

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REORGANIZATION/REGULAR BUSINESS MEETING
14 JANUARY 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
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CALL TO ORDER:

The Reorganization Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chief Chris Wagner with the Pledge of Allegiance.

ROLL CALL

REORGANIZATION:

Nominations for Chairman:

Chief Wagner opened the floor for nominations for the position of Chairman of the Pocono Mountain Regional Police Commission for 2020.

Francis DePiano made a motion to nominate David Moyer for Chairman, seconded by Brendan Carroll.

The motion to appoint David Moyer as Chairman passed unanimously.

The meeting was then turned over to Chairman David Moyer.

Nominations for Vice-Chairman:

Dave Moyer made a motion to nominate Francis DePiano for Vice-Chairman, seconded by Brendan Carroll.

The motion to appoint Francis DePiano as Vice-Chairman passed unanimously.

Nominations for Treasurer / Secretary:

David Moyer made a motion to keep Kurt Cummings as Treasurer and Claudette Williams as Secretary, seconded by Francis DePiano.

The motion to appoint Kurt Cummings Treasurer and Claudette Williams Secretary passed unanimously.

Appoint Solicitor:

David Moyer made a motion to appoint Harry Coleman as Solicitor, seconded by Francis DePiano.

The motion to appoint Harry Coleman Solicitor passed with Lynn Kelly opposing.

Appoint for Labor Counsel:

David Moyer made a motion to appoint Gretchen Love as Labor Counsel, seconded by Kurt Cummings.

The motion to appoint Gretchen Love Labor Counsel passed unanimously.

Appoint Non-Uniform Pension Trustees:

Francis DePiano made a motion to appoint the Executive Board and Chief Wagner as Non-Uniform Pension Plan Trustees, seconded by Dave Carbone.

The motion to appoint the Executive Board and Chief Wagner as Non-Uniform Pension Plan Trustees passed unanimously.

Close Reorganization Meeting

Francis DePiano made a motion to close the Reorganization meeting, seconded by Dave Carbone. The motion passed unanimously.

OPEN REGULAR BUSINESS MEETING 7:04

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 10 December 2019 Regular Business Meeting as presented seconded by Brendon Carroll.

Lynn Kelly requested her motion on page 3 for the Chief and Lieutenants state the DROP will be 3 years not 5.

Mike Oser thanked the Commission for the December Draft Minutes in the packet.

The motion was seconded by Brendan Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 14 January 2020 in the amount of \$541,952.61. The motion was seconded by Brendon Carroll. The motion passed unanimously.

DECEMBER POLICE REPORT:

Total calls for the month of December were 1130 total calls consisting of 1008 Complaints and 122 Accidents. There was a total of 97 Criminal Arrests, 174 Traffic Arrests, 337 Traffic Warnings and 32 Ordinance Arrests. He also reviewed the Year to Date totals of 13,983 total calls consisting of 12,782 Complaints and 1,201 Accidents. There was a total of 1,167 Criminal Arrests, 2,575 Traffic Arrests, 3,028 Traffic Warnings and 217 Ordinance Arrests

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the December Police Report, seconded by Kurt Cummings.

Mike Oser asked if the increase in calls was due to the increase in Patrol Hours. Chief explained that can be part of it but generally not the lions share. Extra calls for having increased patrols would be for people flagging down an officer or a disabled motorists or something on those lines but that would not necessarily cause the spike.

With no further comments or questions the motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for the month of December. The Chief stated that Car #9, 15, 17, and 18 are already approved to advertise for sale and he is now looking for a motion to also advertise Car 47 for sale.

Motion:

Dave Carbone made a motion to add Car 47 to advertisement for sale, seconded by Brendan Carroll. The motion passed unanimously.

Police Vehicle Quotes

Chief Wagner requested approval to order the 4 new 2020 Police Interceptor upfitted to include the WatchGuard Camera System and the P25 Radios at a cost of \$53,679.95 per vehicle.

Motion:

Kurt Cummings made a motion to Order the 4 2020 Police Interceptors to include the Upfit at a cost of \$53,679.95 per vehicle, seconded by Dave Carbone. The motion passed unanimously.

Motion:

Dave Carbone made a motion to approve the December Vehicle Report, seconded by Brendan Carroll. The motion passed unanimously.

NEW BUSINESS:

- **Public Commendation**

Chief Wagner presented the award for Outstanding Youth in the Community to Jacob Weirich.

Intermission 7:30 – 7:35

UPDATE:

- **Personnel (Non-Sworn Salary)**

Chief Wagner indicated that a correction was needed on the motion made at the December meeting for the Non-Sworn Personnel. The motion was for a 6.6% increase for each of the 5 Non-Sworn except for Laura Deane and Marianne Avosso who were increasing to \$15.50 per hour leaving the 6.6% for Barbara Wieand and Sue Kopp. Barb received an additional increase due to increase of duties. The Motion also should have included Barbara Wieand increase to \$21.00 per hour which is more than the 6.6%.

Motion:

Francis DePiano made a motion to increase Barbara Wieand's hourly rate to \$21.00 per hour effective January 1, 2020, seconded by Dave Carbone. The motion passed unanimously.

- **Member Municipality Concerns –**

Tobyhanna Township – None

Tunkhannock Township – None

Mt Pocono – Mike Penn stated that he met with Rabi Sillman in Barrett about harassment issues during Hanukkah and recently. They are asking if they can get an extra patrol on Saturday mornings from 9 to 10 when there are a lot of people in the community there for services.

Mike Penn also asked if there was any additional information on the threat that was made online. Chief Wager briefed him on the situation and indicated that they should keep an eye on it. Claudette Williams asked for an update on the Foxfire / School Bus issue.

Tom Nevill – Mount Pocono Council member gave additional information regarding the online threats and possible Facebook identity theft concerns. Chief Wagner stated he would assign someone to investigate it.

Coolbaugh – None

Barrett – None

- **2020/2021 HIRING**

Chief Wagner stated the advertisement will be out within the next 2 weeks. Written test is scheduled for March 14th and the Physical Fitness Test is scheduled for April 18.

- **Building Capital Projects**

Schoonover & Vanderhoof Proposal

Chief Wagner stated that he contacted and met with Schoonover & Vanderhoof regarding the projected building security renovations. They have submitted a proposal for services to cover Documentation of Existing Conditions, Construction Documents, Bidding and Punch List in the amount of \$5,925.00.

Motion:

Francis DePiano made a motion to retain Schoonover & Vanderhoof in the amount of \$5,925.00 to oversee the Capital Project, seconded by Dave Carbone.

Brendon Carroll indicated a correction should be made regarding the Installation of protective pipe “boulders” should be “bollard”.

Lynn Kelly commented that understanding that this is a local firm and has probably done a lot of good work and has had a lot of good projects based on an experience with Coolbaugh Townships Board she stated that in all conscience she cannot vote for them.

The motion passed with Lynn Kelly opposing.

- **Pension**

3rd Quarter 2019 Report – beginning Market Value \$23,016,019 – net flows in \$277,556 with a return on investments of \$241,157 ending Market Value \$23,534.731.

- **Community Events/Letters of Support**

Publicly commended Officer Jason Wile who heads up the SRO Program for his putting together of a full course Holiday dinner that was provided to 15 needy families from TEC, Clear Run Intermediate, Clear Run Elementary, Pocono Mountain West Jr. High and Pocono Mountain West High School. He was assisted by the staff of different schools as well as students from the Pocono Mountain West SAD. Donations and gifts were provided by the Pocono Mountain Regional Police Officers Association and Perkins. Santa Claus attended the dinner and each family received a \$100 gift card for Weis as well as food to take home from the dinner so there was no waste.

Thank you letter to Officer Jeff Lutz was read from Roger Vogel of Pincrest Lake and Country Club.

PUBLIC PARTICIPATION:

Tom Nevill thanked the chief for listening to his concerns and keeping the community safe.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Dave Carbone. The motion passed unanimously.

The meeting adjourned approximately 8:00 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
11 FEBRUARY 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
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CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 14 January 2020 Reorganization/Regular Business Meeting, seconded by Brendon Carroll. The motion passed with Juan Adams abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 11 February 2020 in the amount of \$189,597.28, seconded by Brendon Carroll.

Mike Oser questioned check # 17118 to Cartesio's Precision Collision, Chief responded it was a dear strike. Oser also questioned car 48 key remote. Lt. Vogt explained it was broken.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of January were 1173 consisting of 1070 Complaints and 103 Accidents. There were a total of 69 Criminal Arrests, 158 Traffic Arrests, 253 Traffic Warnings and 18 Ordinance Arrests.

Chief Wagner went over the monthly activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the January Police Report, seconded by Juan Adams. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for January. He also indicated that the 4 new vehicles are on order and the 4 that we took out of service have been advertised and will open the bids next month.

Motion:

Francis DePiano made a motion to accept the January Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **Promotions**

Corporal Lucas Bray is being promoted to Detective Sergeant, but currently away on training. Officer Derek Chaffee was promoted and sworn in to the rank of Patrol Corporal.

- **Accreditation**

Accreditation is scheduled for June 4, 2020.

- **4th Quarter Treasurer Report**

General Fund \$3,646,157.81 – Prescription Fund \$30,837.45 – Capital Projects Fund \$15,145.17 – Asset Forfeiture Fund \$408,262.07 – Capital Reserve Fund \$322,675.98 – Police Pension Fund \$24,763,212.10 – Non-Uniform Pension Fund \$222,665.48

Motion:

Francis DePiano made a motion to accept the 4th Quarter Treasurer Report, seconded by Juan Adams. The motion passed unanimously.

- **4th Quarter Budget Report**

Preliminary figures are showing expenses at 94.1% pending the final audit report.

