

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
14 JULY 2015**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE-CHAIRMAN
PHYLLIS HAASE	-TOBYHANNA TOWNSHIP	-TREASURER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-SECRETARY
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR
CHRIS WAGNER		-CHIEF OF POLICE

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:00 p.m. by Chairman David W. Moyer with the Pledge of Allegiance.

Chairman Moyer welcomed Barrett Township and new member Ralph Megliola.

SWEARING IN CEREMONY:

Chairman David Moyer swore Jesse Bohrman in as an active member of the Pocono Mountain Regional Police Department.

Intermission 7:05-7:10

COMMENDATIONS:

Letters of Commendation was given to Officer Richard Michaels and Detective Robert Miller for their successful efforts in saving the life of an unresponsive individual in Wagner's Forest, Tobyhanna Township on May 26th 2015. The individual was successfully revived and is recovering.

APPROVE MINUTES:

Motion:

Phyllis Haase stated that one correction needed to be made on the June 23rd minutes; the Secretary needs to be changed to Peter Volpe. Kathy Matisak stated it was already changed prior to the meeting.

Francis DePiano made a motion to approve the Minutes of 9 June 2015 Regular Business Meeting, and the Special Meeting of June 23, seconded by Donald Moyer. Frederick Courtright and Juan Adams abstained.

APPROVE BILLS:

Motion:

David Pope questioned PenTeleData bill asking about franchise fees discounts through the municipalities. Phyllis Haase stated that we looked into that but it was not offered to the Police Department. Mr. Courtright stated it was looked into last year and he believed it was a volume question considering the amount of data that would be used. Mr. Pope referred to car # 7 asking about the engine problem. The Chief stated it needed to be rebuilt.

Francis DePiano made a motion to approve the Bill-pack of 14 July 2015 in the amount of \$191,885.89 seconded by Phyllis Haase. Motion passed unanimously.

JUNE POLICE REPORT:

Total calls for the month of June were 1078 consisting of 995 Complaints and 83 Accidents. There were a total of 182 Criminal Arrests, 201 Traffic Arrests, 116 Traffic Warnings and 36 Ordinance Arrests.

Chief Wagner went over the individual municipal monthly and year to date activity numbers as well as the UCR Crime Stats and hours.

Motion:

Phyllis Haase made a motion to accept the June Police Report, seconded by Frederick Courtright. The motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reported that cars 1, 2, 6, and 18 went over 3000 miles in the month. There are four vehicles with over 150,000 miles, cars 4, 12, 16 and 17 with the highest mileage on car # 16 with 172,000 miles. Old car # 11 has been replaced with Truck # 11, 2015 Dodge Ram has been put in service. Chief Wagner reported that the biggest cost was car # 7 which needed the engine rebuilt at a cost of approximately \$1,800.00. Chairman Moyer asked what the cause of the rebuild was. Chief Wagner stated he believed it was misfiring. Mr. Courtright asked if the Chief knew what mileage could be expected from a rebuilt engine. Chief stated it would depend on the workmanship and how hard it was driven.

Motion:

Francis DePiano made a motion to accept the July Vehicle Report as presented, seconded by David Pope. The motion passed unanimously.

BARRETT:

Chairman Moyer asked the Chief to update on the transition. Chief Wagner welcomed Barrett Township and Mr. Megliola to the Commission.

Chief Wagner stated, "The transition took a lot of administrative work and political wherewithal to get through." Chief thanked the commission and the municipalities for working together, stating that this is a great addition to Pocono Mountain Regional Police Department. He briefly described the actual transition that took place at 1 minute after midnight Monday morning. He stated, "There have been no issues administratively." He continued to state, "We have been working with control center for a couple of months there were a couple of bugs but currently the communication seems fine with no major issues." Chief explained MPOETC has been contacted and Barrett officers

have been transferred through the state to our department. The Barrett officers were sworn in before President Judge Worthington on July 7th at the County Courthouse.

Chief addressed the Barrett AXA Equitable Sharing “457 Plan,” stating we would need a motion accepting Barrett’s 457 Plan.

Motion:

Frederick Courtright made a motion to accept Barrett’s AXA Equitable Sharing 457 Plan, seconded by Juan Adams. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns –**

Barrett- None

Coolbaugh- Juan Adams – stated, “other than what’s on the table...we’re good.” He stated that he was glad Barrett came in and all the hard work that went into it.”He continued, “Maybe we could get other municipalities to join.”

Peter Volpe asked the Chief if he missed something about introducing the new officers.

Chief stated that the agenda was revised there wasn’t enough time to notify everyone and get them here tonight. That will be done next month.

Mt Pocono- Frederick Courtright welcomed Barrett and stated that we were looking to working closely with them.

Tobyhanna- Donald Moyer welcomed Barrett.

Tunkhannock- Francis DePiano welcomed and congratulated Barrett for joining PMRPD

- **Committees –**

Headquarters - Strunk- Albert – Chief Wagner stated he contacted John Stephens, per our special meeting we agreed to waive the warrantee to move forward. Stephens is requesting D&M to start construction on re-doing the framing. They will start the framing and a new work order change will be drawn up authorizing D & M to move forward on the spray foam while waiving the warrantee. Hopefully this will be complete by fall.

