REPORT:

Total calls for the month of December were 1110 total calls consisting of 975 Complaints and 135 Accidents. There were a total of 129 Criminal Arrests, 224 Traffic Arrests, 170 Traffic Warnings and 14 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

Motion:

Fred Courtright made a motion to accept the December Police Report, seconded by Francis DePiano. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for the month of December. Chief stated he is looking for a motion to advertise to auction off the two vehicles that are out of service Cars 6 and 34.

Motion:

Fred Courtright made the motion to auction off Cars 6 and 34, seconded by Dave Carbone. The motion passed unanimously.

Chief continued that we are in the process of obtaining quotes for new vehicles and found that there is currently a 2018 vehicle in stock and he is requesting approval to purchase this vehicle and avoid the 16 week turn around since we are three vehicles down. He also stated that there was not enough time to obtain a quote prior to tonight's meeting but they were working on it and that they are COSTARS vendors. Discussion continued.

Motion:

Juan Adams made a motion to move forward with the purchase of the vehicle up to \$45,000, seconded by Dave Carbone. Motion passed with Lynn Kelly and Alma Ruiz-Smith opposing.

Lynn Kelly raised her concern about bidding requirement for the total dollar amount being spent. It was stated that the dealer is a COSTARS dealer and we have purchased from them in the past. Discussion continued.

Juan Adams amended his motion to move forward with the purchase of the vehicle with the requirement that they be a current COSTARS Dealer up to \$45,000, seconded by Dave Carbone. Motion passed with Lynn Kelly and Alma Ruiz-Smith opposing.

Motion:

Fred Courtright made a motion to approve the December Vehicle Report, seconded by Juan Adams. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns –**

Tobyhanna Township – None

Tunkhannock Township – None

Mt Pocono – None

Coolbaugh – Lynn Kelly requested discussion on her tabled motion from November. Mr. Coleman indicated that the motion was no longer tabled but she can bring the motion forward again if she wished.

Motion:

Lynn Kelly made a motion that the Pocono Mountain Regional Police Chief be allowed to discipline and suspend employees as outlined in the Collective Bargaining Agreement, Article 7 Section 1. That the Pocono Mountain Regional Police Commission, as the governing body subject to the Sunshine Act, will have the final authority to hire and fire based on recommendations from the Chief. And that all votes as required by the Sunshine Act will be held in an open public meeting, seconded by Alma Ruiz-Smith.

Ms. Kelly referred to Mr. Coleman's opinion letter from her original motion made in November to the Commission advising what their options were. Mr. Coleman then read the letter. Ms. Kelly voiced her opinion on the subject. She again read her motion. Discussion continued.

Motion failed with Lynn Kelly and Alma Ruiz-Smith voting in favor. Dave Moyer, Francis DePiano, Kurt Cummings, Fred Courtright, Dave Carbone, Claudette Williams, Juan Adams and John Seese opposing.

Motion:

Francis DePiano made a motion to Delegate Authority of Hiring and Firing to the Chief of Police, seconded by Juan Adams.

Mr. Courtright stated that we should also re-confirm our commitment to following the Sunshine Act and any other relevant laws with regard to our police. Mr. Coleman stated that this body has NEVER been subject to any Sunshine Law Violations by any Judicial Agency.

The motion passed with Lynn Kelly and Alma Ruiz-Smith opposing.

Alma Ruiz-Smith asked how Juan Adams is now a Tunkhannock Township Representative, he stated he is now a Tunkhannock Township resident.

Barrett – None

- **2018 HIRING**

Chief Wagner stated that the background investigation has started on the two new hires, Nathan Edmonds and Joshua Soto. He also stated they do not have their ACT 120 and will be scheduled to start the Allentown Academy in April.

- **Pension**

Alex Goldsmith will be present next month to address the Commission and update our year to date status and advise the commission on some possible action items.

- **Re-paving Project**

Chief stated that he is looking to get the specs for the re-paving and sidewalk projects to complete this spring. The project will be split and will be advertised for separate bids.

- **Community Events/Letters of Support**

Detective VanNote was awarded the Carnegie Hero Fund Award for saving a man from a burning car in Mount Pocono Borough.

Corporals Miller and Bray were awarded Commendations from the Monroe County District Attorney's Office for their work on Michael Dang Case.

New Business:

- **Speed Trailer**

Chief Wagner informed the Commission that he purchased a Speed Trailer to proactively deter speeding and advised how the unit works.

PUBLIC PARTICIPATION:

Aida Montanez of Mount Pocono wants to thank the officer that was parked in Mount Pocono near the bus station over the weekend – it was speed deterrent.

Michael Oser of Mount Pocono thanked the Borough Council for his time on the Commission. Inquired how to find the old minutes since the website only goes back to 2014. Mr. Oser also inquired about his Office of Open Records Report appeal that was filed in Commonwealth Court in Stroudsburg.

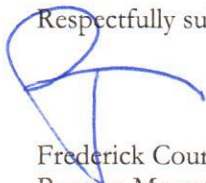
ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously.

The meeting adjourned approximately 8:35 p.m.

Respectfully submitted,



Frederick Courtright
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 FEBRUARY 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:15 p.m. by Chairman Moyer with the Pledge of Allegiance.

EXECUTIVE SESSION

Chairman Moyer announced there was an Executive Session before the Regular Meeting from 6:35 p.m. until 7:15 p.m. on Litigation and Personnel.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 9 January Reorganize/Regular Business Meeting as written, seconded by David Carbone. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 13 February 2018 in the amount of \$157,528.25, seconded by Juan Adams.

Ms. Ruiz-Smith raised questions on the following checks #15598 to PPL and requested information on who the provider of electricity was, check #15605 to Tobyhanna Township for vehicle fuel requesting the rate per gallon, check 15623 to Coolbaugh Township for Parking and Alarm Fines and if the department gets any portion of the fines? Chief stated that he will get her the information on the electric and vehicle fuel and that all fines collected are reimbursed to the municipalities.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of January were 1168 consisting of 1039 Complaints and 129 Accidents. There were a total of 96 Criminal Arrests, 245 Traffic Arrests, 177 Traffic Warnings and 41 Ordinance Arrests.

Chief Wagner went over the monthly activity numbers per municipality as well as the UCR Crime Stats.

Motion:

David Carbone made a motion to accept the January Police Report, seconded by Brendon Carroll. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for January. He also presented quotes for 3 additional new vehicles that were budgeted for this year. One 2018 Police Interceptor Utility with Upfit - COSTARS price of \$40,273.42 and Two 2018 Sedan Police Interceptors – COSTARS price of \$39,090.00 each totaling \$118,453.42 to replace Cars 12, 18 and 34.

Motion:

Francis DePiano made a motion to order the Three Police Vehicles with Upfit, seconded by David Carbone. The motion passed unanimously.

Chief read a letter from Coolbaugh Township regarding authorizing the release the funds in the amount of \$44,338.00 for the purchase of a 2017 Police Interceptor Utility K9 Vehicle that is being donated by Coolbaugh Township. Discussion followed concerning additional donations from the municipalities and Foundation towards the vehicle.

Chief stated there is an acted on motion that Mount Pocono requested the next retired SUV from our fleet. When Car 12 is replaced the old Car 12 will go to Mt. Pocono.

Motion:

David Carbone made a motion to accept the January Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – Francis DePiano commented on Race Track Meeting regarding Security.

Coolbaugh – Alma Ruiz-Smith stated Lt. Vogt and Dr. Schoenfeldt will be on the radio show regarding the Opioid Crisis. She also stated there is a parking problem on Route 611 with 18 Wheelers.

Mount Pocono – Fred Courtright thanked the Chief concerning resolving the dog issue in Pine Hill

Barrett Township – John Seese stated things going well and requested Chief attend a board meeting.

- **2018 Hiring**

Chief updated the Commission on the status of the 2 new hires.

- **Pension**

Alex Goldsmith of PFM presented and reviewed the 4th Quarter Performance. 4th Quarter beginning Market Value was \$20,457,158 with net flows of \$318,535 and return on investments of \$766,711 for an ending 4th quarter market value of \$21,542,403. Year to date net flows -\$205,506 and year to date return on investments \$2,876,763. Mr. Goldsmith also explained the Multi-Manager Series Trust: Enhancing Multi-Asset Class Investing, a new investing plan for the Commission to consider. Discussion continued regarding the new plan, the Commission will review over the next month.

Chief Wagner informed the Commission that the Pension Audit is complete, just waiting on the final report.