Motion:

Francis DePiano made a motion to accept the 4th Quarter Budget Report, seconded by Kurt Cummings.

Mike Oser asked if there was a reason the Treasurer Report and Budget Report are not in the public packet. Chief stated it's just something that's never been done.

With no additional questions or comments the motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – None

Coolbaugh – None

Mount Pocono – None

Barrett Township – None

- **2020/2021 Hiring process**

Chief stated we are currently running advertisements in the Pocono Record and radio advertisements on SBG and ZZO. The deadline to submit the application for the written test is February 28, 2020. A conditional offer of employment was given to Zachary Scheetz, from the 2019-2020 list. He is now in the process of background investigation.

Lynn Kelly asked if the candidate has his Act 120. Chief stated he did not he will be attending the Academy in July.

- **Building Capital Projects**

Schoonover and Vanderhoof have been in the building taking measurements and are currently are working on the bid specs.

- **Pension**

Pension meeting scheduled for February 24, 2020

- **Community Events / Letters of Support**

January 27, 2020 – Sgt. Posluszny did an Active Shooter presentation at Pocono Raceway

PUBLIC PARTICIPATION:

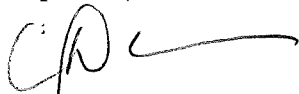
Mike Oser asked if commission members review police and or GPS logs verify police hours. Chairman Moyer stated that for 25 years he has put trust in our Chiefs of the Department to do what is needed to be done and he believes they have been doing a great job. Mr. Oser also asked Brendon Carroll if he was still a resident of Tobyhanna Township. Mr. Carroll stated yes.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 7:25 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 MARCH 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 11 February 2020, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 10 March 2020 in the amount of \$168,347.37, seconded by Juan Adams. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of February were 1014 consisting of 936 Complaints and 78 Accidents. There were a total of 74 Criminal Arrests, 167 Traffic Arrests, 284 Traffic Warnings and 8 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the February Police Report, seconded by Juan Adams. The motion passed unanimously.

VEHICLE REPORT:

Vehicle Bids: The advertisement was for Cars 9, 15, 17, 18 and 47. 2 bids were received.

Michael Burk:

\$750.00 2015 Dodge Charger

Bayridge Motors Inc.

\$2,210.00 2013 Ford Explorer
\$4,210.00 2015 Dodge Charger
\$2,110.00 2014 Dodge Charger
\$3,610.00 2014 Chevy Tahoe
\$410.00 2010 Dodge Charger

Motion:

Francis DePiano made a motion to accept the Vehicle Bids from Bayridge Motors Inc \$2,210.00 - 2013 Ford Explorer, \$4,210.00 - 2015 Dodge Charger, \$2,110.00 - 2014 Dodge Charger, \$3,610.00 - 2014 Chevy Tahoe, \$410.00- 2010 Dodge Charger seconded by Brendon Carroll. The motion passed unanimously.

Chief reviewed the mileage and expense report for February.

Motion:

Francis DePiano made a motion to accept the February Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **Promotion** – Official swearing in of Detective Lucas Bray to Detective Sergeant.
- **Personnel** – Resignation letter from Officer Eric Johnson as of March 1, 2020

Motion:

Francis DePiano made a motion to accept the resignation of Eric Johnson, seconded by David Carbone. The motion passed unanimously.

- **Accreditation** – Mock assessment is scheduled for April 8, 2020
- **Policy Revision** –

Policy 7-2 Mobil Video and Audio Recording System

Motion:

David Carbone made a motion to accept Policy Revision 7-2 Mobile Video and Audio Recording System, seconded by Brendon Carroll.

Juan Adams asked if training was in-house. Chief stated it was an online.

With no additional comments or questions, the motion passed unanimously

Policy 13-8 Protection from Abuse Act

Motion:

Francis DePiano made a motion to accept Policy Revision 13-8 Protection from abuse Act, seconded by Kurt Cummings. The motion passed unanimously.

18-3 Safety Committee

Motion:

Francis DePiano made a motion to accept policy revision 18-3 Safety Committee, seconded by David Carbone.

Kurt Cummings asked in reference to committee members if an officer should be on the committee, to give their input. The Chief explained that the committee is set up with a balance between employers and employees currently three employers and three employees.

With no additional comments or questions, the motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Thanks

Tunkhannock Township – Thanks to the Chief and Department stabbing case resolution

Coolbaugh – Thanks

Mount Pocono – Thanks

Barrett Township – Thanks

- **2020/2021 Hiring process** – application process ended on Feb 28th, there are 139 applicants, with written test this Saturday, March 14th.

- **Building Capital Projects** – Nothing

- **Pension** –

There was a pension meeting on February 24, 2020 for the 4th Quarter of 2019. 4th Quarter started at \$23,534,731 – net flows in \$66,403 with a return on investments of \$1,250,107 ending the fund at \$24,851,242.

Motion:

Francis DePiano made a motion to approve pension report as presented, seconded by Juan Adams. The motion passed unanimously.

- **Community Events / Letters of Support**

February 25 and February 26 Sgt. Posluszny and Officer Dunlap conducted Active Shooter and Stop the Bleed training for the staff at Kalahari.

February 28 Officer Ellis spoke at Wee Wons Daycare in Pocono Pines about being in the Military and being a Police Officer.

Chief read a letter from Kalahari, thanking Sgt. Posluszny and Officer Dunlap for the February 25/26 training.

Chief also read an email sent to Det. Sgt. Lucas Bray that was thanking Bray for the impact he made on the individual during an incident many years ago. The email expressed how Brays' influence and options that he suggested changed the direction of their life for the better.

Certificate of Appreciation – to Pocono Mountain Regional Police Department in recognition of valuable contributions made to the 2019 PA Aggressive Driving Enforcement Education Program

Drug Take Back will be April 25, 2020 from 10:00 a.m. to 2:00 p.m.

PUBLIC PARTICIPATION:

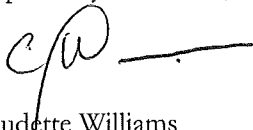
Scott Hamilton- Stillwater Estates – Thanked the department for the way they handled the Pocono Country Place incident, with no officers hurt.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously. The meeting adjourned approximately 7:38 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session prior to this meeting from 6:35 pm to 6:50 pm to discuss personnel.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
14 APRIL 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
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CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held via Zoom Video Conferencing and called to order at 7:05 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 10 March 2020 as presented, seconded by Brendon Carroll. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 14 April 2020 in the amount of \$243,788.18, seconded by Dave Carbone.

Mike Oser referencing check #17251 - ICOR Technology – asking if the funds have been reimbursed? It was replied that the reimbursement check would be issued for approval at the next Foundation meeting.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

POLICE REPORT:

Chief Wagner stated that he's been asked often if the COVID-19 quarantine and social distancing guidelines have affected crime or police coverage. He indicated that roads seem less congested, but it has not really affected the numbers yet indicating that may be due to the quarantine and closures starting in the middle of the month with school closures on March 16th and small businesses on March 19th.

The Chief then went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Total calls for the month of March were 991 consisting of 927 Complaints and 64 Accidents. There were a total of 85 Criminal Arrests, 117 Traffic Arrests, 141 Traffic Warnings and 9 Ordinance Arrests.

Motion:

Francis DePiano made a motion to accept the March Police Report, seconded by Brendon Carroll.

Mike Oser noted patrol time going up in the municipalities and asked why that would happen when there are not supposed to be people on the roads. Chief explained patrol time is unallocated time – if an officer is not doing paperwork, speed timing, investigating an accident, not on a 911 call etc. it is logged as patrol time, stating that the increase in patrol time is reflecting a decrease in 911 volume.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

VEHICLE REPORT:

○ **March Vehicle Report**

Chief reviewed the mileage and expense report for March, indicating that Cars 6 and 21 are out of service after being involved in an accident. The officers were responding to an incident involving a motor vehicle theft and ended as a DUI crash. State Police are investigating the accidents and the suspect has been arrested. Chief also indicated that 3 of the 4 new vehicles were delivered to the dealer just before the businesses shut down. At this time they are in a holding pattern.

Motion:

Brendon Carroll made a motion to accept the March Vehicle Report, seconded by Kurt Cummings. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

Lessee Resolution 2020-001 – New Vehicle Lease

Motion:

Brendon Carroll made a motion to adopt Lessee Resolution 2020-001, seconded by Francis DePiano.

Lynn Kelly requested the Lease amount, Chief stated \$109,380.22.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

NEW BUSINESS:

▪ **Accreditation**

Chief informed the Commission that due to Covid-19 the Mock Assessment was conducted virtually last week. The actual assessment is scheduled for June 4.

▪ **Covid-19**

○ **Operational Status**

Chief updated the Commission on the COVID-19 timeline and the Department's response plan.

- *The W.H.O declared the Pandemic on March 11th*
- *The Governor ordered schools shut down on March 16th*
- *The shutdown of non-essential businesses was ordered March 19th*

PMRPD's Response Plan was initially instituted on March 16 with slight modifications on March 19th and minor modifications on the days following. It is significant to keep contagion out of the police department. If the officers and emergency responders start getting ill it would leave a lot of the community unprotected:

- *Officers responding to emergency calls*
- *Non-emergent calls to be risk assessed and handled by phone when possible*
- *Front Lobby closed for general business and non-emergent business transactions that can be handled by phone*
- *Non-essential Business complaints will be handled with a compliance rather than an enforcement approach*
- *Building has been thoroughly cleaned twice*
- *Through equipment sharing between Tobyhanna Township and Coolbaugh Township Fire Departments the building has been fumigated*

Department overall health:

3 officers have been quarantined of which 2 were tested and results negative.