2015 Hiring – Chief Wagner reported that the final interviews were conducted on June 17th and June 26th. Chief Wagner thanked the members of the commission who participated. The list has been finalized and two conditional job officers have been offered. The number one candidate was Holly Hutchinson and she is in the beginning of the background investigation process. She will be in the Academy in August. The second candidate is Carmine Saprana who is a part-time officer for Honesdale Borough. He will replace the new SRO that is going to the school as has been voted on.

- **PMRPD Range Project** –Chief Wagner reported that we have been alerted to a property that is going on the market. The property is 14 acres surrounded on 3 sides by Bethlehem Water Authority. Chief stated he along with Frances DePiano will be meeting with the realtor to go over the specifics of the property.

- **Pension** – Chief stated we have been in contact with US Bank who handles our payments to our retirees; PMRS is likely making the transfer to PFM on November 1st 2015. PMRS will then make the final pension payment to retirees on October 30, 2015. PFM will then make their 1st payment to the retirees on November 2nd 2015.

Chief stated that Conrad Siegel has completed the 1-1-2015 Valuation. He reminded the commission that the last report was done on January 1, 2013, (these Valuations are done every other year) 2013 report was used for the 2014 and 2015 MMO's the new report will be used for the 2016, 2017 and possibly the 2018 MMO's.

Chief Wagner stated, "There were no changes in the actuary assumptions since the 2013 report. The only change in the plan is that there is now a second tier in the plan for the officers hired after January 1st 2014. (Referring to the 50% pension) this Valuation is not reflecting the Barrett merger at this point. That will come up in the next Valuation." The investment return was 15.3% in 2013 and 5.4% in 2014. Annual return assumptions are 7.5 there was an investment gain over the two year period of \$645,000.00 with other gain of \$240,000. When combined with the investment gain the total gain for the two years is \$885,000. The Chief explained that this took the plan from an unfunded position of \$1,100,000.00 in January of 2013 to now funded status. He explained that we still have to make some hefty contributions to keep it going.

- **Community Events/Special Thanks** –

June 4th- Sgt Jeff Bowman presented Child Car Seat Safety Information and Det. Rob Miller displayed a Drug presentation- Northhampton County Community Day.

June 15th- Ofc. Joseph Lutkowski and Chase-K9 Demo – Wallenpaupack South elementary School- Kindergarten class.

NEW BUSINESS:

- **Set August Meeting Location**- Tobyhanna Township Municipal Building

Chief Wagner announced that the PMRPF will have the annual golf outing on August 31, 2015

Chief Wagner also announced that the Officers Association golf outing was a success. Francis DePiano asked that the officers inform the commission of the next Officer Association Tournament.

Phyllis Haase stated in her packet she had a Resolution #2015-05 that was not on the agenda. Chief Wagner stated that will be taken care of next month.

Tom Jones- Rainy Room Productions- spoke of an event that was put on for Monroe County to identify those in Monroe County that have given outstanding community service to the county. Mr. Jones asked that the community to go to the website www.rainyroomproductions.com to vote for whom you feel has given great community service. Mr. Jones stated individuals will be awarded on November 14, 2015.

PUBLIC PARTICIPATION:

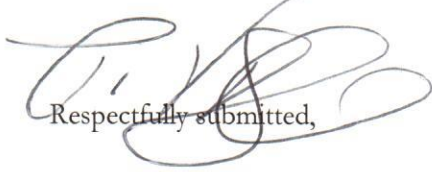
Ed Tutrone, Assistant Chief of Tobyhanna Township Fire Co. spoke of the recent accident on 380 involving the tractor trailer and tour bus. Mr. Tutrone stated he was present at meeting at the county to go over the where they went over what could have been done better. He stated he was not aware that PMRPD was at the scene until someone at the meeting stated PMRPD was very instrumental on 380 in getting other responding units to the scene. Mr. Tutrone was asked to thank the PMRPD and the officers involved for their actions.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by David Pope. The motion passed unanimously.

The meeting adjourned approximately 7:53 p.m.


Respectfully submitted,

Peter Volpe
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
11 AUGUST 2015**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE-CHAIRMAN
PHYLLIS HAASE	-TOBYHANNA TOWNSHIP	-TREASURER
PETER VOLPE	-COOLBAUGH TOWNSHIP	-SECRETARY
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
HARRY COLEMAN		-SOLICITOR
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER

EXECUTIVE SESSION:

There was an Executive Session from 6:30 to 6:55 to discuss Range Project and personnel.

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:00 p.m. by Chairman David W. Moyer with the Pledge of Allegiance.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 14 July 2015 Regular Business Meeting, seconded by Don Moyer. The motion passed unanimously.

APPROVE BILLS:

Motion:

Phyllis Haase made a motion to approve the Bill-pack of 11 August 2015 in the amount of \$155,810.37 seconded by Francis DePiano.

There was a request for public packets. Chief apologized stating they would be there shortly.

With no additional questions or comments, the motion passed unanimously.

JULY POLICE REPORT:

Total calls for the month of July were 1175 consisting of 1083 Complaints and 92 Accidents. There were a total of 91 Criminal Arrests, 341 Traffic Arrests, 202 Traffic Warnings and 102 Ordinance Arrests.

Chief Wagner went over the individual municipal monthly and year to date activity numbers as well as the UCR Crime Stats and hours.

Francis DePiano stated he liked the new format for the monthly report, all agreed.

Motion:

Francis DePiano made a motion to accept the July Police Report, seconded by David Pope. The motion passed unanimously.