- **Re-Paving Project / Sidewalk Project**

Chief stated that the specs for the Re-paving and Sidewalk are ready for advertising.

Motion:

Alma Ruiz-Smith made a motion to advertise for the Re-Paving and Sidewalk Projects, seconded by David Carbone.

Alma Ruiz-Smith requested Dave Moyer recuse himself from bidding the project. Mr. Moyer stated he would.

With no additional comments or questions the motion passed unanimously.

- **Community Events / Letters of Support**

January 4 – Lt. Vogt, Sgt. LaRue and Ofc. Burk along with Senator Scavello attended an Open House at Choice Recovery House for Men - 1411 Prospect Street, Tobyhanna

January 15 – Chief Wagner attended the Martin Luther King Breakfast at East Stroudsburg University

January 22 – Coffee with a Cop at McDonalds

January 27 – Cpl. Nero and Ofc. Dunlap – Tour of Headquarters, to include the Bearcat and K9 Creed to Cub Scout Pack 90 -

NEW BUSINESS:

- **4th Quarter 2017 Treasurer Report**

General Fund-\$2,991,804.83, Prescription Fund-\$27,557.34, Capital Projects Fund-\$14,726.36, Asset Forfeiture Fund-\$341,051.43, Capital Reserve Fund-\$275,711.83, Police Pension Fund-\$21,473,915.39, Non-Uniform Pension Fund-\$171,303.30

Motion:

Francis DePiano made a motion to accept the 4th Quarter Treasurer Report, seconded by David Carbone. The motion passed unanimously.

- **Lessee Resolution 2018-001**

Chief stated this lease is for the vehicle that was approved last month.

Motion:

Francis DePiano made a motion to adopt Lessee Resolution 2018-001 for the Vehicle Lease for 1 vehicle, seconded by Brendon Carroll. The motion passed unanimously.

- **Technology**

Chief stated that our current hardware and software are getting to end of life and we are working to obtain quotes for replacement.

- Alma Ruiz-Smith mentioned for point of reference the guidelines in the By-Laws – Section 6 regarding purchases in excess of \$5,000.00.

PUBLIC PARTICIPATION:

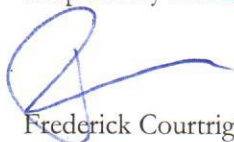
Mike Oser – Mount Pocono – asked if the Regional Police had any involvement with the arrest of Borough Councilman Keith Transue last year. Chief stated the arresting agency was the District Attorney’s Office of Monroe County. Mr. Oser also asked what municipality is being charged for the OOR Appeal hearing on 1/12/18 where the Chief, Lieutenant and Secretary from the department were in attendance at the hearing. Chief stated that is administrative.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by David Carbone. The motion passed unanimously. The meeting adjourned approximately 8:50 p.m.

Respectfully submitted,



Frederick Courtright
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 MARCH 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:05 p.m. by Chairman Moyer with the Pledge of Allegiance.

EXECUTIVE SESSION

Chairman Moyer announced there was an Executive Session before the Regular Meeting from 6:40 p.m. until 6:53 p.m. on Personnel.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the Minutes of 13 February 2018 as written, seconded by David Carbone. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 13 March 2018 in the amount of \$190,425.79, seconded by Claudette Williams. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of February were 989 consisting of 887 Complaints and 102 Accidents. There were a total of 93 Criminal Arrests, 271 Traffic Arrests, 184 Traffic Warnings and 12 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the February Police Report, seconded by Brendon Carroll. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for February and indicated that all the vehicles have been ordered we are just waiting on delivery.

Motion:

Fred Courtright made a motion to accept the February Vehicle Report, seconded by David Carbone. The motion passed unanimously.

CARNEGIE HERO FUND AWARD

Chief gave the Commission and public the background of the Carnegie Hero Fund Award. Kyle VanNote and a member of the Community, Hilton Quintana were awarded the Carnegie Hero Fund Award for their swift action rescuing a motorist from a burning vehicle on August 25, 2016.

PAUSE FOR PHOTOS 7:15 – 7:20

UPDATE:

• **Member Municipality Concerns**

Tobyhanna Township – David Carbone stated that Tobyhanna Township Board of Supervisors voted to equip both K9's with Bullet Proof Vests.

Tunkhannock Township – None

Mount Pocono – Fred Courtright commended the Chief and Officers for Snow Emergency.

Coolbaugh – Kurt Cummings also commended the Chief and Officers for Snow Emergency.

Barrett Township – John Seese also commended the Chief and Officers for Snow Emergency.

• **2018 Hiring**

Chief stated that the backgrounds have been completed and the Police Academy is now 919 hours of training and starts April 9.

• **Pension**

Discussion on the PFM Multi Manager Series Trust Fund that was presented last month by Alex Goldsmith.

Motion:

Fred Courtright made a motion to move forward with the PFM Multi Manager Series Trust for the Police Pension Fund, seconded by Francis DePiano. The motion passed unanimously.

• **Re-Paving Project - Bid Opening**

Barker & Barker Paving & Excavating	\$ 74,356.35
Locust Ridge Contractors	\$ 79,799.00
Wayco, Inc	\$ 86,891.23
Bruce George Paving & Excavating Inc	\$ 90,433.75

B. F. Brown & Company, Inc.	\$ 99,995.00
Schuylkill Paving Inc.	\$101,600.00
Kobalt Construction, Inc.	\$148,000.00

Motion:

Fred Courtright made a motion to award the bid from Barker & Barker Paving & Excavating in the amount of \$74,356.35 pending receipt of PennDOT Pre-qualification. If PennDOT Pre-qualification is not received the bid will be awarded to Locust Ridge Contractors in the amount of \$79,799.00 seconded by Claudette Williams.

Brendon Carroll asked if all the bidders met the specifications in the proposals. Mr. Moyer stated they did.

With no further questions or comments the motion passed unanimously.

• **Sidewalk Project – Bid Opening**

C & D Contractor & Sons, Inc.	\$45,000.00
Kobalt Construction, Inc.	\$48,460.00
Wayco, Inc.	\$75,165.72
C.E. Ankwicz Construction & Excavation Inc.	\$94,874.48

Motion:

Fred Courtright made a motion to award the bid from C&D Contractor & Sons Inc. in the amount of \$45,000.00 pending receipt of PennDOT Pre-qualification. If PennDOT Pre-qualification is not received the bid will be awarded to Kobalt Construction, Inc. in the amount of \$48,460.00, seconded by Francis DePiano. The motion passed unanimously.

• **Vehicle – Bid Opening**

Yousoff Dabbagh

2010 Ford Crown Victoria	\$168.00
2014 Dodge Charger	\$2,708.00

Chicago Motors

2010 Ford Crown Victoria	\$707.00
2014 Dodge Charger	No Bid

Bay Ridge Motors

2010 Ford Crown Victoria	No Bid
2014 Dodge Charger	\$2,275.00

Motion:

Francis DePiano made a motion to award the 2014 Dodge Charger to Yousoff Dabbagh in the amount of \$2,708.00 and for the 2010 Ford Crown Victoria to Chicago Motors in the amount of \$707.00, seconded by Fred Courtright. The motion passed unanimously.

• **Community Events / Letters of Support**

February 10 – Ofc. Jones – Tour of Headquarters to Cub Scout Pack 96

February 16 – Ofc Carey, Ofc Lutkowski and Hilo – K9 Demonstration at Swiftwater Elementary

Ofc Carey and Det Venneman gave presentation at Pocono Mountain East High School on Crime Scene and Evidence Collection

February 27 – Chief Wagner, Lt. Williams and Alma Ruiz Smith attended a Cabinet in our Community Event

The Aggressive Driving and Education Program awarded Certificates of Appreciation for the Department and Ofc Jeff Lutz for participation in the program

NEW BUSINESS:

None

PUBLIC PARTICIPATION:

None

ADJOURNMENT:

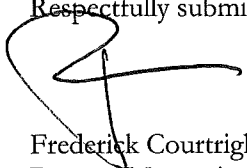
Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 7:47.

Meeting reopened for Roll Call – Alma Ruiz Smith and Juan Adams absent.

Francis DePiano made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 7:50 p.m.

Respectfully submitted,



Frederick Courtright
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 APRIL 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

FREDERICK COURTRIGHT -BOROUGH OF MOUNT POCONO -SECRETARY

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:13 p.m. by Chairman Moyer with the Pledge of Allegiance.