○ **Equipment**

PPE on hand:

- *N95 Masks (from County EMA)*
- *Eye protection purchased*
- *Hand Sanitizer purchased / donated*
- *Cleaning Chemicals purchased*
- *Latex Gloves purchased*
- *Handmade Cloth masks (donated by members of the public)*
- *Respirators / Tyvek Suits / Booties / Gloves (donated by Pocono Volunteer Fire Company)*

Fran DePiano asked if this has affected our Cadets in the Academy. Chief indicated the Academy is still operational. He was also informed that the July class is also still on schedule and we have 1 Cadet that will be attending that class. Kurt Cummings raised concerns about people throwing latex gloves in parking lots. Discussion continued.

● **Policy Revision**

○ **6-3 Firearms Qualification**

Chief Wagner stated that this policy change is due to replacing the department issued firearm. The policy must specifically list the make and model firearm and the caliber and type of ammunition.

Motion:

Dave Carbone made a motion to accept the 6-3 Firearms Qualification Policy Revision, seconded by Brendon Carroll.

In summary Lynn Kelly questioned if all the weapons being removed from the Armory were being traded to the vendor? Chief Wagner stated all the weapons indicated with the red slashes through in the Policy Revision will be removed from the Armory are replaced. Chief also stated that the officers will have the option to purchase their old weapons and all transactions will be made through the vendor.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

- **Annual Report**

Chief Wagner presented and reviewed the 2019 Annual Report.

Motion:

Francis DePiano made a motion to approve the 2019 Annual Report as presented, seconded by Brendon Carroll.

Chief replied to some general clarification questions from Commission member Lynn Kelly and public member Mike Oser.

With no additional comments or questions a roll call vote was taken with all Members present voting in favor. The motion passed unanimously. *Note Kurt Cummings lost connectivity to the meeting.*

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Thanked the officers for everything and stay safe.

Tunkhannock Township – Thanked the officers for everything and stay safe.

Coolbaugh – Complimented the department and stay safe. Emailed concerns to chief. Asked about the Drug Take Back in April – Chief indicated that has been cancelled.

Mount Pocono – Thank the department for all efforts. Also raised concerns about essential businesses specifically a bus service, will email chief information.

Barrett Township –

- **2020 / 2021 Hiring Process**

Conditional Offer made to Zach Sheetz from the 2019/2020 Hiring List as a replacement for a retirement from 2019 and will be attending Police Academy in July. Conditional Offer also made to Corey Kime also from the 2019/2020 Hiring List as a replacement for Det. Sgt. Lenning.

2020/2021 Hiring process written test conducted March 14 with 101 applicants took the test and 53 passed and will move on to the Physical Fitness Test. The rest of the process is on hold until restrictions relating to COVID-19 are lifted.

- **Building Capital Projects**

Architects have been out to the building and currently working on the construction plan.

- **Pension**

Nothing new

- **Community Events / Letters of Support**

Thank you and well wishes letter from Monroe County United

PUBLIC PARTICIPATION:

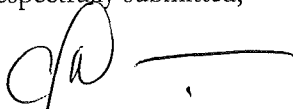
Tracy Fox mentioned about Ford vehicle recall notice. Also thanked and praised the department.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 8:35 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'CW', followed by a horizontal line extending to the right.

Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 MAY 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held via Zoom Video Conferencing and called to order at 7:06 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 14 April 2020, seconded by Brendon Carroll.

Lynn Kelly made a comment to correct "Officer" to "Offer," under the 2020/2021 hiring process.

Chief Wagner clarified the amount of the total Vehicle Lease amount from last month's meeting. Lynn Kelly asked for the total amount of the vehicle lease. The total lease amount is \$218, 760.44. The amount stated by the Chief last month was for the initial payment of \$109, 380.22.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 12 May 2020 in the amount of \$280,125.62, seconded by Juan Adams. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of April were 814 consisting of 782 Complaints and 32 Accidents. There were a total of 60 Criminal Arrests, 23 Traffic Arrests, 4 Traffic Warnings and 8 Ordinance Arrests.

Chief Wagner stated that with a full month now of the COVID 19 lockdown total calls for April were down approximately 29% from March. He stated that comparing the stats to March that had half the month of the lockdown. Complaints were down 27%, Accidents were down 59%, Criminal Arrests down 39%, Traffic Arrests down 88%, Traffic Warnings also went down significantly indicating it is due to the limiting of non-emergent contacts and limiting pro-activity to maintain social distancing to keep everyone healthy. He then went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats. Part 1 and Part II UCR's dropped about 23%.

Motion:

Francis DePiano made a motion to accept the April Police Report, seconded by Juan Adams.

Mike Oser asked what type of arrests were in Mt Pocono. Chief indicated that he does not have the actual arrest numbers available at this time but stated the crimes reported in Mt Pocono were 13 thefts, 2 forgery, 2 fraud, 1 vandalism, 1 drug violation, 1 disorderly conduct and 4 others. Oser additionally asked if the amount of offences were down due to the less patrol time and less person to person contact? Chief explained patrol time is up the pro-activity time is reduced.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for April. Chief stated that 3 of the 4 vehicles were delivered to the dealer and 2 of them are currently at the upfitter. Cars 2, 4 and 16 will be replaced and requested a motion to advertise the 3 vehicles for sale when the new ones are delivered.

Motion:

David Carbone made a motion to advertise the sale of vehicles #2, #4 and #16, seconded by Brendon Carroll. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

Motion:

Brendon Carroll made a motion to accept the April Vehicle Report, seconded by David Carbone. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

NEW BUSINESS:

- **Accreditation**

The mock assessment has taken place and the actual accreditation is scheduled for June 4, 2020 we are utilizing power DMS- which allows the accessors to remote in and file share with them electronically.

- **Covid-19**

- **Operational Status** – Same Emergency Response Plan as last month. We remain Covid free. We are practicing limited proactive patrol, handle non-emergent calls by telephone. When a call does come in that requires our officers to respond they remain outside if possible, social distance and wear proper PPE, including masks, gloves and eye protection. 8 members have been tested as precautionary measure due to being sick or possible exposure, all came back negative.
- **Equipment** – we have been supplied ample masks by the county. We have all cleaning supplies and hand sanitizer needed. The building was fumigated two times.

- April 29, the Governor signed ACT 17- any police officer that comes down with Covid-19 is to be paid full salary and heart and lung.

- **Policy Revision**

7-2 Mobile Video and Audio Recording System – from the Mock Accreditation the assessors suggested we include more guidance in the policy regarding the Facial Recognition Software or Programs which resulted in adding subsections 1, 2, 3 and 4.

Motion:

David Carbone made a motion to amend the policy revision 7-2 Mobile Video and Audio Recording System, seconded by Brendon Carroll.

Mike Oser asked since it is an investigative tool only, does it mean that it cannot be used in prosecution. Chief Wagner stated he does not believe Face Recognition has been excluded as a polygraph has.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

- **1st Quarter 2020 Budget Review**

Chief went over the 1st Quarter Budget Review. Overall budget was at 19.6 %.

Motion:

Francis DePiano made a motion to accept the 1st Quarter 2020 Budget Review, seconded by Juan Adams. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

- **1st Quarter Treasurers Report**

General Fund-\$3,711,539.64, Prescription Fund-\$27,160.34, Capital Projects Fund-\$15,166.76, Asset Forfeiture Fund-\$390,010.51, Capital Reserve Fund-\$322,763.36, Police Pension Fund-\$21,591,774.88, Non-Uniform Pension Fund-\$196,840.58

Motion:

Francis DePiano made a motion to accept the 1st Quarter Treasurers Report, seconded by Dave Carbone. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

- **Insurance Renewal**

Chief stated the insurance renewal rates were received for Property / Inland Marine / General Liability / Police Professional / Public Officials / Auto and Workers Comp. There is an increase of approximately 8%, \$16,195.00. with the largest increase coming from the Workers Comp due to claims which increase the MOD Experience Factor and the increase in total payroll. Brendan Carroll asked if it was possible to increase deductibles to help it balance out. Chief explained that some deductibles are as high as \$25,000.00.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township –

Tunkhannock Township – Francis DePiano complimented Det. John Bohrman and Det. Sgt. Lucas Bray on the outstanding program televised on the cult homicide. Juan Adams commended the Chief on the department’s handling of the Covid-19 situation.

Coolbaugh – Tony Lamantia thanked the Chief for addressing an issue he emailed to the Chief.

Mount Pocono – Thanked the department as well as the staff for going above and beyond during these difficult times. Mr. Penn asked what is the Department policy on open burning that violates an ordinance regarding terms of enforceability? Chief Wagner stated if there is an ordinance we will enforce it. We will usually advise and educate first, then if the warning is disregarded then a citation would be filed.

Barrett Township –

- **2020/2021 Hiring Process**

Due to the Covid-19 situation the 2020/2021 is in a holding pattern. We did get the Written Test conducted before the shutdown of the schools, but the PT test was cancelled. There is 1 Candidate that will be attending the academy beginning in July, but any future hiring will be put on hold until we know what impact this will have on our department and municipal budgets.

- **Building Capitol Projects**

Nothing new to report architect is shut down

- **Pension**

Next meeting is May 19, 2020. Chief stated he received a summary and read from the report:

“Capital markets have bounced back strongly since the lows of March 23rd in reaction to the fiscal monetary stimulus measure and partial re-opening of the US economy. PFM committee believes that the recovery will be gradual and protracted, rather than sharp which leads us to deduce that the equity markets are not fully discounting the depth of the recession and protracted recovery. As a result the committee prefers to stay defensive in light of the continued uncertainty in order to be able to provide downside protection if the equity markets were to see another sell off.”