Frederick Courtright questioned the municipal comparisons on larceny thefts in Mt Pocono, stating the figures were off. Chief stated he would reconcile that and let him know.

Lynn Kelly stated that the format was changed but there was nothing for the part one and part two offences. Chief stated they were included in municipality breakdowns. Kelly stated that the municipality breakdown does not agree with the UCR's on the state website. Chief stated that it is a different format and that if the commission wishes the old format we can do that.

VEHICLE REPORT:

Chief Stated the vehicle report reflects the Barrett cars as vehicles # 34, 35, 36, 37 and 25. Mileage will be reflected next month on those vehicles with starting calculation as PMRPD vehicles.

Chief went over the vehicle mileage and repairs for the month. Stating that car # 10 needed to have the engine rebuilt for approximately \$4,500.00. Chief stated that car #10 has 76,000 miles and has had repairs in the amount of \$7,000.00. Dave Moyer asked what the problem was with the rebuild project. Chief stated he believed it was a problem with the lifters. He also informed the Commission that car # 14 was in an accident, the officer is fine but the vehicle has been taken out of commission.

Motion:

Phyllis Haase made a motion to accept the July Vehicle Report as presented, seconded by Francis DePiano.

Juan Adams asked if car #16 (a higher mileage vehicle) only used 808 miles for the month, why not use this vehicle more to save mileage on a newer vehicle. Chief stated some of the higher mileage cars are taken out of service until we can get them in for repairs.

With no additional questions or comments, the motion passed unanimously.

BUDGET:

Chief Wagner called for a committee to be formed to start taking a look at the budget. Chief stated, "We need to push out to the municipalities to give us what they are looking for in 2016, whether they want to increase hours or what they want to do." Chief stated he did some preliminary homework on where the municipalities are and where they want to go". The Chief shared his research on the increase or decrease in hours per municipality over the course of several years. Based on the research his suggestion was to raise Tobyhanna Township 10 hours per week, raise Mt Pocono 20 hours per week, raise Tunkhannock Township 10 hours per week, and raise Coolbaugh Township 10 to 20

hours per week. Chief stated these were recommendations that should be brought to the municipalities; and then bring back to the commission what the municipalities are interested in doing then we will form the committee and start working on the budget.

The Chief suggested nominations to form the committee.

Chairman David Moyer stated that the committee will be as follows: Francis DePiano-Tunkhannock Township, Phyllis Haase-Tobyhanna Township, Frederick Courtright-Mt. Pocono Borough, David Pope-Coolbaugh Township, and Ralph Megliola-Barrett Township.

Chief Wagner stated once we hear from the municipalities we will put some numbers together and call for a meeting.

SPECIALIZED POSITIONS:

Chief Wagner stated that interviews were conducted for Criminal Investigator with 8 candidates and School Resource Officer with 4 candidates. Officer Ryan Venneman was selected by the committee as the Criminal Investigator. Venneman is a 17 year veteran and served in the detective capacity for Barrett Township. The School Resource Officer that the committee chose was Officer Dan Smelas, who was a former DARE officer.

UPDATE:

- **Member Municipality Concerns** –
- **Barrett**- N/A
- **Coolbaugh**- David Pope mentioned Coolbaugh Township moving some file cabinets from the old Barrett Headquarters. The Chief stated yes that was in fact true and he thanked Coolbaugh for their help in moving the cabinets. Juan Adams commented on the great job that is being done. Mr. Adams asked if enforcement was being done on the false alarms. The Chief stated letters are sent out and offenders are sighted after 3 alarms in 6 months.
- **Mt Pocono**- Frederick Courtright mentioned short term rentals, noise complaints and other complaints he has received from Borough residents. Mr. Courtright asked how these issues can be attacked; asking if he could speak to the Chief regarding those topics later on.

Tobyhanna- None

Tunkhannock- Francis DePiano commented on Officer Bowman coming out and helping their zoning officer with an ordinance issue. He also thanked officers who assisted him with a vehicle incident he had with a deer.

- **Committees** –

Headquarters – Mold Remediation – Chief Wagner stated D & M Construction is framing this week. The waiver has been addressed and the spray foam should be delivered, hopefully the project will be done by next month.

2015 Hiring – Chief Wagner reported Holly Hutchinson has started the Lackawanna County Police Academy which is a 6 month process. He stated she will be starting her 8 week FTO program in February and will be on her own in April. The second candidate Carmine Saprana will be starting August 31, 2015, which will also be the first day that the new SRO will go to the school. Saprana is replacing that SRO.

Chief Wagner stated that he was disappointed to report that Sgt. Bowman has put in his letter of retirement as of August 31st. Chief stated the retirement of Sgt. Bowman will be a big loss to the department.

Promotional Exam

Chief continued to state in light of the aforementioned he would look for a motion to offer the # 3 candidate a Conditional Offer of Employment to fill Sgt. Bowman's spot when he leaves.

Motion:

Frederick Courtright made a motion to offer candidate # 3 a Conditional Offer of Employment. The motion was seconded by Juan Adams.

Francis DePiano asked if candidate # 3 had the required training. Chief stated, "He does not, he would have to go to the academy as well."

With no additional questions or comments, the motion passed unanimously.

Chief Wagner stated with the retirement of Sgt. Bowman creates an opening for a Sergeant position, which theoretically could then open a Corporal position. Chief then asked for a motion to contract out Pennsylvania Chief of Police to conduct supervisory testing to fill these positions.