EXECUTIVE SESSION:

Mr. Moyer announced there was an Executive Session prior to the Regular Meeting from 6:40 p.m. until 7:10 p.m. about possible litigation.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 13 March 2018 as written, seconded by David Carbone. The motion passed with Alma Ruiz Smith and Juan Adams abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 10 April 2018 in the amount of \$284,633.34, seconded by Juan Adams

Alma Ruiz Smith questioned check #15727.

With no additional comments or questions, the motion passed unanimously.

PUBLIC APPRECIATION:

Christi Brady - Blakeslee Rotary – Annual Fundraiser raised funds for the K9 Unit and presented Chief Wagner with the check.

Chief presented Mountaintop Lodge with a plaque of appreciation for their generosity and hospitality to our officers during Winter Storm Riley.

POLICE REPORT:

Total calls for the month of March were 1032 consisting of 927 Complaints and 105 Accidents. There were a total of 76 Criminal Arrests, 403 Traffic Arrests, 259 Traffic Warnings and 11 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the March Police Report, seconded by Juan Adams. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for March.

Motion:

Francis DePiano made a motion to accept the March Vehicle Report, seconded by Kurt Cummings. The motion passed unanimously.

Chief stated that Resolution 2018-002 is the Lessee Resolution for the vehicles that were approved for purchase last month.

Motion:

Juan Adams made the motion to adopt 2018-002 Lessee Resolution, seconded by David Carbone. The motion passed unanimously.

ANNUAL REPORT:

Chief presented and reviewed the 2017 Annual Report.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – None

Coolbaugh – Reminder for the Shred Event May 19.

Mount Pocono – Thank the officers

Barrett Township – None

- **Pension**

Chief stated that the next quarterly pension meeting is scheduled for May 14.

- **Re-Paving Project**

Chief stated this project will be done after the sidewalks.

- **Sidewalk Project**

Chief stated the Sidewalk Project will be done first and is meeting with the contractors tomorrow (4/11)

- **Community Events / Letters of Support**

March 5 – Sgt. Posluszny – Active Shooter Presentation for the Boy Scouts

March 9 – Cpl. Nero and K9 Creed visited Pocono Raceway

March 10 – Ofc. Scarfo attended Coolbaugh Mountain Center, Representative Maddens Community Day

March 14 – Chief Wagner attended the Pennsylvania Labor Relations Conference and panelist speaking about Regional Police

March 30 – Cpl. Nero and K9 Creed along with Stroud Area Regional Police visited a terminal cancer child

March 30 – Cpl. Nero and K9 Creed presented a plaque to Barton Heights Veterinary Clinic and Creekside Crematory for their generosity with K9 Niko

- **Letter of Support for Senate Bill 251**

Chief requested the Commission send a letter of support to our representatives in support of Senate Bill 251 – a Bill to authorize municipal and local police to use Radar

- **Motion:**

Francis DePiano made the motion to send letter of support for Senate Bill 251, seconded by David Carbone. The motion passed unanimously.

NEW BUSINESS:

- **DROP Pension Application**

Det. John Bohrman submitted an Application to enter the DROP effective August 1, 2018 and a resignation date of July 31, 2021.

- **Motion:**

David Carbone made the motion to accept the DROP application for John Bohrman, seconded by Juan Adams.

Lynn Kelly asked if there is a separate account for each DROP participant. Chief stated that he would need to verify with the actuary if it is actually withdrawn from the fund or if it is just accounted for separately.

Mike Oser also questioned about the accounting procedures.

- **Motorcycle**

Chief Wagner stated the he is looking into purchasing a second motorcycle with the funds that were received from our totaled vehicle last year. He indicated that the current bike was purchased in 2004 and will be ready to retire that one in the near future. Chief requested a motion to advertise for quotes for a new motorcycle. Discussion continued.

- **Motion:**

David Carbone made the motion to advertise to obtain quotes for a new Harley Davidson Motorcycle, seconded by Juan Adams. The motion passed unanimously.

➤ **Active Shooter**

Alma Ruiz Smith asked the Chief about Active Shooter Training in the schools. A brief discussion continued.

PUBLIC PARTICIPATION:

Vincent Massaro, APCP, Coolbaugh Township – comments on dogs running loose and endangering the public.

Mike Oser, Mount Pocono – Asked if the department uses Narcan – Chief stated that our K9 Officers have it and it is in our evidence. He also asked what municipality is paying for the 2 officers blocking entrance onto Route 380 due to the accident on the interstate – Chief stated Tobyhanna Township. He also asked about the status of a Grievance filed and apology requested.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously. The meeting adjourned approximately 8:10 p.m.

Respectfully submitted,



Frederick Courtright
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
8 MAY 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
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EXECUTIVE SESSION:

There was an Executive Session on Personnel, Insurance and Legal prior the Regular Meeting. The Executive Session began approximately 6:15 p.m. and ended approximately 7:30 p.m.

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:30 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 10 April 2018 as written, seconded by Juan Adams. The motion passed with Frederick Courtright abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 8 May 2018 in the amount of \$119,465.45, seconded by Juan Adams. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of April were 1022 consisting of 940 Complaints and 82 Accidents. There were a total of 83 Criminal Arrests, 246 Traffic Arrests, 160 Traffic Warnings and 8 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the April Police Report, seconded by Juan Adams. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for April. He requested approval to advertise for bids for old Car 47 2008 Dodge Charger.

Motion:

Francis DePiano made a motion to advertise to request bids for old Car 47 2008 Dodge Charger, seconded by Brendon Carroll. The motion passed unanimously.

Motion:

Francis DePiano made a motion to accept the April Vehicle Report, seconded by Juan Adams. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – Mr. DePiano stated that 2 residents called to commend Ofc. Jones on his handling of 2 major problems in the township.

Coolbaugh – Ms. Ruiz-Smith asked about the number of undercover vehicles.

Mount Pocono – Mr. Courtright asked about the drop off in larceny crimes.

Barrett Township – absent

- **Motorcycle Bid Opening**

2 bids were received for the 2018 FLHTP Electra Glide Police Motorcycle up-fitted to department specifications.

Pocono Mountain Harley Davidson, Stroudsburg - \$24,623.00

Susquehanna Valley Harley Davidson, Harrisburg - \$25,875.00

Motion:

Francis DePiano made a motion to award the bid to Pocono Mountain Harley Davidson for a 2018 Police Motorcycle on the condition that all the specs are the same on each bid, seconded by David Carbone. The motion passed unanimously.

- **Pension**

Pension meeting is scheduled for 5/14. Chief also replied to Ms. Kelly's question from last month about the DROP pension funds stating that the funds do stay in the regular pension account accruing interest along with the regular account. The only qualifiers are that it cannot earn less than 0% or more than 4.5%.

- **Re-Paving Project**

Paving will start end of May early June as soon as the sidewalks are complete.

- **Sidewalk Project**

Chief stated that after the snow melted the area of the dumpster had excessive damage to the asphalt due to the weight of the dump truck and dumpster. A concrete pad is quoted in Change Order #1 that would be long enough to allow the truck to drive onto the pad and have the weight on the concrete so not to break up the asphalt. Total for Change Order #1 is \$3,800.00.

Motion:

David Carbone made a motion to accept Change Order #1 in the amount of \$3,800.00, seconded by Juan Adams. The motion passed unanimously.

- **Community Events / Letters of Support**

April 4 – Chief Wagner and Lt. Vogt attended the Radar Hearings at the House of Representatives in Harrisburg

April 9 – Sgt. Posluszny, Cpl. Miller, Ofc. Lutkowski and K9 Hilo tour of Headquarters to Cub Scout Pack 89 from Barrett Township

April 9 – Chief Wagner and Lt. Vogt attended Senator Scavello’s meeting on School Safety

April 10 – Ofc. Dunlap spoke to the Devero Facility in Carriage Square regarding Safety and Awareness

April 13 – Cpl. Nero and K9 Creed attended First Responders Day at East Stroudsburg University

April 27 – PMRPD assisted with Americas Fallen Convoy that came through Monroe County

NEW BUSINESS:

- **Resolution Destruction of Files – 2018-003**

We will be participating in the Coolbaugh Township Shred Event scheduled for May 19, 2018 and in following with the Municipal Records Schedule Chief requested a motion to adopt Resolution 2018-003

Motion:

Francis DePiano made a motion to Adopt Resolution 2018-003 for Disposition of Records, seconded by Juan Adams. The motion passed unanimously.