PFM will maintain a defensive stance and be underweight in equities and overweight in fixed income.

- **Community Events / Letters of Support**

No community events. Chief stated he has received some e-mails wishing us well. He also reminded that this is Police Week – Police Memorial Day is Wednesday. Keep all men and women in blue in our prayers, especially those who have given the ultimate sacrifice.

PUBLIC PARTICIPATION:

Mike Oser asked Paul Pugelli what caused the increase in insurances from 2019 - 2020 and questioned the limits of liability. Mr. Pugelli explained premiums are based on total payroll, Experience Factor and the rate charged. He also discussed possible umbrella policy options. Discussion continued concerning adding an additional umbrella policy.

Motion:

Francis DePiano made a motion to approve an Umbrella Policy Package as long as it stays within the current budget, seconded by Brendon Carroll. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

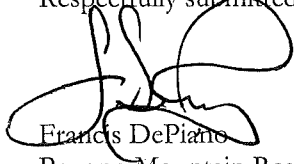
There was discussion concerning if a motion is needed to approve the insurance renewal proposal. Determination that since it is already included in the approved budget one is not needed.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 8:25 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Francis DePiano', written over the printed name.

Francis DePiano
Pocono Mountain Regional Police
Commission Vice-Chairman

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
09 JUNE 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
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CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held via Zoom Video Conferencing and called to order at 7:06 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 12 May 2020, seconded by Brendon Carroll. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 09 June 2020 in the amount of \$134,706.68, seconded by Kurt Cummings. With no comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of May were 1103 consisting of 1036 Complaints and 67 Accidents. There were a total of 83 Criminal Arrests, 47 Traffic Arrests, 23 Traffic Warnings and 6 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the May Police Report, seconded by Juan Adams.

Mike Oser- questioned increase in assaults and disorderly conduct. Chief Wagner explained (in referring to Covid-19) a crime with domestic violence will get reported as an assault. Disorderly conduct is a catch all using a summary offence to show a little discretion with other crimes. (small amount of marijuana or under age drinking). Due to more activity in the public.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for May. Chief stated 3 of the 4 new vehicles are currently at the upfitter. One vehicle is still at manufacturer.

Motion:

Francis DePiano made a motion to accept the May Vehicle Report, seconded by Brendan Carroll.

Brendan Carroll asked with the recent shutdown of Ford and vehicle damages; should an order for new vehicles be discussed. Chief stated he would be cautious waiting until next year's budget to decide on the number of new vehicles to be ordered; leaving the decision to the commission's confidence in upcoming budget. Chairman Moyer suggested to continue to discuss this at future meetings.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously.

NEW BUSINESS:

- **New Policy**

6-11 Officer Involved Shooting— Outlines the rolls and responsibilities and procedures in an officer involved shooting. (Commission members were asked to come in and review this confidential policy prior to the meeting.)

6-12 Canine Encounters— Outlines specific law enforcement guidance when dealing with a canine encounter.

Motion:

Francis DePiano made a motion to accept 6-11 Officer Involved Shootings and 6-12 Canine Encounters, seconded by Kurt Cummings.

Mike Penn asked why the confidential nature of these policies. Chief stated concerns of officer safety. Chief stated in any policy there may be portions that could be released, however other portions may not. Claudette Williams stated her concerns on more visibility on the policies as well.

Lynn Kelly stated with public unrest, she would like the commission to set up a committee to work with the departments administration and review our current policies against the 8 can't wait. (list of recommended policies) Chief Wagner stated with most Accredited Agencies, suggestions that are offered usually are already in place. Referring the choke hold restrictions- Chief stated it was already in place. Regarding de-escalation – this has been discussed by this department for the better part of 10 years. Ms. Kelly asked if the Chief can review the list of 8 can't wait and advise if these items are already addressed in current policies. Open discussion took place regarding the current climate of policing recently seen in the media. Harry Coleman stated the policies and procedures for PMRPD are Gold standard especially with the periodic review and

guidance of being an Accredited Agency. Chief Wagner stated he could not recall a citizen complaint of use of force in the last 5 years. Chairman Moyer suggested Ms. Kelly to send the (8 can't wait), list of recommended polices to the Chief for his review.

Mike Oser - referencing to 6-12 Canine Encounters-would it be beneficial to "advertise" information regarding when police will use force on a Canine. Chief stated our rules of engagement are exact to the current dog law.

With no additional comments or questions a roll call vote was taken, all Members present voted in favor. The motion passed unanimously

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Officers doing outstanding job.

Tunkhannock Township – Thanks

Mount Pocono – Thanks. Mr. Penn made mention of a Peaceful protest that took place in Mt Pocono today.

Coolbaugh – Thanks – Mr. Cummings reflected on his experience with PMRPD as always respectful. He stated he will always defend the department and its officers. Chief Wagner appreciated Mr. Cummings comments adding he would expect nothing less from his officers. Every person is to be treated with dignity and humility. Professionalism is expected and nothing else would be tolerated. Chief continued to credit the officers for their great community relations and doing their job at the great level that is expected of them.

Lynn Kelly appreciated Mr. Cummings comments. She continued to ask Chief Wagner if the department was able to obtain the umbrella policy discussed at previous meeting. Chief Wagner stated we received the quote and he will be signing it this month.

Barrett Township – Thanks to Officer Jones along with the rest of the officers.

- **Accreditation**

This year's Accreditation has been conducted on line through Power DMS. Chief stated that during the first Accreditation cycle we changed approximately 12 policies. As we have moved through our re-accreditation process through the years, there has been less need for changes. This year only one change was needed in the MVAR (Mobile Video Audio Recording System) policy. Chief stated this is a testament to a sound program regarding our policies and procedures. The next step of this year's Accreditation - is the on-site walk thru on June 16, 2020.

- **Covid -19**

- **Operational Status** – Chief stated we have moved into yellow on May 26th. Operational changes have been made to our response plan. The front lobby is now open for business, (masks required), we are responding to all 911 calls, and we have now opened some traffic proactivity.
- **Equipment** – all needed equipment regarding Covid-19 is readily available.

(Claudette Williams left meeting)

- **2020 / 2021 Hiring Process**

Hiring Process is frozen at this time. Chief stated he wants to see what the financial ramifications are from the Covid-19 shutdown. The Chief expects to get the list in place and make hiring decisions in the future. When the county moves to green, the PT test will be scheduled.

Mike Penn commented on the recruiting of minorities, given the current climate. He stated he believed we do not have any minority employees. Chief Wagner answered by explaining we currently do have 3 minorities on our staff. He continued to state he views Officers as Officers. We recruit and like to see diversity on our force, everyone is encouraged to apply. Open discussion continued.

- **Building Capital Projects**

Meeting is scheduled for June 25th, with Schoonover & Vanderhoof Architects to go over final specifications and plans for security updates for building.

- **Pension**

The Pension meeting was held on May 19th. Chief reported that the bench mark was set at -12.32% and we lost 11.98%. The fund started at \$24,883,676. The net flows out \$178,038.00 with a loss of \$2,989,527.00 which ended the fund with \$21,716,114. Chief Wagner reported as of May 8th, the pension climbed back to \$22,800,000.00, gaining 1.1 million since the end of the quarter into the beginning of May.

Mike Penn asked about the sudden increase in MMO contributions during the recession of 2008. Chief stated he didn't think were too far off the minimum contribution as of current. Chairman Moyer stated if the market continues as in the recent weeks we should be in good shape.

- **Community Events / Letters of Support**

No community events. Chief stated we have received a lot of support from the community in the form of Pizza Pies and thanks to our officers. The Monroe County Bar Association – along with Barley Creek and Perkins provided a \$10.00 meal coupon towards a meal purchase.

Jeanine Hofbauer – PMRPF has been making motivational messages for the community from our officers. Messages of encouragement to continue their home studies, and messages on how to become a police officer. These messages can be found of the Pocono Mountain Regional Police Foundation Facebook page.

Chairman Moyer mentioned that the next commission meeting will be at Headquarters. However, if anyone is not comfortable with coming into the building, accommodations can be made.

PUBLIC PARTICIPATION:

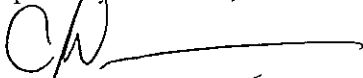
N/A

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendan Carroll. The motion passed unanimously. The meeting adjourned approximately 8:30p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
14 JULY 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY (arrived 8:10)
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CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 6.59 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 09 June 2020, seconded by Juan Adams. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 14 July 2020 in the amount of \$287,232.79, seconded by Juan Adams. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of June were 1374 consisting of 1292 Complaints and 82 Accidents. There were a total of 48 Criminal Arrests, 55 Traffic Arrests, 107 Traffic Warnings and 12 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the June Police Report, seconded by Kurt Cummings.

Kurt Cummings asked if the officers were proactive with their call response with the threat of Covid-19. Chief Wagner stated we were operating with caution when possible. Masking up when necessary.

With no further comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for June. Chief reported the three new vehicles are in and on the road. The 4th vehicle is still at manufacturer.

Motion:

Francis DePiano made a motion to accept the June Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **2019 Financial Audit** –

Carl Hogan from BBD presented a synopsis of the 2019 Audit. Lynn Kelly asked questions regarding specific pages of the audit and Mr. Hogan responded accordingly.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Brendan Carroll – mentioned concerns over Mt. Pocono’s participation in the 2020 budget – with Mt Pocono’s contribution being based on their 2019 budget numbers and not the 2020. He stated it would require the remaining municipalities to pick up the difference. Mr. Carroll asked for it to be discussed publicly. (discussion to be had under Mt Pocono Concerns). Dave Carbone also commented for the officers to stay safe and they were doing a great job.

Tunkhannock Township – Francis DePiano is pleased with the work from the department, however he also has concerns over the resolution that was received from Mt. Pocono.