Motion:

Juan Adams made a motion to contract Pennsylvania Chief of Police to conduct supervisory testing. The motion was seconded by Claudette Williams. The motion passed unanimously.

Introduction of Barrett Officers –

Chief indicated that 2 of the officers had prior vacations and commitments and unable to attend. Lt. Steve Williams, Officer Ryan Venneman, who will be moving to Criminal Investigator, and Officer Larry Raisner were introduced to the commission.

PMRPD Range Project –Chief Wagner reported the Range committee met to look over the property in Tunkhannock Township along with the Realtor-Kevin Long, Firearms instructors Sgt. Kristopher Vogt and Officer David Posluszny who both felt the property would fit our needs. Chief stated he would like to give the Range Committee the authority to begin negotiations on this property.

Motion:

Donald Moyer made a motion to begin negotiations on the purchase of the property in Tunkhannock Township for the PMRPD range. The motion was seconded by Juan Adams.

Francis DePiano commented that this property is beneficial as it allows short range and long range firearms.

Juan Adams asked as the department expands could that property be set up to construct a police Academy. Chief Wagner stated, "I don't think so. The property is set up in an "L" position so we would set up short range and long range."

Question asked: "What is the cost of the property?" The Chief stated, "They are asking \$120,000.00".

With no additional questions or comments, the motion passed unanimously.

- **Pension** – Resolution 2015-005 ACT 44 Professional Service Procedure.

Chief stated this a Resolution to follow Act 44 of 2009 as far as municipalities preparing written procedures for how professional services are chosen for its pension plans and other expert services.

Motion:

Francis DePiano made a motion to adopt 2015-005 ACT 44 Professional Service Procedure. The motion was seconded by David Pope. The motion passed unanimously.

- **Community Events/Special Thanks** –

July 6th Cpl. Nero and Officer Dan Smelas- addressed 16 children at Pocono Mountain Library, Coolbaugh Township, on bike safety and stranger danger information.

July 16, Cpl. Nero and Officer Maurice Vaccaro- did a K9 demonstration at the Barrett Fire House for the Community Heroes Program

Letters of thanks-

1. PMPRD participation in traffic control for Wyoming Valley Motorcycle Club/Luzerne County SPCA for a motorcycle run for the Luzerne SPCA
2. Welfare check on resident in Tunkhannock Township.

NEW BUSINESS:

- **2nd Quarter Treasurer Report**- Chief Wagner reported General Fund had a beginning balance of \$1,491,903.94. The second Quarter receipts were \$1,432,031.57 and the disbursement were \$1,461,677.42 leaving a balance as of June 30, 2015 of \$1,462,258.09.

Other account balances reported: The Prescription Fund balance \$16,167.88. Capital Projects Fund balance \$14,019.47, Asset Forfeiture balance of \$326,276.27, Capital Reserve Fund balance of \$281,789.42, The Police Pension Fund balance \$14,550,567.32 and the Dare Fund \$166.72 and the Non-Uniform Pension Fund balance is \$116,225.05

Motion:

Francis DePiano made a motion the 2nd Quarter Treasurer Report be approved as presented. Juan Adams seconded the motion. The motion passed unanimously.

- **2nd Quarter Budget Review**- Chief Wagner reported for the 1st half of year we are at 40.3% of the budget, which is 10% under budget. Chief reported were are over in a few items, legal (due to pending litigation and the deductible), vehicle repair and radio repair. Some of the insurances are all paid out for the year. SRT is at 108%, however, there is a reimbursement coming from the Foundation that will put the SRT back under budget.

Someone asked about the Longevity. Chief explained that is paid out at the officer's anniversary date.

Mr. Adams asked if the litigation was coming to an end. Mr. Coleman stated, "A motion for summary judgment has been filed, it's pending before the Judge, there is no additional work being done. We are just waiting on the Judge's decision on that."

Mr. Pope asked how many vehicles are leased. Chief stated, "Three."

Motion:

Juan Adams made a motion the 2nd Quarter Budget Review be approved as presented. Francis DePiano seconded the motion. The motion passed unanimously.

- **Grants**-Chief reported we are looking at applying for three grants. LSA Grant for four vehicles, also we are going to see if we can acquire any money from LSA for the requisition of the Range property. Chief reported that we would also be looking at the NRA Grant for the Range property. Phyllis Haase stated if the Chief needed a letter of support for the LSA Grant she was sure her supervisors would comply.
- **Set September Meeting Location**- Chairman Moyer mentioned the carpet and table in the meeting room. Chief stated that the carpet and painting is part of the contract. Chief mentioned that it was discussed to put in a more official type of desk for the commission. Chief stated he would look at prices so it can be timed for when the meetings return to the meeting room.

Motion:

Francis DePiano made a motion to purchase a formal desk for the commission with 13-15 seats. The motion was seconded by Juan Adams.

Public asked- if there was a ballpark figure of what the cost would be. It was suggested that when the Chief receives a figure for the purchase to advise the commission members of the price by e-mail prior to purchase, if there is an issue a special meeting can be called. Chief stated money for this purchase would come out of the Capital Purchase account.

With no additional questions or comments, the motion passed unanimously.

Frederick Courtright suggested that the September meeting be held at Mt. Pocono Borough Building. All agreed. Chairman Moyer asked Kathy Matisak to advertise the meeting location.