- **1st Quarter Treasurer Report**

General Fund-\$3,063,079.32, Prescription Fund-\$23,86.22, Capital Projects Fund-\$14,867.20, Asset Forfeiture Fund-\$319,183.29, Capital Reserve Fund-\$276,521.10, Police Pension Fund-\$21,315,860.86, Non-Uniform Pension Fund-\$169,749.95

Motion:

Francis DePiano made a motion to accept the 1st Quarter Treasurer Report, seconded by Juan Adams. The motion passed unanimously.

- **1st Quarter Budget to Actual**

Chief went over the 1st Quarter Budget to Actual Report.

Motion:

Francis DePiano made a motion to accept the 1st Quarter Budget to Actual Report, seconded by David Carbone. The motion passed unanimously.

PUBLIC PARTICIPATION:

Alicia Turner of Tobyhanna complaints about speeding on Echo Lake Road.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously. The meeting adjourned approximately 8:15 p.m.

Respectfully submitted,



Frederick Courtright
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
SPECIAL MEETING
21 MAY 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Special Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:29 p.m. by Chairman Moyer.

ROLL CALL

UPDATE THE FOLLOWING:

• **Re-Paving Project – Chang Order #1**

Chief updated the Commission on the findings during the inspection of the site prior to beginning the project, indicating that once all the snow was melted and was able to look behind all the vehicles they determined additional areas that needed crack and base repair attention. The contractor feels that if they do the work as originally quoted it will fall apart in a year or two. The quote for Change Order #1 is \$19,448.00 was submitted for approval.

Motion:

Francis DePiano made a motion to approve Change Order #1 in the amount of \$19,448.00, seconded by Kurt Cummings.

Lynn Kelly raised concerns regarding additional scope of work vs Change Order, bid requirements and current signed contract. Discussion continued.

Amended Motion:

Francis DePiano amended his motion to approve the Additional Scope of Work in the amount of \$19,448.00 upon legal review and approval, seconded by Kurt Cummings.

The motion passed with Lynn Kelly opposing.

NEW BUSINESS

None

PUBLIC PARTICIPATION:

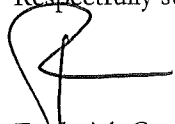
None

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously. The meeting adjourned approximately 8:00 p.m.

Respectfully submitted,



Frederick Courtright
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 JUNE 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

David Carbone made a motion to adopt the minutes of 8 May 2018, seconded by Kurt Cummings. The motion passed unanimously.

Motion:

David Carbone made a motion to adopt the minutes of 21 May 2018 Special Meeting, seconded by Lynn Kelly. The motion passed with Alma Ruiz Smith abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 12 June 2018 in the amount of \$445,913.51, seconded by Juan Adams.

Alma Ruiz Smith questioned Check 15895 Legal Services – Chief indicated it was Law Suit deductible.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of May were 1206 consisting of 1121 Complaints and 85 Accidents. There were a total of 83 Criminal Arrests, 310 Traffic Arrests, 177 Traffic Warnings and 11 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the May Police Report, seconded by Juan Adams. The motion passed unanimously.

VEHICLE REPORT:

Chief indicated that the 2 new sedans are in and currently being upfitted. These vehicles will be replacing Car 12-2010 Chevy Tahoe that will be donated to Mount Pocono and Car 8-2014 Dodge Charger will be retired and looking for motion to get bids to sell.

Motion:

David Carbone made a motion to advertise for bids for Car 8, seconded by Brendon Carroll. The motion passed unanimously.

Chief reviewed the mileage and expense report for May.

Motion:

David Carbone made a motion to accept the May Vehicle Report, seconded by Juan Adams. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Thanked the Chief and Officers for the Memorial Day traffic control.

Tunkhannock Township – Proud at the job the Officers did at the race.

Coolbaugh – Invited Commission Members and public to Veterans Day Memorial Service – PCP Road Construction Traffic Control

Mount Pocono – N/A

Barrett Township – N/A

- **Pension**

Chief stated the Quarterly Pension meeting was on May 14 and he reviewed the 1st Quarter Performance. 1st Quarter beginning Market Value was \$21,556,673 with net flows of (\$150,313) and loss on investments of (\$106,699) for an ending 1st quarter market value of \$21,299,662.

Motion:

Francis DePiano made a motion to accept the 1st Quarter Pension Report, seconded by Juan Adams. The motion passed unanimously.

- **Re-Paving Project**

Re-Paving Project is complete. Special Meeting on May 21 regarding the additional crack and base repair that was needed at an additional cost of \$19,448.00 at which time a motion was made to approve the additional work pending legal review. Attorney Coleman did review the request and sent a Legal Opinion letter to the Commission stating he felt it appropriate to move forward with the vote and suggested that the minutes of this meeting reflect the approval.

Change Order #1 - Chief stated that once the work started they did find the ground to be very spongy and recommended excavating and adding between 6 and 12 inches of additional stones at an estimated cost

between \$2,500 and \$4,000. He received confirmation from Attorney Coleman that it would be appropriate to have them move ahead with the work. The Change Order actually came in at \$2,900.

Motion:

Brendon Carroll made a motion to accept Attorney Coleman's Legal Opinion for the Amendment and Change Order and approve Change Order #1 in the amount of \$2,900.00, seconded by Francis DePiano. The motion passed unanimously.

- **Sidewalk Project**

Sidewalk Project is complete.

- **Community Events / Letters of Support**

May 1 – Chief and multiple officers – Lunch with students at Swiftwater Elementary

May 6 – Cp. Nero and Ofc. Michaels assisted with Friends for Scouting Charity Motorcycle Ride

May 7 – Sgt. Larue escorted Kyle Petty Charity Motorcycle Ride to Pocono Raceway

May 8 – Cpl. Mertz attended Monroe County Children's Community Night

May 12 – Sgt. LaRue, Cpl. Nero and K9 Creed attended PA State Police Sunny Day Camp at Pocono Raceway

May 12 – PMRPD Officers vs PMW Basketball Team – Proceeds benefit PMW Booster Club

May 19 – Ofc. Chaffee met with Pocono Community Church Security regarding Active Threat

May 20 – Assisted Red Cross Run for the Red Marathon

May 22 – Cpl. Miller spoke at Clymer Library to Seniors regarding Identity Theft and Fraud

May 24 – Cpl Nero and K9 Creed at Swiftwater Elementary to accept K9 donation in memory of K9 Niko

May 25 – Cpl Nero & K9 Creed and Ofc. Lutkowski & K9 Hilo @ Tobyhanna Elementary to accept K9 donation

May 27 – Cpl Nero & K9 Creed and the PMRPD Honor Guard attended the Mt Pocono Fly In Breakfast

May 28 – Sgt. LaRue, Ofc. Michaels, Ofc Smelas and Ofc. Burk assisted and attended the American Legion Parade in Pocono Pines

May 30 - Letter from UD Dept of Justice Drug Enforcement Administration (DEA) thanking us for our participation in the Drug Enforcement Task Force

NEW BUSINESS:

- **Personnel**

Chief stated that he received a resignation letter from Officer Amanda Healy effective May 21, 2018 and would like a motion to accept her resignation.

Motion:

David Carbone made a motion to regretfully accept the resignation of Amanda Healy, seconded by Francis DePiano. The motion passed unanimously.

- **2019 Hiring**

Chief stated that with the resignation of Officer Healy and our list about to expire he requested a motion to start a new hiring process and advertise to test to establish a new list.

Motion:

Francis DePiano made a motion to advertise to start a new hiring eligibility list, seconded by Kurt Cummings. The motion passed unanimously.

- **Speed Study**

Chief review stats from 6 different speed studies in different areas throughout our jurisdiction that were conducted with the Speed Trailer.

PUBLIC PARTICIPATION:

Vincent Massaro – Coolbaugh Township – commended officers for the great job they do. He also raised concerns about the new firework laws and how they will be enforced.

Alma Ruiz Smith commented about addressing the Opioid situation

Deatra Cummings – Coolbaugh Township – questions on the Speed Trailer Study.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously. The meeting adjourned approximately 8:00 p.m.

Respectfully submitted,



Frederick Courtright
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 JULY 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
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CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

David Carbone made a motion to adopt the minutes of 12 June 2018, seconded by Juan Adams. The motion passed with Frederick Courtright abstaining.

APPROVE BILLS:

Motion:

David Carbone made a motion to approve the Bill-pack of 10 July 2018 in the amount of \$323,618.22, seconded by Francis DePiano.