Mount Pocono – Mike Penn stated Mt. Pocono passed a resolution authorizing its payment to the Police Commission based on the 2019 rates. Mr. Penn stated as a commission member he voted to approve the proposed 2020 budget and send it to the municipalities for approval because it was a compromised agreement. He continued to state that the other municipalities do not necessarily have to make up the difference owed by Mt Pocono, there are other options. Mr. Penn continued speaking about the Municipal Agreement and the guidelines set forth in that agreement as it pertains to the budget process. Chairman Moyer stated that Mr. Penn should bring the issue back to Mt. Pocono and they can decide how to take care of the shortage.

Francis DePiano asked what figure was put to the Borough Council 2020 Budget. Mr. Penn stated it was the figure put in the resolution. Mr. DePiano asked knowing the figure was not what the commission agreed on, why was it not brought to the commission’s attention earlier when Mount Pocono knew in December the figure was not the one that the Commission agreed to. After more discussion, it was decided to put the subject on the agenda for next month.

Chief passed out copies of the Municipal Agreement for review and further discussion on this matter will take place next month.

Mike Penn also brought up the enforceability of the Mt Pocono Fireworks ordinance and the number of firework calls that had no response. Chief requested Mr. Penn forward the list of complaints he was referring to and he will check into them specifically to see if there was any breakdown in protocol. Chief then explained that it was a very busy weekend, after looking over the calls for that weekend there were 41 pages of incident reports, 244 calls. There were about 17 officers per day, about 5 officers per shift and extra officers on for that weekend. He continued explaining the types of calls the officers were handling. There were also 3 van loads of commercial grade fireworks that were confiscated by this department.

(Claudette Williams arrived at meeting)

Coolbaugh –

Barrett Township –

- **Accreditation**

Walk thru and exit interview took place on June 16th, 2020 and we have been recommended for re-accreditation making us the only accredited municipal law enforcement agency in Monroe County.

- **2020 / 2021 Hiring Process**

At this time the hiring process is still frozen.

- **Building Capital Projects**

Meeting with Schoonover & Vanderhoof Architects, LLC regarding plans for security upgrades took place June 25, 2020. We will be advertising this week for bids. Contractors that will be bidding will do a pre-job site visit on July 28th. - Bids will be due August 10, and opened on August 11th, at the Commission Meeting, hoping for construction to start September 4th.

Motion:

Francis DePiano made a motion to advertise for bids for the construction of the security upgrades, seconded by Brendon Carroll. The motion passed unanimously.

- **Pension**

Next meeting 8/18/20

- **Community Events / Letters of Support**

No community events due to Covid-19. We have received a lot of community support.

Kurt Cummings thanked the Chief for doing a community event with him at Pocono Community Church.

PUBLIC PARTICIPATION:

Valeria Sowell, Stillwater Lakes, Coolbaugh Township resident – complaints and concerns on the procedure for response to alarm calls. Chief replied to her concerns.

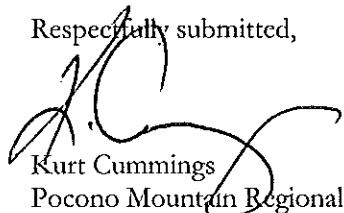
Mike Oser – comments on responding to firework complaints on July 4th and not having extra officers on duty for the weekend. Chief corrected Mr. Oser that there were extra officers on overlapping shifts that day.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 8:40 p.m.

Respectfully submitted,



Kurt Cummings
Pocono Mountain Regional Police
Commission Treasurer

EXECUTIVE SESSION: There was an Executive Session prior to this meeting from 6:10 pm to 6:29 pm to discuss litigation and budget information.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
11 AUGUST 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:05 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

After roll call was taken Chairman Moyer stated that due to the uncontrolled meeting last month the following changes are now in effect. There is a podium set up for the public – anyone wishing to speak will state their name and address and direct questions or comments to the Chairman who will then direct the question to the Chief, the Commission or Mr. Coleman as needed. The questions and comments will be short and if not, a time limit will be placed.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 14 July 2020, seconded by Juan Adams.

Mr. Penn wanted to correct under Municipality Concerns - Mount Pocono -The second sentence states “*Mr. Penn stated as a commission member he voted to approve the proposed 2020 budget and send it to the municipalities*” clarify it that “Mr. Penn stated as a commission member he voted to approve sending the proposed 2020 budget to the municipalities” we didn’t vote to send an approved budget.

Mike Oser – questioned the statement of ‘Executive Session to discuss litigation and budget information’ – Oser asked Chairman Moyer when is a budget considered Executive Session? Chairman Moyer directed the question to Atty. Coleman. Coleman stated the Executive Session did touch upon potential litigation and the issue of the budget was discussed. However, no decisions were made, this is a critical distinction. Coleman explained, Under the Sunshine Act things can be discussed but decisions must be made at the public body.

With no additional comments or questions the motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 11 August 2020 in the amount of \$135,727.06, seconded by Juan Adams. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of July were 1626 consisting of 1534 Complaints and 92 Accidents. There were a total of 102 Criminal Arrests, 128 Traffic Arrests, 136 Traffic Warnings and 10 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the July Police Report, seconded by Juan Adams.

Chairman Moyer asked the Chief to explain what is considered an ordinance arrest. Chief explained that parking in fire zones contribute to a large part of ordinance arrests - followed by barking dogs and noise complaints which would include fireworks. Mr. Penn asked if arrests are made for ordinance violations or if it is citations issued. Chief Wagner explained citations issued are considered arrests. Discussion continued. Brendon Carroll asked if some ordinances could be a zoning issue in the municipality. Mr. Penn stated they could be but if a codes enforcement officer goes to the house it could be confrontational for someone who isn't equipped to do something like that. Additional discussion continued.

With no additional comments or questions the motion passed unanimously

VEHICLE REPORT:

Chief reviewed the mileage and expense report for July.

Motion:

Francis DePiano made a motion to accept the July Vehicle Report, seconded by Brendon Carroll.

Ron Emilie – Mount Pocono – asked if the department has checked into other vehicle models such as a Subaru or Honda that may last longer and get better mileage? Chief Wagner stated we are bound by CoStars and they do not offer foreign makes and models.

With no additional comments or questions the motion passed unanimously.

Vehicle Bids: The advertisement was for cars 2,4, and 16. 4 bids received.

Chicago Motors

\$5,207.00	2015 Dodge Charger Car 2 – vin # 2957
\$3,207.00	2016 Dodge Charger Car 4 – vin # 2127
\$4,007.00	2016 Dodge Charger Car 16 – vin #7856

Mark Motors

\$2,275.00	2015 Dodge Charger Car 2 – vin # 2957
\$3,875.00	2016 Dodge Charger Car 4 – vin # 2127
\$3,275.00	2016 Dodge Charger Car 16 – vin #7856

Bayridge Motors

\$1,675.00	2015 Dodge Charger Car 2 – vin # 2957
\$2,675.00	2016 Dodge Charger Car 4 – vin # 2127
\$2,775.00	2016 Dodge Charger Car 16 – vin #7856

Steven Zanazzi

\$1,087.00	2015 Dodge Charger Car 2 – vin # 2957
\$1,687.00	2016 Dodge Charger Car 4 – vin # 2127
\$1,787.00	2016 Dodge Charger Car 16 – vin #7856

Motion:

Francis DePiano made a motion to accept the vehicle bids as follows: to Chicago Motors for the 2015 Dodge Charger VIN#2957 in the amount of \$5,207.00; to Chicago Motors for the 2016 Dodge Charger VIN#7856 in the amount of \$4,007.00; to Mark Motors for the 2016 Dodge Charger VIN#2127 in the amount of \$3,875.00 seconded by David Carbone.

Lynn Kelly asked if the bid specs went out indicating they were separate bids? Fran DePiano stated yes.

The motion passed unanimously.

NEW BUSINESS:

- **2nd Quarter Budget Review** – Chief Wagner went over the Budget to Actual review reporting that the budget is at 40% under budget at about 10%.
- **2nd Quarter Treasurer Report** – General Fund - \$3,818,135.69, Prescription Fund - \$25,723.30, Capital Projects Fund - \$15,176.97, Asset Forfeiture Fund - \$385,932.36, Capital Reserve Fund - \$318,926.82, Police Pension Fund - \$23,978,877.85, Non-Uniform Pension Fund - \$224,928.70.

Motion:

Francis DePiano made a motion to accept the 2nd Quarter Treasurer Report, seconded by Brendon Carroll. The motion passed unanimously.

- **2021 Budget** – Chief stated the municipalities should start think about their hours. He included in their packets a breakdown of hours in 2019. Chief suggested to keep an eye on the patrol hours vs. the investigative hours stating they should be balanced - if there is a noticeable change, you may want to adjust your hours. The Chief also included the change in hours graph (back to 1997) to see where your municipality hours have been over the years. Chief stated right now we are running at the same police service back to 2006.

Budget Committee was appointed – Francis DePiano, Lynn Kelly, Mike Penn, John Seese and David Moyer

Mike Penn asked if the Chief had an idea of the 2006 overall expense compared as to current expenses? Chief stated he would have to look into that.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Good

Tunkhannock Township – Good

Coolbaugh – None

Mount Pocono – Mike Penn raised concerns that, in his opinion, prior to the July meeting this commission inappropriately held budgetary discussions in Executive Session. He also stated it happened again today but with the solicitor suggesting a possible lawsuit against Mount Pocono.