Peter Volpe asked why the meetings are not scheduled in different townships. It was explained that it was tried but really didn't work out. Some Townships the space was too tight. Chairman Moyer stated, "if it was a special event I don't think anyone would be opposed."

PUBLIC PARTICIPATION:

Lt. Williams thanked Coolbaugh for providing the truck and manpower to move the equipment.

Mr. Davis- stated his concerns about inappropriate activity-and dumping problems at the Mt. Pocono Knob area.

Frederick Courtright stated some evidence was collected on the dumping problem. Mr. Courtright asked the Chief if the officers can pass that area during patrol.

Lynn Kelly asked what the fee was for PA Chief of Police participation in administering the Sergeants test. Chief stated, "\$100.00 per candidate."

Bill Byron asked if the state budget keeps dragging, will this have any effect on any police department programs. Chief Wagner stated, "It will not affect us."

Ginney Heckman- Thanked the Chief for keeping up with the fire lane patrol at Weis. Mr. Adams also mentioned seeing enforcement at Shop Rite in Mt. Pocono.

Francis DePiano asked Lt. Williams if everything was ok with the Barrett merger. Lt. Williams reported, "we were working out some odds and ends with the pension. Other than that all evidence, records and equipment has been moved." Mr. DePiano asked if there have been any comments from the public. Lt. William stated he has heard mixed feelings. Some are excited to interact with the new officers. Some of the complaints are that they are not seeing as many officers as they should be seeing. Lt. William stated that once the officers are off the FTO program they will see more officers.

Chairman Moyer thanked the commission and public for a positive meeting and moving forward.

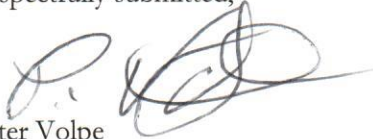
ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by David Pope. The motion passed unanimously.

The meeting adjourned approximately 8:05 p.m.

Respectfully submitted,



Peter Volpe
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
8 SEPTEMBER 2015**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE-CHAIRMAN
PETER VOLPE	-COOLBAUGH TOWNSHIP	-SECRETARY
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

PHYLLIS HAASE	-TOBYHANNA TOWNSHIP	-TREASURER
---------------	---------------------	------------

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Mount Pocono Borough Building and called to order at 7:00 p.m. by Chairman David W. Moyer with the Pledge of Allegiance.

ROY GROSS MEMORIAL:

Senator Mario Scavello spoke of his time served on the police commission with Roy Gross and the dedication of Mr. Gross to the community. Senator Scavello spoke of Roy Gross stating, "His word was his bond." The Senator presented Ruth Gross with condolence resolution from the Senate of Pennsylvania regarding the service and dedication of Roy J Gross Sr. to the community.

Chief Wagner unveiled a plaque dedicated to Roy J. Gross Sr. that will be permanently displayed at Pocono Mountain Regional Police Headquarters.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 11 August 2015 Regular Business Meeting, seconded by Juan Adams. The motion passed with Brandon Igdalsky and Ralph Megliola abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 8 September 2015 in the amount of \$144,754.79 seconded by Juan Adams, the motion passed unanimously.

AUGUST POLICE REPORT:

Total calls for the month of August were 1313 consisting of 1229 Complaints and 84 Accidents. There were a total of 83 Criminal Arrests, 383 Traffic Arrests, 173 Traffic Warnings and 72 Ordinance Arrests.

Chief Wagner went over the individual municipal monthly and year to date activity numbers as well as the UCR Crime Stats and hours.

Mr. Courtright asked the Chief about a discrepancy in the larceny thefts that was raised last month. Chief stated it was rectified.

Motion:

Frances DePiano made a motion to accept the August Police Report, seconded by Donald Moyer. The motion passed unanimously.

AUGUST VEHICLE REPORT:

Chief Wagner stated that vehicles 3, 6, 7 and 8 ran over 3,500 miles for the month. Cars 4, 14, 16 and 17 are currently at 150,000 miles and car 10 has 162,000 miles.

Chief Wagner stated that the decommissioned cars needed to be addressed. He suggested that Tom go over these vehicles and come up with a fair market value. Chief asked Atty. Coleman if a motion was in order to come up with a fair market value. Chief Wagner asked to go through a private sale with a reasonable offer.

Ralph Megliola suggested, "Advertising publically for bids to be opened at one of the meetings. Atty. Coleman deferred to the Chief as to what he thinks or whatever the commission's pleasure is. It was asked how many times we need to advertise. Atty. Coleman stated three.

Motion:

Frederick Courtright made a motion advertise for bids to be presented at a commission meeting. Brandon Igdalsky seconded the motion.

It was asked how many cars were involved. Chief Wagner stated, "I want to say five."

With no additional questions or comments, the motion passed unanimously.

2016 BUDGET:

Chief Wagner stated he had the first draft of the 2016 budget, stating "Although these are preliminary figures as we are still waiting for insurances and things of that nature; is there discussion as to what the municipalities want as far as hours." Chief suggested coming back next month with some figures regarding the hours. Chief asked if the Budget Committee wanted to schedule a budget meeting or would they rather wait for the commitment of the hours from the municipalities. Chief stated he would put out an email to discuss some dates for the budget committee to meet.