Alma Ruiz Smith questioned Check numbers 15940, 15941 and 15942 Mileage – Chief indicated it was for the cadets in the Police Academy.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of June were 1174 consisting of 1073 Complaints and 101 Accidents. There were a total of 125 Criminal Arrests, 291 Traffic Arrests, 210 Traffic Warnings and 20 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the June Police Report, seconded by Juan Adams. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for June.

Chief mentioned that Car 12 can be signed over to Mt Pocono, as it is ready to go.

Motion:

Francis DePiano made a motion to accept the June Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

Vehicle Bid Opening:

Family Motors –	2008 Dodge Charger \$1,639.00
	2014 Dodge Charger \$2,716.00
Emergency Remarketing –	2008 Dodge Charger \$889.12
	2014 Dodge Charger \$3,389.12
Yousef Dabbagh –	2008 Dodge Charger \$268.00
	2014 Dodge Charger \$4,668.00

Motion:

Frederick Courtright made a motion to accept the two highest bids, Family Motors 2008 Dodge Charger for \$1,639.00 and Yousef Dabbagh 2014 Dodge Charger for \$4,668.00, seconded by Kurt Cummings. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – N/A

Coolbaugh – National Night Out August 7th 6-9. Reminder of road construction on Rte 196.

Mount Pocono – Thanks for vehicle (car 12)

Barrett Township – N/A

- **Pension** – N/A

- **2018/2019 Hiring** – advertising in Pocono Record and Scranton Times (including online advertizing), also we will be using a service no charge to the department but there is a service charge to the applicant PoliceApp.com. August 10th is the application deadline and testing will be August 18th.

- **Speed Study**

Chief reviewed stats from 3 different speed studies in different areas throughout our jurisdiction that were conducted with the Speed Trailer.

- **Community Events / Letters of Support**

June 3 – Ofc. Smelas and Tracy Fox spoke at the Pocono Mountain Library in Coolbaugh Township on safety tips for bikes, cars, swimming and strangers.

June 15 – Chief attended a meeting with U.S. Atty. General Jeff Sessions in Scranton Pa

– Honor Guard performed Ceremony at the annual PA Judges conference at Pocono Manor

June 16 – Ofc. Apgar attended the Coolbaugh Township Veterans Memorial Unveiling

June 18 – Honor Guard performed opening ceremony at PA Chief of Police Conference at Kalahari

- June 19 – Cpl. Bray spoke at the Coolbaugh Township Meeting on Opioids.
– Honor Guard performed closing ceremony at PA chief of Police Conference at Kalahari
- June 23 – Cpl. Nero, K-9 Creed and Det. Boheim attended Ray Price Ford for the Ford Driver 4UR Community event.
- June 24 – Ofc. Johnson spoke at the Mountain Center in Coolbaugh Township to a youth basketball group.
– PMRPD assisted with the SPCA Fundraiser Motorcycle Ride through Tobyhanna Township
- June 26 – Ofc. Chaffee spoke at the Belmont Knolls Independent Senior Living facility about safety and crime prevention.
– Chief Wagner and Lt. Williams attended Kalahari Groundbreaking Ceremony
- June 28 – Ofc. Chaffee, Ofc. Jesse Bohrman and Tracy Fox ran a youth bike safety program at the Mountain Center in Coolbaugh Township.

Thank you letters received:

Wyoming Valley Motorcycle Club – for traffic control assistance during their fundraiser ride for Luzerne County SPCA

Sgt. Posluszny generated an e mail to the department regarding cookies from a resident of Lake Naomi who wanted to express her appreciation

Chief David Steffen of Northern Lancaster County Regional Police Department sent e mail regarding his appreciation for the value-added experience PMRPD provided at the PCOPA Training Conference

NEW BUSINESS:

Alma Ruiz Smith requested department do a presentation for COG - in September last Monday of Month

PUBLIC PARTICIPATION:

Debbie Roberts – Mt. Pocono Campground - Fireworks complaint

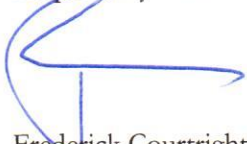
Vincent Massaro – PCP – Speed and Fireworks complaints

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously. The meeting adjourned approximately 7:50 p.m.

Respectfully submitted,



Frederick Courtright
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
14 AUGUST 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER

EXECUTIVE SESSION:

There was an Executive Session on Personnel, Insurance and Legal prior to the Regular Meeting. The Executive Session began approximately 6:40 p.m. and ended approximately 6:50 p.m.

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 10 July 2018, seconded by David Carbone. The motion passed with Claudette Williams abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 14 August 2018 in the amount of \$170,035.52, seconded by Juan Adams.

Alma Ruiz-Smith questioned check 15984; asking if tuition was paid for all officers. Chief confirmed that it is and stated that the amount paid was based on the grade received and enrollment as a Major Criminal Justice.

With no additional questions or comments the motion passed unanimously.

POLICE REPORT:

Total calls for the month of July were 1350 consisting of 1246 Complaints and 104 Accidents. There were a total of 100 Criminal Arrests, 295 Traffic Arrests, 155 Traffic Warnings and 24 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the July Police Report, seconded by Juan Adams. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for July. Chief reported two new Ford vehicles are in and being up fitted; the motorcycles are up fitted and being striped.

Motion:

Francis DePiano made a motion to accept the July Vehicle Report, seconded by David Carbone. The motion passed unanimously.

NEW BUSINESS:

- **2017 Financial Audit** – Carl Hogan of BBD presented the 2017 Financial Audit to the Commission, reviewed some key points of the report and answered questions from the Commission.
- **2nd Quarter 2018 Budget Review** – Chief Wagner reviewed select individual line items on the 2018 2nd Quarter Budget vs Actual. He stated all overall expenses are at 42.9% of the budget.

Claudette Williams asked about the agreement once the candidates attend the academy. Chief stated if they resign within the first year they have to reimburse the department for the academy training.

Motion:

Francis DePiano made a motion to accept the 2nd Quarter Budget Review Report, seconded by Juan Adams. The motion passed unanimously.

- **2nd Quarter Treasurer Report** –

General Fund-\$3,124,837.78, Prescription Fund-\$22,500.80, Capital Projects Fund-\$14,919.05, Asset Forfeiture Fund-\$338,429.55, Capital Reserve Fund-\$228,712.99, Police Pension Fund-\$21,420,126.33, Non-Uniform Pension-\$173,661.83

Motion:

Francis DePiano made a motion to accept the 2nd Quarter Treasurer Review Report, seconded by Brendon Carroll. The motion passed unanimously.

- **Personnel** – Chief Wagner stated he received a letter of resignation from Officer Maurice Vaccaro, with a resignation date of January 4th 2019. Officer Vaccaro will start using accrued paid time off November 25, 2018.

Chief Wagner asked if a motion was needed to except the resignation. Atty. Coleman stated according to Roberts Rules no motion was needed specific to the resignation.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – Thank to officers- outstanding job for Race

Coolbaugh – Lynn Kelly asked if any of the municipalities have not passed the Municipal Police Agreement. Alma Ruiz-Smith requested patrol several times a day in Pocono Summit Lake Estates.

Mount Pocono – Thanks for vehicle donated from PMRPD.

Barrett Township – N/A

- **2018/2019** – Hiring

Chief Wagner stated the application process ended on August 10th with 140 applicants. Written test is Saturday, August 18th, and the PT will be on September 16, 2018

- **2019 Budget** – Budget Committee was formed with: David Carbone, Francis DePiano, Claudette Williams, Lynn Kelly, Kurt Cummings, John Seese (schedule to be determined).

- **Pension** – Next pension meeting is scheduled for 8/21/18-Distress level 0

- **Community Events / Letters of Support**

July 3rd – Ofc. Smelas and Tracy Fox, safety presentation at the Pocono Mountain Library on car seats, seatbelts, bicycle, strangers and swimming.

July 4th – Ofc. Michaels and Ofc. Sheranko, Buck Hill 4th of July parade.

July 10th – Ofc. Johnson, Barrett rotary Club concert in the park

July 12th – Ofc. Chaffee, radio talk show with Tracy Fox on Highway Safety

July 12th – Chief Wagner, Lt. Vogt, Lt. Williams, Cpl Nero and K-9 Creed served food at the Burnley Workshop

July 14th – Ofc. Michaels, PineCrest Breast Cancer 5k

July 14th – Ofc. Wile, Tobyhanna Township Party in the Park

July 15th thru 20th – Cpl. Nero and Ofc. Wile, Camp Counselors at Troop N Camp Cadet

July 4th, 12th, 18th – Sgt. Posluszny put on a SWAT demonstration for the Boy scouts at Camp Minsi

Camp Minsi recognized PMRPD with a plaque of thanks for service and support of the Camp Minsi program.