As suggested by this Commission last month Mr. Penn stated that the budget shortfall concerns were brought back to Mount Pocono Council and Borough Council reiterated that the Resolution to pay 2019 rates stands and the resolution to the shortfall Mount Pocono is willing to reduce their hours by approximately .35PPU. A lengthy discussion followed concerning how to correct the shortfall in funding and hours. Fran DePiano stated that we have a very unusual situation and is asking for the unity of this organization to accept what Mount Pocono has done.

Motion:

Francis DePiano made a motion to accept what Mount Pocono has presented, seconded by Juan Adams.

Lynn Kelly asked for clarification of what exactly the motion was – is it a reduction of hours or reducing the dollar amount. A lengthy discussion on the multiple ways of correcting the shortfall as it pertains the to dollar amount and hours. During the discussion concerns were raised about not having this situation set a precedent moving forward. Dave Moyer suggested having the Chief and Kathy work up a remedy and bring back to the commission next month.

Lynn Kelly asked if the motion is withdrawn?

Fran DePiano stated “yes” the motion is withdrawn.

Atty. Coleman asked that the minutes reflect that no decisions were made during last month’s or this month’s Executive Sessions. He continued to stress that members can meet to discuss budgets. There were spirited discussions, but no decisions were made.

Barrett Township – None

- **Accreditation** – Chief read the recommendation from the Pa Law Enforcement Accreditation Commission approving the reaccreditation of Pocono Mountain Regional Police Department
- **2020/2021 Hiring Process** – Frozen
- **Building Capital Projects** – only one Bid was received from the original advertisement. The Schoonover & Vanderhoof is recommending re-advertising because a project of this size should have at least 3 bids.

Motion:

Francis DePiano made a motion to re-advertise Building Project Bids, seconded by David Carbone. The motion passed unanimously.

- **Pension** – nothing new
- **Community Events / Letters of Support**

Robert Laubscher Insurance Agent- \$2,000 donation to the PMRPF for the K9 division.

Letter of thanks from Mr. & Mrs. Williams in Emerald Lakes regarding response to a recent alarm.

Robert Latsanich asked that Detective Burk an Officer Parrent be honored for swift and speedy apprehension of one-man armed crime spree that effected his and other local businesses in Coolbaugh Township.

Chief Wagner stated the department has done a series public service announcement in front of local businesses regarding covid protocol and wearing of masks.

Pocono Organics - Mountain Landscaping - Van Guilders Jubilee - Mountaintop Lodge - Wingz and a Prayer
- Mama Maria's Pizza - Casino Theater - Mountainhome Deli

PUBLIC PARTICIPATION:

Ron Emilie- asked the Chief why the Mt Pocono businesses and Corporations are not paying for police service directly to the department. Atty. Coleman explained that businesses pay taxes and are entitles to police services. A brief discussion continued.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 8:35 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session prior to this meeting from 6:25 pm to 7:03 pm to discuss litigation and personnel.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
8 SEPTEMBER 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 11 August 2020, seconded by Juan Adams. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 8 September 2020 in the amount of \$20,590.96, seconded by Juan Adams. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of August were 1489 consisting of 1386 Complaints and 103 Accidents. There were a total of 107 Criminal Arrests, 163 Traffic Arrests, 169 Traffic Warnings and 4 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the August Police Report, seconded by Kurt Cummings. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for August. Chief reported that the fourth vehicle is now in and at the upfitter.

Motion:

Francis DePiano made a motion to accept the August Vehicle Report, seconded by Juan Adams. The motion passed unanimously.

NEW BUSINESS:

- **Resolution 2020-002 – Follow Municipal Records Schedule**

Resolution to follow the Municipal Records Schedule for the destruction of records.

Motion:

Dave Carbone made a motion to approve Resolution 2020-002, To Follow Municipal Records Schedule, seconded by Juan Adams. The motion passed unanimously.

- **Resolution 2020-003 – Disposition of Records**

Resolution with listing of records

Motion:

Dave Carbone made a motion to approve Resolution 2020-003, seconded by Juan Adams.

Kurt Cummings asked if it was mostly paper and electronic records. The Chief stated there would be some electronic -possibly floppy disks.

With no further questions or comments, the motion passed unanimously.

- **2021 MMO**

- 1) Police MMO \$840,773.66
- 2) Non-Uniform MMO \$10,704.61

Chief Wagner stated we inquired as to why there was such an increase. The actuary indicated it was due to a poor 4th quarter back in 2018 in the stock market. The next valuation is 2022, if all stays good we are hoping to see a reduction in the MMO's.

Lynn Kelly asked the chief to specifically explain where the amount on line 6 comes from? Chief stated it comes from the actuarial study that comes out every two years. Ms. Kelly had additional questions concerning the study. Chief suggested having John Vargo attend next meeting to answer any additional questions.

- **Policy amendment: 6-3 Weapons Qualification**

Chief Wagner stated the changes are due to new laws passed by Governor Wolfe that are quickly coming through the accreditation process. The Chief stated the new laws were compared to our current policy. Our current policy was pretty much in line with the new laws just needing a few word changes to fall in line with the new standards. There was also an increase in training from once every two years to now annually.

Motion:

Dave Carbone made a motion to approve stated changes in Policy Amendment to 6-3 Weapons Qualification, seconded by Juan Adams.

Lynn Kelly asked if the change on page 8 item L coordinates with the Use of Force policy. The Chief stated yes and continued that some of the other policy recommendations are already in the Use of Force policy, therefore they were not included here do to the redundancies.

With no further questions or comments, the motion passed unanimously.

- **Building Maintenance**

Chief Wagner explained that the compressor that controls the temperature in the Crime Room and his office needs replacing. The Chief estimates the cost to replace the unit should be under \$21,000 which is under the threshold to require bidding. Chief requested a motion to obtain phone bids as long as the bids are under the threshold and move forward with replacing the compressor.

Motion:

Francis DePiano made a motion to have the Chief obtain phone bids to replace the compressor if under the threshold, seconded by Dave Carbone. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – David Carbone stated Tobyhanna Township agreed to pick up an additional 3.50 hours per week in the amount of \$14,548.41 for extra coverage for their township. Thank you from all to Tobyhanna Township.

Tunkhannock Township – N/A

Coolbaugh Township – Lynn Kelly announced the passing of Judge Clancy Dennis on September 6th.

Ms. Kelly also raised a concern after reading an article in the BORO Newspaper indicating that the article does not reflect the budget session discussions of the Commission. Because of the problems with this past budget she asked if we can get a different process moving forward. Chief Wagner agreed with Ms. Kelly that there is a lot of confusion on the budget process whereas the way this has historically worked is that the municipalities ask the commission for budget numbers, but we can't give numbers until we get information from the municipalities of how many hours they want. Over the past couple years there was a good process going and thought it was understood until this year and he is unsure where the perception changed.

Mount Pocono – N/A

Barrett Township – N/A

- **2020 Budget**

Chief Wagner gave a brief explanation of the challenges the Commission faces to rectify the 2020 budget shortfall. Tobyhanna Township has agreed to pick up the 3.5 hours a week in the amount of \$14,548.41, providing that Mt Pocono Borough approves, by Resolution, the 2020 Budget. Additionally, approving the 2020 Budget Mt. Pocono's hours would be reduced by 3.5 per week and using the 2020 PPU rate Mount Pocono would be increasing their 2020 responsibility by \$98.29.

Mr. DePiano again thanked Tobyhanna Township and voiced his opinion stating that Mt. Pocono should pay the \$98.29 and approve the 2020 budget. Mr. Cummings echoed Mr. DePiano and asked what will happen in the future budgets. Mr. DePiano then suggested Atty. Coleman draft the letter as discussed by Chief

Wagner. Atty. Coleman agreed to draft the letter to Mount Pocono Borough. Atty. Coleman also suggested to review the budgetary process with the municipalities to avoid this in the future.

Motion:

Francis DePiano made a motion to send a letter to Mt. Pocono as stated, seconded by Dave Carbone. The motion passed unanimously.

- **2021 Budget**

Chief Wagner went over the new Municipal Agreement and presented a power point to the Commission and public on the budget process. A brief discussion was had. Statement it should be the budget committee members responsibility to make sure that a Resolution approving proposed budget is passed by their municipality. Moving forward a Resolution must be passed by each municipality **or** send written correspondence by November 15

- **2020 / 2021 Hiring process**

Chief stated that the process is still on hold.

- **Building Capital Projects**

Three bids were received and opened.

Bognet Inc -\$174,789.00
Charles W. Grimm Construction - \$178,861.00
Build All Contracting - \$215,800.00

Motion:

Francis DePiano made a motion to award the bid to Bognet Inc in the amount of \$174,789.00 pending review of the architect, seconded by Dave Carbone. The motion passed unanimously.

- **Pension**

There was a pension meeting on August 18, 2020 for the 2nd Quarter of 2020. 2nd Quarter started at \$21,721,010– net flows (\$343,380) with a return on investments of \$2,730,482 ending the fund at \$24,108,113.

Auditor General completed the Audit of the Non-Uniform and Police Pension plans for the period of 1/1/2017 – 12/31/2019.

Auditor General sent a letter regarding our Police Pension Fund showing a distress score of 0 and that our Police Pension Plan is 91% funded under the Act 205 reporting requirements.

- **Community Events / Letters of Support**

August 25 – participated in car parade for Sweet 16 that has been battling lymphoma since March 2019.

Community Support Public service announcements in front of business

Lynn Kelly asked if there is a date set for budget committee meeting? Chief Wagner indicated not at this time – he will email to schedule.

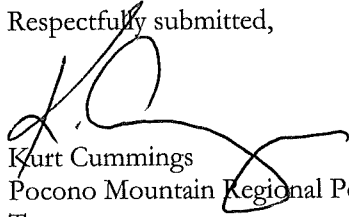
PUBLIC PARTICIPATION:

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Dave Carbone. The motion passed unanimously. The meeting adjourned approximately 8.25 p.m.