Update the Following:

a. Member Municipality Concerns-

Coolbaugh- David Pope asked "When Barrett came in, they said they had new cars. Correct?" He continued, "2008 is not a new car." Ralph Megliola stated that there were two new grant cars brought over. Chief stated, "They did have one older car and the other ones – one had about 5,000 miles and another had less than 25,000 miles."

Mr. Pope continued to ask questions on the bills, Tobyhanna Township, \$9,627. Donald Moyer stated that was for fuel. Tunkhannock Township Supervisors were paid \$9,898. Kathy Matisak stated, "that was the Control Center bill, we reimburse Tunkhannock Township, the other municipalities we pay Control Center directly." (Police Services) Mr. Pope then asked about Legal Services file 12553, in the amount of \$7,533.40. Attorney Coleman stated, "That's me being assigned to represent this body by virtue of your insurance company appointing me." He continued, "You have a set deductible, PMRPD pays the certain deductible that the insurance carrier takes over from the deductible on." "Happily you're still within the deductible." He continued, "And I believe that's a quarterly bill, give or take."

Barrett- Ralph Megliola stated that the officers are being received by Barrett residents very well which has taken a lot of pressure from the Barrett board as to whether Regional was a good idea.

Tunkhannock- Nothing

Mt. Pocono- Frederick Courtright thanked the police for their involvement responding to two recent accidents that took place in Mt. Pocono. Mr. Courtright asked about the Harvest Festival on September 26, asking how the department would participate. Chief Wagner stated usually we would send over the Bear cat vehicle and members of the SWAT Team or a K9 unit and field questions that people may have about the police department. We may send over a car seat technician if available.

Tobyhanna- Nothing

b. Headquarters-Mold Remediation-

Chief Wagner reported that he had a discussion with John Stevens this morning, he sent the waiver out to D&M Construction, they were not happy with it. It was revised it and sent back again. Chief stated he believes he has the final draft worked out to be signed tonight by Chairman Moyer and Mr. DePiano. Chief stated once the draft is out he will be waiting for their schedule of completion. Chief stated unfortunately we will have to advertise for next month's meeting and decide where we want to meet.

c. 2015 Hiring-

Chief Wagner announced Sgt. Bowman's official last day is tomorrow, 9/9/15. Chief stated he did offer a conditional offer of employment to the third candidate Michael Benner, who will be starting the academy in February.

d. Promotional Exam-

Chief Wagner stated the promotional exam to fill Sgt. Bowman's position will be November 4, 2015. 16 officers have applied for the testing and have been provided the study materials. Interviews should take place sometime around November 23rd -24th. Chief then asked for a member or two from the commission to attend these interviews. Claudette Williams and Pete Volpe volunteered to attend the interviews.

e. PMRPD Range Project-

Chief stated we are still in negotiations, nothing new to report.

Ralph Megliola asked how many times a year the range is used, and what the budget is to purchase the range.

Chief Wagner stated he could not comment on the budget as it would compromise the negotiations. Chief stated, "We are generally out there three times a year, but you're scheduling it for a week or two depending on how many guys you can get out there with their scheduling." He continued, "You may only get 5 guys out at a time. We are not out there excessively, but what has become a problem is the limited amount of access. The current range is used by other agencies and is closed game season." He continued, "SWAT is usually out on the range every month." Mr. Megliola asked if there was potential to rent out the range PMRPD would purchase. Chief Wagner stated, "At this point we are looking at exclusive use so that not to have to schedule our own range time." The funding for the range project is coming from Asset Forfeiture. Mr. Megliola stated, "That's good the people of Barrett were thinking the funds were coming out of your General Fund." Atty. Coleman explained that the Forfeiture Funds has limited uses. He stated, "This fits like a glove." Chief explained that this type of purchase has to be approved by the Department of Justice.

f. Pension-

Chief reported that the pension did not do well in the last quarter, reporting a loss of \$114,709.00, however year-to-date the fund is still up \$171,911.00. Chief Wagner provided some information to the commission from PFM on what they are trying to do to mitigate some of the volatility in the market. Chief Wagner continued to explain that PFM wants to update our investment policy which has not been updated since 2000. The Chief provided copies to the commission to be reviewed.

The following figures were provided in the agenda for purpose of the 2016 MMO

1. Police Pension 1- \$390,025.00
2. Police Pension 2- \$48,256.00
3. Non-Uniform- \$8,128.00

g. Community Events/Special Thanks-

August 2- Officer Apgar presented a bike safety program at Lake Naomi Camp

August 4- Concert in the Park at Barrett-attended by Sgt. Bowman and Officer Venneman

- National Night Out at Pocono Country Place attended by Det. Miller and Det. Sgt. Lenning, Lt. Williams and Chief Wagner were also in attendance.
- National Night Out Tobyhanna Township was attended by Officer Posluszny, Officer Lutkowski, Sgt. Larue, Det. Sciarillo along with the Chief and Lt. Williams.

August 11- Officer Smelas presented a peer pressure lecture at Tobyhanna Army Depot

August 23- Corp. Bray and Corp. Nero participated in a day at Pocono Community Church

August 31- PMRPF Annual Golf Outing

Letter of Thanks regarding Officers Lutkowski and Vaccaro's participation and professionalism in the search and recovery at Pocono Summit Lake 2

Certificate of Appreciation-Pennsylvania Aggressive Driving Enforcement and Education Program for 2014

New Business:

a. Set October Meeting Location:

David Pope stated he would find out if the Library in Coolbaugh was available for the next month commission meeting, once confirmed it would be advertised.