Chief Wagner received a letter from PA Chiefs of Police Association stating their appreciation for our participation in the Pennsylvania Chiefs of Police Education and Training Conference.

Alma Ruiz-Smith thanked the Chief for attending the Burnley Workshop event.

PUBLIC PARTICIPATION:

Vincent Massaro – Coolbaugh Township – asked why it takes so long to replace an officer. Chief Wagner stated there can be various reasons-some can be litigation issues, it could depend on where we are at on the list or the list may have to be refreshed.

Elizabeth Cichello – Barrett Township – Asked how many hours of service the department provides to Barrett. Chief stated Barrett's 2017 contribution was \$512,000.00 and the hours per month were 549. Cichello also asked if John Seese was not in attendance at the commission meeting can another Barrett supervisor sit in for him. Francis DePiano stated it is not allowed, however he is kept up to date on what transpired.

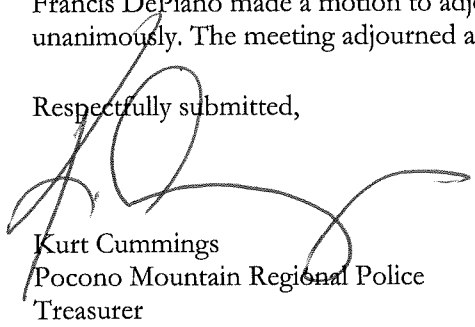
Alma Ruiz-Smith asked if the Commission would consider changing the meeting from 7:00 p.m. to 6:30 p.m. Chairman Moyer stated the meetings have been held at 7:00 pm since inception and he'd prefer to keep it at 7:00 p.m. as did other commission members.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kurt Cummings', is written over the typed name and title.

Kurt Cummings
Pocono Mountain Regional Police
Treasurer

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
11 SEPTEMBER 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance followed by a moment of silence for the victims of 9-11.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 14 August 2018, seconded by Kurt Cummings. The motion passed.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 11 September 2018 in the amount of \$163,060.94, seconded by Kurt Cummings. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of August were 1274 consisting of 1165 Complaints and 109 Accidents. There were a total of 95 Criminal Arrests, 309 Traffic Arrests, 171 Traffic Warnings and 13 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the August Police Report, seconded by Brendon Carroll.

Kurt Cummings questioned increase in traffic arrests from 31 to 50 in Tunkhannock Township. Chief Wagner explained most times it can be due to special details in the area.

Mike Oser questioned the stated increase of investigation time in Mt Pocono. Chief Wagner indicated he would look into it.

With no additional questions or comments the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for August.

Alma Ruiz Smith questioned accumulated cost on car #47. Chief Wagner explained it was the old K9 vehicle and now used as a spare.

Motion:

Francis DePiano made a motion to accept the August Vehicle Report, seconded by Kurt Cummings.

With no additional comments or questions the motion passed unanimously.

NEW BUSINESS:

- **Computer Infrastructure** – Chris Callahan from SSI gave an introduction to their company along with a proposal for PMRPD outlining Managed IT and Cloud Hosting Services.

Chief Wagner explained that we are looking at moving towards SSI with some of our services and moving fully integrated into the Cloud by 2019.

- **Personnel** – Resignation letter from Matthew Steidel effective August 29, 2018. Chief Wagner stated Matt has taken a position at the City of Bethlehem Police Department.

- **Motion:**

Lynn Kelly made a motion to accept the resignation of Matthew Steidel, seconded by Alma Ruiz-Smith. The motion passed unanimously.

- **2019 MMO** – Police Pension \$668,307.81
Non Uniform \$9,041.80

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – None

Coolbaugh – Lynn Kelly read a prepared statement regarding the resignation letter of Officer Maurice Vaccaro relating to the way the resignation was handled last month.

Motion:

Lynn Kelly made a motion to accept the resignation of Officer Maurice Vaccaro with regrets, and that his official end date of service will be January 4th, 2019 with all time off available to him being used and paid. Ms. Kelly thanked Officer Vaccaro for his service. The motion was seconded by Kurt Cummings. The motion passed unanimously.

Alma Ruiz-Smith asked that area of Pope Road be monitored for speed.

Mount Pocono – None

Barrett Township – None

- **2018/2019 Hiring** – 61 candidates are taking PT Sunday Sept. 16th at 8:00 a.m. First round of interviews will be held October 1-October 4th, with internal staff only. Second round of interviews will be held October 16th at 8:00 a.m. with Francis DePiano volunteering to attend from the commission.
- **2019 Budget** – Chief Wagner stated there was an internal staff meeting yesterday regarding the budget. Chief Wagner has scheduled the 1st Budget Committee for Monday Sept 17th. Chief stated that the Budget Committee as is makes a quorum. Discussion as to advertising a budget meeting. It was decided that John Seese and Dave Moyer will sit out of the budget meeting.
- **Pension** – Chief Wagner stated there was a pension meeting August 21, 2018. The beginning market value as was \$21,306,802.00 with net flows (\$123,101.00) and return on investment of \$275,564.00. The ending market value as of June 30, 2018 was \$21,459,265.00.

Motion:

Francis DePiano made a motion to accept the Pension Report as presented. The motion was seconded by Brendon Carroll. The motion passed unanimously.

- **Community Events / Letters of Support**

Aug 4 – Ofc. Wile attended Indian Mountain Lakes Community Day.

Aug 7 – Chief Wagner, Det. Sgt. Lenning, Sgt. LaRue, Corp. Nero, Ofc. Lutkowski, and Ofc. Chaffee attended National Night Out in PCP, Coolbaugh Township

Aug 7 – Corp. Bray provided Gatorade and popsicles to the Pocono Mountain West Football Team, from the PMRPD Officers Association.

Aug 9 – Chief Wagner was a panelist for State Representative Jack Slater’s legislative hearing on power outages.

Aug 16 – Sgt. Posluszny conducted a law enforcement presentation at Camp Minsi Boy Scouts

Aug 17 – Sgt. LaRue and Corp. Nero and K9 Creed, did a K9 presentation at Lake Naomi Kids Camp

Aug 23 – Corp. Nero and K9 Creed did a K9 demonstration at Buck Hill

Aug 27 – PMRPF had their Annual Fundraiser

Chief Wagner mentioned on September 29th there will be a community safety day presented by Pocono Mountain Regional Police SWAT Team at Wal-Mart in Mt. Pocono Boro. 11:00 a.m. to 3:00 p.m.

Kurt Cummings thanked Chief Wagner for participation in National Night Out.

Francis DePiano thanked Jeanine Hofbauer for her participation in the PMRPF Tournament

PUBLIC PARTICIPATION:

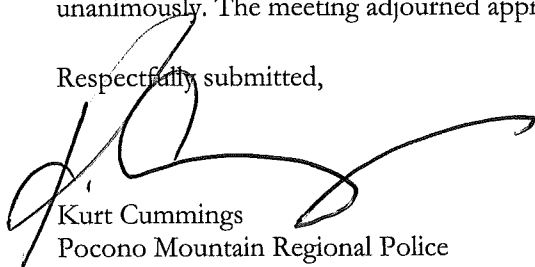
N/A

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:37 p.m.

Respectfully submitted,



Kurt Cummings
Pocono Mountain Regional Police
Treasurer

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
9 OCTOBER 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
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CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

PMRPC Resignation

Motion:

Francis DePiano made a motion to accept the resignation of Frederick Courtright as Secretary of the Pocono Mountain Regional Police Commission; the motion was seconded by Juan Adams. The motion passed unanimously.

Mike Penn, (Mt. Pocono Mayor), was officially stated as representative of Mt. Pocono

ROLL CALL

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 11 September 2018, seconded by Kurt Cummings. The motion passed, with Alma Ruiz Smith, Juan Adams and Mike Penn abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 9 October 2018 in the amount of \$124,155.12, seconded by Juan Adams. The motion passed with Mike Penn abstaining.

POLICE REPORT:

Total calls for the month of September were 1111 consisting of 1017 Complaints and 94 Accidents. There were a total of 72 Criminal Arrests, 148 Traffic Arrests, 119 Traffic Warnings and 12 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the September Police Report, seconded by Juan Adams. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for September.

Motion:

Francis DePiano made a motion to accept the September Vehicle Report, seconded by Juan Adams. The motion passed unanimously.