Respectfully submitted,



Kurt Cummings
Pocono Mountain Regional Police
Treasurer

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 OCTOBER 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN(via phone)	-BOROUGH OF MOUNT POCONO	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
OWEN COLEMAN	-HARRY COLEMAN LAW FIRM	-SOLICITOR

ABSENT:

BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL: Mike Penn attended via phone. Per Francis DePiano, Juan Adams resigned his position on the Pocono Mountain Regional Police Commission due to conflict. The new member for Tunkhannock Township will be Crayson Cheung. David Moyer stated Brendon Carroll had a meeting and would be joining later.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 8 September 2020, seconded by David Carbone., with Claudette Williams, John Seese, Tony Lamantia and Mike Penn abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 13 October 2020 in the amount of \$234,006.95, seconded by Kurt Cummings. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of September were 1320 consisting of 1235 Complaints and 85 Accidents. There were a total of 128 Criminal Arrests, 78 Traffic Arrests, 131 Traffic Warnings and 11 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the September Police Report, seconded by David Carbone. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for September. The fourth vehicle is in and part of the fleet.

Motion:

Francis DePiano made a motion to accept the September Vehicle Report, seconded by David Carbone.

Kurt Cummings asked if we hired an in-house mechanic part time. The Chief responded “yes, we did.”

With no additional comments or questions the motion passed unanimously.

PENSION: 2021 MMO Questions As requested last month – John Vargo from Conrad Siegel was in attendance to answer any questions regarding the MMO and how it is calculated indicating that the market does have a direct impact on the MMO’s. He indicated that the snapshot date of 1/1/19 was used for the purpose of calculating the 2021 MMO. The next snapshot date will be 1/1/2021.

Police MMO: \$840,773.6

Non-Uniform MMO: \$10,704.61

NEW BUSINESS:

- **New Policy: 6-13 Mental Wellness** – regarding legal mandate that law enforcement agencies comply with Chapter 72 Section 7203 of the PA Law and Justice (Title 44) regarding mental health evaluations for law enforcement officers.

Motion:

Francis DePiano made a motion to accept policy 6-13 Mental Wellness, seconded by David Carbone.

Kurt Cummings stated this seems like it would be part of a standard procedure. Asking was this updated or something new. Chief Wagner stated this is a new policy, however much of the procedure has already been practiced. Lynn Kelly asked how does this interact with HR policies and the CBA, asking if the officer is on administrative leave is that with or without pay? Chief stated they would be on administrative leave with pay.

With no additional comments or questions the motion passed unanimously.

- **Policy: 1-1 Code of Conduct Amendment** – new standard 1.8.4 which covers intervention. If an officer witnesses anything that is outside of professional standards the officer will actively intervene or preventively intervene. If there is an intervention there is to be a report given to the immediate supervisor of the offending officer.

Motion:

Francis DePiano made a motion to accept amendment to Policy 1-1, seconded by Kurt Cummings. Lynn Kelly asked if this was part of the state mandated changes from Governor Wolf. The Chief stated it was.

With no further comments or questions, the motion passed unanimously.

- **Policy: 6-1 Use of Force Amendment** – added lines and expanded language to De-Escalation tactics

Motion:

Francis DePiano made a motion to accept the addition of the language of Use of Force Policy 6-1, seconded by David Carbone.

Kurt Cummings asked if the changes require training or is it something already in effect. Chief Wagner stated the De-Escalation training is now mandated that we go through the policy training annually.

With no additional comments or questions the motion passed unanimously.

- **Policy: 10-3 Temporary Holding Cell Area Amendment** – Temporary Holding Cell Area, under section III Procedures - B. Training 1.b remove the words “Heat and” to read smoke detection system.

Motion:

Francis DePiano made a motion to accept amendment to policy 10-3, seconded by David Carbone. The motion passed unanimously.

- Personnel – Letter of resignation effective September 25, 2020 from Officer Michael Benner.

Motion:

Claudette Williams made a motion to accept the resignation of Michael Benner, seconded by Francis DePiano.

Lynn Kelly thanks Officer Benner for his service. Kurt Cummings wishes him success.

With no additional comments or questions the motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – requested a line graph on their calls, suggesting they are looking to possibly increase their hours.

Tunkhannock Township – none

Coolbaugh – Thanks Chief for following up on some incidents being addressed. Lynn Kelly asked about officers returning to public meetings stating Coolbaugh Meetings are now held at the Library for the larger space.

Mount Pocono – Thanks for the quick turnaround on the Double Homicide investigation.

Barrett Township – Good job

- **2020 Budget** – Tobyhanna Township has agreed to pick up the extra cost from 2020 for Mt. Pocono, at the cost of \$14, 548.41 with a reduction to those hours for Mt Pocono, about 3.5 hours per week. Due to the difference of the 2019 PPU and the 2020 PPU the cost to Mt. Pocono would still be responsible for \$98.29 increase. Chief Wagner stated we will be looking for a decision on the 2020 Budget by resolution from Mt. Pocono, which he understands will be put on the Mt. Pocono agenda for their November meeting. Claudette Williams stated that the Boro will vote on that in November.

Attorney Coleman did send a letter to the solicitor for Mt Pocono which has been forwarded to the mayor today. Mayor Penn stated it will be on Mt. Pocono’s agenda for November.

- **2021 Budget** – Budget committee met on September 28, 2020 and prior to tonight’s meeting. Four different budget drafts were presented. The committee at this point is recommending forwarding Draft 2A to the municipalities, which will include an additional officer and a 1% increase.

Motion

Francis DePiano made a motion to present the 2021 Budget Draft 2A to the 5 participating Municipalities for their approval, seconded by Lynn Kelly. The motion passed unanimously.

- **2020-2021 Hiring Process** – Physical Testing is scheduled for 11/8 at Pocono Mountain West High School. The Chief will look to form an interview committee next month.
- **Building Maintenance** – Compressor was replaced for the Detective Room and Chief's office for the cost of \$11,240.00.
- **Building Capital Projects** – construction to start tentatively next month.
- **Community Events / Letters of Support** –

September 11th – Cpl. Papi and Ofc. Rzeszewski acted as Honor Guards at 9/11 Memorial Service at the Full Gospel Holiness Church in Pocono Summit.

September 11th - Chief Wagner, Lt. Vogt and Lt. Williams along with other officers attended the 9/11 event at A Pocono Country Place.

September 22nd – Ofc. Smelas visited Mt Pocono Methodist Church Day Care, speaking about life as a Police Officer.

September 23rd – Chief Wagner and Lt. Vogt attended Monroe County United Meeting at the Danbury Park.

Officers will be participating in No Shave November with proceeds being donated to a local family battling cancer.

Chief Wagner spoke of a letter that was sent regarding Officer Ellis and Corporal Nero responding to a residence during a mental health crisis. The letter reflected how the family member in crisis was convinced by the officers to go to the hospital and receive the needed help.

Chief Wagner also mentioned a letter from Amy Buffington, Pocono Mountain School District – Thanking Officer Wile and Officer Carey for participating in a discussion with the Social Sciences Class. The discussion was regarding current events and dealing with inclusion and racial iniquities and how officers in society deal with these issues.

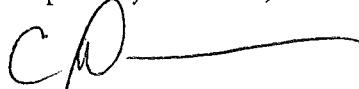
PUBLIC PARTICIPATION:

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 7:50 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 NOVEMBER 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
OWEN COLEMAN		-HARRY COLEMAN LAW

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00p.m. by Chairman Moyer with the Pledge of Allegiance.

Francis DePiano referred to a letter from Tunkhannock Township officially appointing Mr. Crayson Cheung as Tunkhannock Township's Citizen at Large to the Pocono Mountain Police Commission replacing Mr. Juan Adams.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 13 October 2020, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 10 November 2020 in the amount of \$162,619.57, seconded by David Carbone. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of October were 1207 consisting of 1123 Complaints and 84 Accidents. There were a total of 101 Criminal Arrests, 141 Traffic Arrests, 141 Traffic Warnings and 12 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the October Police Report, seconded by David Carbone.

Mike Oser – asked how many Larceny -Thefts, were in Mt. Pocono? The Chief stated 5.

With no additional comments or questions the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for October.

Motion:

Francis DePiano made a motion to accept the October Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

- **Request for De-Commissioned Vehicle**

Chief Wagner also mentioned a letter received from Tunkhannock Township; requesting consideration to receive one of Pocono Mountain Regional Department’s decommissioned vehicles, for township use.

Open discussion took place regarding past practice of donated vehicles.

David Carbone mentioned receiving a request from Pocono Summit Fire Company for a vehicle. Stating he will work on a letter. The Chief stated he will bring that up at the next meeting.

Motion:

Brendon Carroll made a motion to donate a decommissioned vehicle to Tunkhannock Township, seconded by David Carbone, with Francis DePiano and Crayson Cheung abstaining.

NEW BUSINESS:

- **3rd Quarter Budget** – Chief went over the 3rd Quarter Budget vs. Actual report. Chief stated that because of the shutdown in the spring due to the pandemic overtime, court overtime, vehicle fuel, vehicle repairs and training are all underbudget. He also did caution that he does not expect the same going into 2021. The overall Budget vs Actual is currently at 64.8%

Motion:

Francis DePiano made a motion to accept the 3rd Quarter Budget vs. Actual report as presented, seconded by Brendon Carroll. The motion passed unanimously.

- **3rd Quarter Treasurer Report** – General Fund \$4,105,005.81 – Prescription Fund \$21,409.51 – Capital Projects Fund \$15,177.84 – Asset Forfeiture Fund \$377,483.72 – Capital Reserve Fund \$314,218.25– Police Pension Fund \$25,548,328.14 – Non-Uniform Pension Fund \$237,848.76.