Chief Wagner suggested putting out a request proposal for an independent audit.

Motion:

Juan Adams made a motion to put out an RFP for an independent audit; the motion was seconded by Ralph Megliola and passed unanimously.

PUBLIC PARTICIPATION:

Valerie Sole- Stillwater Lake Civic Association -Thanked all officers risking their lives on a daily basis. She also thanked Officer Sheranko for following up on an illegal dumping complaint. Ms. Sole asked if she should keep her lights on regarding some new issues she was having at her home. Chief Wagner stated, "I would keep it on, because it probably prevents more riff-raff going on." Chief added he would put some additional patrols through that area.

Ms. Sole continued to ask about the requesting reports and the codes used in reporting. The Chief explained in criminal investigations we do not release the full report without a court order. He continued to explain, if there is an issue with the codes we can walk you through that the explanation of what the code represents.

Robert Lean-Emerald Lakes- stated his concerns on the speed on roadways, stop sign violators.

Senator Scavello stated he has submitted a bill for the use of radar and believes it is a need for local departments.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously.

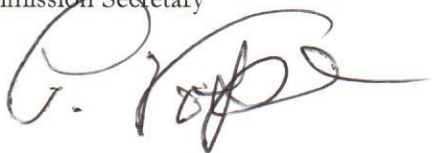
The meeting adjourned approximately 8:03 p.m.

EXECUTIVE SESSION:

There was an Executive Session to discuss personnel and the Range Project. The Executive Session began approximately 8:15 p.m. and ended approximately 8:35 p.m.

Respectfully submitted,

Peter Volpe
Pocono Mountain Regional Police
Commission Secretary



**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 OCTOBER 2015**

PRESENT:

FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE-CHAIRMAN
PETER VOLPE	-COOLBAUGH TOWNSHIP	-SECRETARY
PHYLLIS HAASE	-TOBYHANNA TOWNSHIP	-TREASURER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Coolbaugh Library Building and called to order at 7:00 p.m. by Vice Chairman Francis DePiano with the Pledge of Allegiance.

OFFICER APPRECIATION:

Chief Wagner presented Corp. Lucas Bray and Det. Robert Miller with an officer appreciation that was received through the Drug Enforcement Administration.

SWEARING IN CEREMONY:

D.J. Anthony Fluegel conducted the swearing in ceremony of Officer Carmine Saprana.

APPROVE MINUTES:

Motion:

Donald Moyer made a motion to approve the Minutes of 8 September 2015 Regular Business Meeting, seconded by Brandon Igdalsky. The motion passed unanimously.

APPROVE BILLS:

Motion:

Phyllis Haase made a motion to approve the Bill-pack of 13 October 2015 in the amount of \$216,929.36 seconded by Donald Moyer, the motion passed unanimously.

SEPTEMBER POLICE REPORT:

Total calls for the month of September were 1218 consisting of 1144 Complaints and 74 Accidents. There were a total of 85 Criminal Arrests, 339 Traffic Arrests, 148 Traffic Warnings and 50 Ordinance Arrests.

Chief Wagner went over the individual municipal monthly and year to date activity numbers as well as the UCR Crime Stats and hours.

Referring to the UCR Stats, Peter Volpe questioned what township was the sexual assault was in. Chief Wagner stated it is not indicated, he would have to check.

Frederick Courtright asked if there was any chance of getting the hours from the RV accident through the insurance. Harry Coleman responded, "I think you can submit it, I'm not saying you're going to get it." Atty. Coleman continued, "The vehicle owners insurance would be the primary target."

Motion:

Phyllis Haase made a motion to accept the September Police Report, seconded by Brandon Idgalsky. The motion passed unanimously.

VEHICLES:

SEPTEMBER VEHICLE REPORT:

Chief stated he provided the commission with a vehicle replacement projection, per the request of Chairman Moyer.

Chief researched replacement cycles for police vehicles and discovered that mileage is the key to when a vehicle should be replaced. Referring to information obtained in research from the California Highway Patrol and The National Association of Fleet Managers it is advised to keep mileage under 20,000 per year and not to rely on the years of service of a vehicle. The industry standard is to replace patrol cars between 90,000 and 120,000 miles never to run over 150,000 with the average replacement at 103,000 miles. Chief Wagner reported going by this standard PMRPD would be projecting to need 8 cars in 2016.

Chief Wagner reported we have submitted for an LSA Grant for 4 vehicles.

A five year projection would be replacing 4, vehicles for four years and 3 in the 5th year. Chief Wagner stated, "When applying for a vehicle grant, we do have to assume that we will not be receiving the grant; and budget for the vehicles should the grant not be received." Chief suggested, "What we can do is, if we do get the grant; we could use budget money to by two additional patrol cars and we would then be up two patrol cars."

Car 5, 15, and 16 are all over the 150,000 mile threshold, with car 1 at 148,000.

Donald Moyer asked if forfeiture money could be used for vehicles. Chief stated that forfeiture money is generally used for unmarked vehicles.

Phyllis Haase made the recommendation if the LSA Grant was awarded budgeted money should be used to purchase other vehicles.

Juan Adams asked, "What is the cost of the vehicles?" Chief stated, "It's about \$30,000 a year per vehicle including up fit, so \$120,000 for 4 vehicles."

Motion:

David Pope made a motion to accept the Vehicle Report as presented, Juan Adams seconded the motion.