NEW BUSINESS:

a. **Policy Revision 16-11 Noise Flash Diversionary Device**

Motion:

David Carbone made a motion to accept the Policy Revision 16-11 Noise Flash Diversionary Device, seconded by Brendon Carroll. The motion passed unanimously.

b. **LSA Grant** – Chief Wagner stated that the department has once again applied for LSA Grant in the amount of \$150,817 for in-car video systems. PMRPF has funded the grant writer.

UPDATE:

• **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – N/A

Coolbaugh – Alma Ruiz Smith thanked Det. Lucas Bray for his participation in C.O.G regarding the Opioid Crisis.

Mount Pocono – N/A

Barrett Township – N/A

• **Computer Infrastructure**

Motion:

Francis DePiano made a motion to accept the Co-stars proposal from SSI, for PMRPD Cloud Hosting quote in the amount of \$8,042.39 a month, plus a onetime payment of \$9,132; moving the majority of our data to the cloud, seconded by Juan Adams. The motion passed, with Mike Penn abstaining.

• **2018-2019 Hiring**

Chief Wagner stated 61 applicants took the physical testing with 37 passing. The first round of interviews was October 1-3 narrowing the candidates to the remaining 10. Second round of interviews are scheduled for October 16th, with Chief Wagner, Lt. Vogt, Lt. Williams and Commissioner DePiano.

- **Personnel**

Chief stated that Tom Petrosino has submitted a letter of resignation due to relocating after 18 yrs of service. He also indicated that we will be looking to fill the mechanic position in the spring of 2019.

Motion:

Francis DePiano made a motion to accept the resignation of Tom Petrosino, seconded by Lynn Kelly. The motion passed unanimously.

- **2019 Budget**

Budget committee met on September 17, with Commissioners Kelly, DePiano, Williams, Cummings, Chief Wagner and Kathy Matisak in attendance. Two budget drafts were presented in the meeting. Draft #2 included an additional officer, with a total increase of 1.41%; to be presented to the municipalities. Francis DePiano congratulated the budget committee for their hard work presenting the budget.

- **Pension**

Next meeting 11/27/18

- **Community Events / Letters of Support**

Sept 11 – PMRPD Honor Guard attended Patriot Day Memorial Service at Tannersville War Memorial Park

Sept 11 – Chief Wagner, Lt. Williams and Lt. Vogt attended 911 Ceremony and breakfast at A Pocono Country Place

Sept 13 – Officer Lutkowski and K9 Hilo attended Northampton Community College for a Service and Rescue Dog Program

Sept 15 – Officer Scarfo attended Coolbaugh Township Touch a Truck event

Sept 18 – Chief Wagner and Lt. Vogt attended the Allentown Police Academy Training Graduation where our new recruits took 1st place 300 meter, 1st place in 1.5 mile run, 1st in handgun and 2nd in academics

Sept 22 – Officer Metzger attended the annual Recovery on the Mountain event at the Coolbaugh Mountain Center

Sept 22 – Officer Benner attended Tobyhanna Township Community Day

Sept 29 – Officer Metzger attended the Barrett Township Rotary Concert in the Park

Sept 29 – SWAT Safety Day at Wal-Mart

Chief Wagner presented a letter from Northampton Community College, thanking Officer Lutkowski for attending the service and rescue dog program.

PUBLIC PARTICIPATION:

Mike Oser–Mt Pocono asked Chief Wagner if he takes patrol hours. Chief explained that his position is Administrative and he does not log hrs.

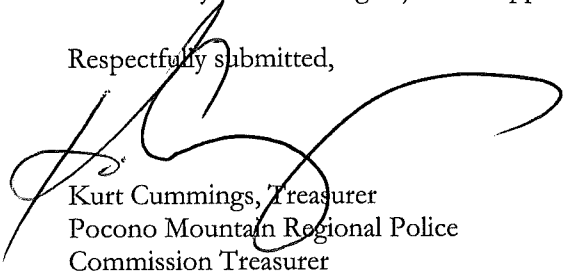
Public Comment- Sgt. Posluszny was commended for his attendance and comments at the candle light vigil for Woman's Resources.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:35 p.m.

Respectfully submitted,

A large, stylized handwritten signature in black ink, appearing to read 'Kurt Cummings', is written over the typed name and title.

Kurt Cummings, Treasurer
Pocono Mountain Regional Police
Commission Treasurer

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 NOVEMBER 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
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CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 9 October 2018, seconded by Kurt Cummings. The motion passed with Claudette Williams abstaining.

APPROVE BILLS:

Motion:

Dave Carbone made a motion to approve the Bill-pack of 9 October 2018 in the amount of \$230,817.90, seconded by Brendon Carroll.

Alma Ruiz-Smith questioned check # 16149 \$37,932.58 Monroe County Control Center. Chief Wagner explained that is Coolbaugh's Control Center Fees that is payable to Monroe County Control Center.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of October were 1168 consisting of 1073 Complaints and 95 Accidents. There were a total of 94 Criminal Arrests, 170 Traffic Arrests, 134 Traffic Warnings and 7 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers and hours per municipality as well as the UCR Crime Stats.

Kurt Cummings asked, if most of the thefts were retail related. Chief Wagner stated that Mt. Pocono is usually the leader in thefts which is usually related to the businesses.

Motion:

Francis DePiano made a motion to accept the October Police Report, seconded by Kurt Cummings.

Mike Oser asked if there was any explanation for the drop in total calls and arrests from 2017 and 2018 in Mt Pocono. Chief indicated that there is no specific explanation on why the numbers move the way they do.

With no additional questions or comments, the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for October.

Motion:

Francis DePiano made a motion to accept the October Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **3RD Quarter Budget Review** – Chief went over the 3rd Quarter Budget vs Actual report.
- **3RD Quarter Treasurer Report** – General Fund \$3,080,760.75, Prescription Fund \$19,501.86, Capital Projects Fund, \$14,969.71, Asset Forfeiture Fund \$316,646.38, Capital Reserve Fund \$132,637.60, Police Pension Fund \$22,327,794.34 and Non Uniform Pension Fund \$181,000.83.

Motion:

Francis DePiano made a motion to accept the 3rd Quarter Treasurer Report, seconded by David Carbone.

Alma Ruiz Smith asked about the Capital Projects Account asking if there are any upcoming projects for next year. Chief Wagner mentioned the seal coating on the parking lot and upgrade on fire alarm system.

With no additional comments or questions, the motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Brendon Carroll stated that Tobyhanna Township passed the Resolution to approve the 2019 Police budget.

Tunkhannock Township – Francis DePiano mentioned road closure Rte 115-Kuenbaker Road

Coolbaugh – Lynn Kelly stated that Coolbaugh Township passed the Resolution to approve the 2019 Police budget. Ms. Kelly also asked for enforcement on Rt. 611 trucks parking on side of the road.

Mount Pocono – N/A

Barrett Township – Budget Meeting is scheduled 11/14

- **2018/2019 Hiring** – Final round of interviews was October 16th. The Chief thanked Francis DePiano for his participation. The 2018/2019 Top Ten list has been established and ranked. We are looking to fill 5 positions with the potential of a 6th position, (depending on the budget). Chief Wagner asked for a motion to fill the 5 spots.

Motion:

Francis DePiano made a motion to fill the 5 position from the 2018/2019 Hiring List, seconded by Brendon Carroll.

Alma Ruiz-Smith asked if the 5 spots were covered in the budget. Chief state they were.

Kurt Cummings asked if was possible to keep a rolling list after the top 5 are chosen. Chief stated it was better to refresh the list on an annual basis or as we move through the top 10.

With no additional questions or comments the motion passed unanimously.

- **Personnel**– Chief Wagner read a resignation letter from Ryan King as he will be taking a position with the South Whitehall Police Department. He will be resigning his position as of November 25, 2018.

Motion:

Francis DePiano made a motion to except the resignation of Ryan King, the motion seconded by Brendon Carroll. The motion passed unanimously.

Lynn Kelly thanked Officer King for his service.

Chief Wagner discussed the letter of resignation from Officer Lawrence Raisner who has been serving the Barrett area and the PMRPD combined for 18 years. Chief Wagner stated Officer Raisner had a great work ethic and was not ready to leave the profession, as well as the department was not ready to give him up; however due to personal reasons he submitted his letter effective November 1, 2018.

Motion:

Francis DePiano made a motion to except the resignation of Lawrence Raisner, the motion seconded by David Carbone. The motion passed unanimously.

Lynn Kelly thanked Officer Raisner for his many years of service.