Motion:

Francis DePiano made a motion to accept the 3rd Quarter Treasurer report as presented, seconded by David Carbone. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – David Carbone thanked the Chief for sending the officers to the Lyons Club to honor our Veterans.

Tunkhannock Township – N/A

Coolbaugh – Lynn Kelly mentioned drag racing by the Mountain Center on Rt 611 (at approx. 4:00 P.M.) Ms. Kelly also stressed being vigilant regarding the Covid outbreak.

Mount Pocono – 2020 Budget (to be discussed)

Barrett Township – N/A

- **2020 Budget** – Mayor Penn stated Mt Pocono’s solicitor is aware of the pending Resolution regarding the shortage of the 2020 budget of Mt. Pocono due to the reduction of the 3.5 hours that Tobyhanna Township has agreed to pick up. Mt Pocono Solicitor will be working on the resolution to hopefully be presented at the Boroughs December Meeting. Chief stated that once the resolution is passed by Mount Pocono the hours for 2020 will be adjusted accordingly.
- **2021 Budget** – Chief stated we have received resolutions from Tunkhannock Township, Coolbaugh Township, and Barrett Township. Tobyhanna Township has passed the budget but has not yet submitted the resolution. Chief stated according to Mayor Penn, Mt Pocono has passed the budget, however we are waiting on receiving their signed resolution. The Chief asked if every municipality has approved the budget would the commission be ready to approve the 2021 budget.

Discussion regarding whether a motion is necessary to pass the budget took place. It was suggested by Chairman Moyer to place it on the December agenda after consulting with Attorney Harry Coleman.

- **2020 / 2021 Hiring Process** – Physical Test was held November 8th, with 54 eligible candidates with only 19 showing up. 17 passed the test and will move on to the first round of interviews, the week of December 14th.
- **Building Maintenance** – Coolbaugh Township has purchased lights for the outside perimeter of the Pocono Mountain Regional Police Department Headquarters. The lights were installed by Coolbaugh Township DPW. The Chief and members of the commission thanked Coolbaugh Township for taking on this project.
- **Building Capital Projects** – Chief reported on Oct 28, there was a construction meeting with Schoonover & Vanderhoof and Bognet Construction on the security upgrades - materials have been ordered for the project.

COMMUNITY EVENTS/LETTERS OF SUPPORT

- October 24 Detective Vannote took part in the DEA National Drug Take Back Program at headquarters.
- October 25 Officer Swingle attended Barrett Halloween Parade
- October 31 Corp Nero spoke at Pocono Farms East meeting about fireworks complaints, open carry law and the K9 program.
Officer Murgia attended Coolbaugh Township Event - Halloween in the Park.
Regular Halloween patrols were done throughout our communities distributing treat bags with goodies and safety tips.

Chief Wagner also thanked Coolbaugh Township Board of Supervisors for their donation of \$470.00 to provide lunch to our employees in appreciation for all they have done during the COVID-19 crisis.

Chief Wagner stated The Pocono Mountain Regional Police Foundation will be sponsoring the 2020 Holiday Writing Contest on “How the Holidays Mean More Than Gifts” The contest is for Pocono Mountain Elementary, Middle & High School students. Winners from 4 groups will receive a \$500 holiday shopping

spree for a family in need. Each winning writer themselves will receive a 2021 experience at Pocono Raceway. Deadline is November 25th and winners will be announced at the December Commission meeting.

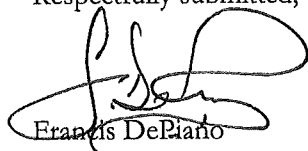
PUBLIC PARTICIPATION:

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:40 p.m.

Respectfully submitted,



Francis DePiano
Pocono Mountain Regional Police
Vice Chairman

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
8 DECEMBER 2020**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
CLAUDETTE WILLIAMS (via phone)	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN (via phone)	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY (via phone)	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 10 November 2020, seconded by David Carbone. Motion passed with Claudette Williams and Kurt Cummings abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 08 December 2020 in the amount of \$113,568.71, seconded by Kurt Cummings. Motion passed with Claudette Williams abstaining.

POLICE REPORT:

Total calls for the month of November were 1179 consisting of 1070 Complaints and 109 Accidents. There were a total of 87 Criminal Arrests, 170 Traffic Arrests, 151 Traffic Warnings and 11 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the November Police Report, seconded by David Carbone. The motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for November. Car # 2 was involved in accident during an ice storm and was totaled. Being a new vehicle with 13,000 miles, the insurance will cover the loss on the vehicle and we will put in for a new vehicle that will take over the lease payments.

Motion:

Francis DePiano made a motion to accept the November Vehicle Report, seconded by David Carbone. The motion passed unanimously.

PMRPF Holiday Writing Contest

K-3 Erica Cooper, Agora Cyber School, 4-6 Emilio Hernandez, Tobyhanna Elementary Center, 7-8 Marving Dienhoue, Pocono Mountain West Junior H.S. Pocono Mountain School District will pick 3 families in need who will receive a \$500 gift card to spend for the holidays. The actual writers will receive a 2021 NASCAR experience through the generosity of Pocono International Raceway.

NEW BUSINESS:

- **Transfer Unencumbered Monies-Resolution 2020-004**

Motion:

Francis DePiano made a motion to accept Resolution 2020-004 the Transfer of Unencumbered Monies from One Account to Another, seconded by David Carbone. The motion passed unanimously.

- **Set Reorganization and 2021 Meeting Schedule**

Motion:

Francis DePiano made a motion to set the reorganization meeting and the 2021 meeting schedule as the second Tuesday of every month starting with January 12, 2021. The motion was seconded by David Carbone. The motion passed unanimously.

- **Covid response plan**

Chief Wagner stated 4 officers tested for Covid with 3 being positive and one negative. The 3 who tested positive are currently out of work. The building has been fumigated. The lobby is now in lock down, officers are limiting in person responses when possible by handling calls by phone. When an officer must respond to a call we are trying to limit the officers time at the residence or business by staying outside. The wearing of masks is mandatory on all responses and traffic stops. Trainings and seminars are suspended unless critical.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Speedy recovery to officer Apgar who was involved in the accident. Holiday wishes.

Tunkhannock Township – Holiday wishes

Coolbaugh Township – Holiday wishes

Mount Pocono – Mike Penn stated the borough passed a resolution last night regarding the 2020 Budget and the exchange of hours between Tobyhanna Township and Mt Pocono Borough. Holiday wishes.

Barrett Township – Thanks for great service and Holiday wishes for safe and Happy Holidays.

- **2020 Budget** – Chief stated with the resolution passed by Mt Pocono Borough regarding the 2020 budget; The hours will be reflected in next month's police report. Kathy will make the adjustments to Mount Pocono Boro and Tobyhanna Townships billings.
- **2021 Budget** –

Motion:

Francis DePiano made a motion to confirm that the 2021 Pocono Mountain Regional Police Budget in the amount of \$8,011,175.00 has been approved by all 5 member municipalities. The budget will include the hiring of one additional officer. The motion was seconded by David Carbone. The motion passed unanimously.

Chief Wagner stated that he would like to order the new vehicles now due to the delivery backlog. He presented two different models of vehicles for 2021 – one being the normal 3.3L V6 Engine at a cost of \$34,675 plus the upfit and the other being the 3.3L V6 EcoBoost at a cost of \$38,650 plus the upfit. The EcoBoost is \$4,000 additional per vehicle but with the pending insurance claims there may be enough funding to upgrade all 4 vehicles without going over budget. The upfit is \$11,675 per vehicle and the Radio and Camera is \$7,834.20 per vehicle. Total for the EcoBoost with upfit is \$58,159.20 and the total without the EcoBoost is \$54,184.20 Discussion continued concerning options.

Motion:

David Carbone made a motion to purchase 4 new vehicles. All with/EcoBoost, providing that final figure is within budget after insurance claims for replacements have been included. If the final figure is not within the budget vehicles will be downgraded to the usual vehicle. The motion was seconded by Francis DePiano and passed unanimously.

Chief Wagner also requested approval to order the same as above to replace the totaled vehicle. Since we already have the Camera and Radio and some of the upfit equipment from the totaled vehicle the upfit cost is \$8,117.00.

Motion:

David Carbone made a motion to upgrade Car # 2 replacement to the Eco/Boost providing that the insurance will cover the purchase. The motion was seconded by Francis DePiano and passed unanimously.

- **2020 / 2021 Hiring Process** – Chief Wagner stated we are at the initial interview phase with 17 candidates; to be conducted by the administrative staff December 15th and 16th.

The second round of interviews for final 10 candidates will be conducted the week of January 4th with commission members Francis DePiano, David Carbone, Kurt Cummings and Crayson Chung in attendance.

- **Capital Projects** – N/A
- **Pension** – 3rd Quarter 2020 report – beginning market value \$24,108,170 – net flows out \$157,212 with a return on investments of \$1,268,217. Market value as of 9/30/20 was \$25,533,599
- **Community Events / Letters of Support** –

Nov 7th - Officer Price attended Veterans Day Wreath Ceremony at Pocono Lake Cemetery

Nov 8th - Officer Rzeszewski along with Monroe County Sheriff's Office attended Monroe County Veteran's Day Parade at Pocono Raceway.

PUBLIC PARTICIPATION:

None

ADJOURNMENT:

Motion:

David Moyer made a motion to adjourn the meeting, seconded by Francis DePiano. The motion passed unanimously. The meeting adjourned approximately 7:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'CW', with a long horizontal line extending to the right.

Claudette Williams
Pocono Mountain Regional Police
Commission Secretary