- **2019 Budget** – Chief Wagner stated two resolutions have been received one from Coolbaugh Township and one from Tobyhanna Township approving the 2019 Pocono Mountain Regional Police budget. It is his understanding Tunkhannock will be passed in December. Barrett will be passing forth coming and Mt. Pocono is in discussion.
- **Pension** – Next meeting is scheduled 11/27/18
- **Community Events / Letters of Support**

Oct. 2nd – Chief Wagner attended Pocono Leadership Prayer breakfast in Tannersville

Oct. 3rd – Cpl. Bray and Ofc. Vaccaro attended the Weis ribbon cutting ceremony. Chief Wagner thanked Weis for their \$500.00 donation to the department.

Oct. 14th – Cpl. Miller and Ofc. Dunlap assisted with the Barrett Scarecrow 5K

Oct. 14th – Cpl. Miller and Ofc. Dunlap attended the Barrett Township Fire Department open house

Oct. 18th & 19th – Ofc. Smelas spoke at the Mt. Pocono Methodist Church Day Care about safety and calling 911

Oct. 20th – Ofc. Apgar attended the Northampton College Wellness Festival

Oct. 21st – Chief Wagner, Lt. Vogt, Ofc. Dunlap, Ofc. Michaels, and Ofc. Metzger participated in the Barrett Township Halloween Parade

Oct. 28th – Cpl. Nero and K9 Creed attended the TEC Trunk or Treat

Oct. 31st – patrol officers from the 3-11 shift handed out bags of candy throughout the four townships and Boro

Chief stated we received a letter from Pocono Farms East Association thanking us for sending Sgt. Posluszny and Ofc. Metzger to their annual meetings

Chief also included in the packet the face page of the Journal – where the PMRPD Honor Guard attended the SCJAP meeting at Pocono Manor. The Honor Guard was also featured in the SCJAP magazine

Chief Wagner stated that PMRPD is participating in No Shave November – The PMRPOA raised \$30.00 per each officer that participated. The funds were donated to Schyler Herman funeral expenses.

PUBLIC PARTICIPATION:

Mike Oser - Mt. Pocono – asked about the status of a criminal trespass complaint filed on November 11. The Chief stated that the report was filed and referred to the District Attorney's Office due to a conflict of interest. Chief Wagner stated Mr. Oser can follow up with the District Attorney's Office.

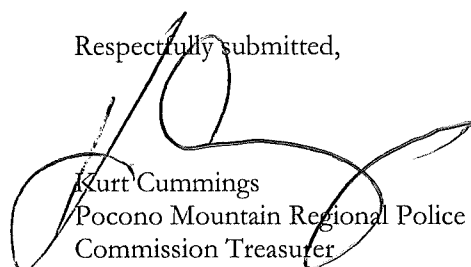
Aida Montanez-Mt Pocono spoke of the different agencies available at the Mountain Center stressing that she is concerned with the volume of traffic and speed on route 611 asking for police presence during the peak hours of 12:00-2:00 p.m. and 7:30-9:30 a.m.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by David Carbone. The motion passed unanimously. The meeting adjourned approximately 7:45 p.m.

Respectfully submitted,



Kurt Cummings
Pocono Mountain Regional Police
Commission Treasurer

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
11 DECEMBER 2018**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 13 November 2018, seconded by Dave Carbone.

Mike Oser mentioned there was an omission of his question "If a sitting commissioner member was exempt from any type of investigation." Chief Wagner stated the minutes are not a transcript and the question would be referenced in the next monthly minutes.

With no additional comments or questions the motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 11 December 2018 in the amount of \$543,494.55, seconded by Brendon Carroll. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of November were 1083 consisting of 973 Complaints and 110 Accidents. There were a total of 80 Criminal Arrests, 223 Traffic Arrests, 177 Traffic Warnings and 19 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the November Police Report, seconded by Dave Carbone. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for November Vehicle Report.

Motion:

Francis DePiano made a motion to accept the November Vehicle Report, seconded by Kurt Cummings. The motion passed unanimously.

NEW BUSINESS:

- **DEPARTMENT COMMENDATIONS**

Cpl. Bray and Cpl. Miller received Commendations for the Chun Deng Homicide Case.

- **SWAT PRESENTATION**

Sgt. LaRue and Detective Sciarillo received plaques representing their time served on the SWAT Team.

- **Resolution 2018-004 Transfer of Unencumbered Monies**

Motion:

Francis DePiano made a motion to accept the Resolution 2018-004 - Transfer of Unencumbered Monies, seconded by Dave Carbone. The motion passed unanimously.

- **Set 2019 Reorganization Meeting**

Chief commented that the only issue may be getting the meeting packets out to any new representatives since the Reorganization Meetings for the municipalities is on January 7 the day before ours.

Motion:

Francis DePiano made a motion to accept the schedule the 2019 Meetings as follows:

Reorganization / Regular - 8 January, Regular Meetings 12 February, 12 March, 9 April, 14 May, 11 June, 9 July, 13 August, 10 September, 8 October, 12 November, 10 December.

The motion was seconded by Brendon Carroll. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – None

Coolbaugh – None

Mount Pocono – None

Barrett Township – None

All Municipal members wished Merry Christmas and Happy Holidays to all.

- **2018/2019 Hiring** – 5 conditional job offers have been given: Austin Price, Robert Ellis, Zackary Swingle, Joseph Apgar and Daniel Murgia. Price already has ACT 120; therefore he will be starting in house training January 7, 2019. All others will be starting the Allentown Police Academy on January 7, 2019.
- **Personnel** – Chief Wagner stated the department has advertized to fill the part-time mechanic position with applications being accepted until December 12, 2018. The Chief thanked Coolbaugh Township for their mechanic who has been working on some of our vehicles. Alma Ruiz inquired if the position was full time and the pay. Chief stated it is a part time position at \$23.64 per hr. at 12 hrs per week.
- **2019 Budget** – Chief stated he had resolutions from Coolbaugh and Tobyhanna Townships.

Chief stated there was a difference of approximately \$30,000.00 for the budgeted amount in the insurance line item verses the actual renewal costs. In light of that savings the Chief Wagner asked to put \$4,200 of that amount into public relations to expand our social media presence. We have an offer from Hofbauer Strategies that the department can split with the foundation. The cost to the department would be \$4,200. Chief stated it would not affect the municipalities at all, the left over balance will go into the carry over.

Motion:

Dave Carbone made a motion to accept \$4,200.00 into public relations. The motion was seconded by Brendon Carroll.

Francis DePiano commented that the foundation has been using Hofbauer, who has done an outstanding job for the PMRPF.

With no additional comments or questions the motion passed unanimously.

Motion:

Francis DePiano made a motion to pass the 2019 Budget contingent on the remaining municipalities adopting the budget. The motion was seconded by Brendon Carroll.

- **Pension** – Chief Wagner stated the total fund as of July 1, 2018 was \$21,459,265.00. The net flows were \$247,124.00 (including the state aid payment) return on investment was \$633,965.00 making the market value as of September 30, 2018 \$22,340,355.00
- **Community Events / Letters of Support**

November 11th - Honor Guard attended the Veteran's Day assembly at Pocono Mountain West High School

Chief Wagner, Lt Williams attended the STD Tire Distributing ribbon cutting ceremony

November 8th- Officer Smelas spoke at the Mountain Center Head Start Program – Stranger Danger, Bike Safety, 911 and seatbelts.

Kurt Cummings thanked Corp. Bray and officers that helped with the burglaries in APCP

Juan Adams wished all a Merry Christmas and safe and Happy New Year.

PUBLIC PARTICIPATION:

IML – questioned if there are guidelines for Security Officers in developments. Chief Wagner indicated that Community By-Laws are a guide to Security. Chief Wagner stated the only thing that affects the police enforcement capacity in a private development is traffic. Chief stated a criminal offense would be handled by the police.

Mr. Oser had a complaint about how his request was handled for police presence at Mt Pocono Boro Meeting. Chief Wagner addressed Mr. Oser and stated that police are present for the safety of everyone in attendance.

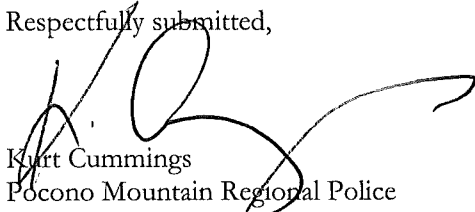
Mr. Oser submitted 3 Right-to-Know requests to the commission.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:45 p.m.

Respectfully submitted,



Kurt Cummings
Pocono Mountain Regional Police
Commission Treasurer