Vincent Massaro asked why we do not have a full time mechanic. The Chief stated we were trying to keep officers on the road due to economic times.

The motion passed unanimously.

BID OPENING:

1. Car 11 - \$712.00, Car 6 \$1,627.00, Car 8-\$460.00 and Car 2-\$857.00 from K. Gaudino
2. Car 2- \$1,213.99, Car 6-\$777.99, Car 8-\$213.99 and Car 11-\$1,213.99 from Liberty Motors
3. Car 11-\$1,855.00, Car 6-\$1,055.00, Car 8-\$855.00 and Car 2-\$2,155.00 from Bay Ridge Motors
4. Car 8-\$1,601.50, Car 2-\$1,601.50, Car 11-\$1,601.50 and Car 6-\$1,601.50 from DeNaples Auto Parts

High Bids:

1. Car 6-\$1,627.00 to K. Gaudino
2. Car11-\$1,855.00 to Bay Ridge Motors
3. Car 2-\$2,155.00 to Bay Ridge Motors
4. Car 8-\$1,601.50 to DeNaples Auto Parts

Motion:

Phyllis Haase made a motion to award the bids as noted, Juan Adams seconded the motion. The motion passed unanimously.

2016 BUDGET:

Francis DePiano reported that there have been several budget meetings and there are several budgetary items that are beyond our control such as insurances, workers comp.

DePiano referred to a letter received from Coolbaugh stating that they would like to keep their dollar amount the same as it was after Barrett came aboard. DePiano stated, "if that was allowed to happen the hours would have to decrease somewhere along the line. What we are asking each municipality at this point in time, is to just pay for the number of hours that you are currently paying for." "That being the case we could put together a budget that we could all live with." He continued, "It is imperative that we all keep at least the hours we already pay for."

Phyllis Haase stated she approached the Tobyhanna Township Board asking if they would consider purchasing an additional ten hours. She stated, "With the safety of our residents at the utmost importance, we want to make certain that our patrol hours are far above our investigation hours." Ms. Haase stated, "Mt Pocono and Tunkhannock have agreed that there are some hours that they could have absorbed with Tobyhanna taking one unit. However, without Coolbaugh participating it just throws everything so out of whack for the other municipalities."

Francis DePiano, speaking for Tunkhannock stated, "in order to keep the police force that we have and be able to have the current hours that we have we have agreed that we would increase our cost somewhat, by whatever we could possibly afford."

Frederick Courtright stated that Mt Pocono was assuming some kind of an increase. He stated, "Mt Pocono Borough Council decided about two months ago to keep our hours the same, however if it turns out that the per hour cost increase we will have to budget for that." Courtright continued to state, I don't know frankly if we will be able to cover additional costs if the contribution of Coolbaugh essentially declines. That would be a very difficult thing for the Borough to absorb."

Peter Volpe asked, "This \$177,000.00; does that include patrol the hours we buy and the bills. If they don't give you an increase are we going to lose patrol hours?" Phyllis Haase stated "Yes. Coolbaugh Township would lose police hours."

Ms. Haase continues to state, "In the beginning of the year Coolbaugh was contributing more money before Barrett came on. When Barrett joined us we were fortunate that those units dropped because we had another entity helping to pay." She continued, "What Coolbaugh Township committed to in 2015 was higher than what is on this letter."

Phyllis Haase asked if it would be beneficial for the Chief to go to Coolbaugh's meeting and explain that if they are not increasing hours the residents would be losing protection.

Chief Wagner went over the change of hours from 2009 to 2014. He explained that the residual effect of cutting hours for economic reasons can result in officer layoffs and the possibility of not replacing them. Chief Wagner mentioned meetings that were held where officer layoffs were debated; which did result in one officer layoff. He continued the cumulative effect of the economy tanking; over 6 years with a combined reduction of hours for all municipalities; was 320 hours or 8 officers. PMRPD has lost 8 officers over the last 6 years. Chief Wagner was hoping to get at least one officer back with the increase of 40 hours this year.

Frederick Courtright stated that number of hours that the municipalities need cannot be insulated by their actual use. "The truth is Coolbaugh Township needs more hours because the police are spending more hours there."

Phyllis Haase stated her concern of subsidizing a municipality that does not have enough hours. Ms. Haase stated years ago balances were not rolled over to the next year. If you owed money you had to pay the municipalities for those hours. Because we in essence subsidized your protection." She continued,"Maybe this is a route we have to look at moving forward."

Mr. Adams stated, "To state that one municipality subsidizes another is a little farfetched right now. We are all in it together." Mr. Adams stated, "I agree, for one, that Coolbaugh should purchase more hours." Mr. Adams asked the Chief for a breakdown of what that would cost to purchase more hours. Chief Wagner stated it was figured in a couple of budget projections, but it would depend on the amount of hours purchased. Chief continued to explain he was looking for a 40 hour increase cumulatively between all five municipalities. Chief Wagner stated, "If we could get a commitment on what everyone was looking for we would be able to break it down. Since we do not have a commitment from Coolbaugh it kind of throws everything off." The smaller municipalities are willing to absorb some kind of increase in hours; but without Coolbaugh not coming in it makes it over burdensome for them.

Mr. Adams asked "Can we split the 40 hours and keep the municipalities at the same percentages?" It was stated that the budget committee would work on another draft.

Update the Following:

- a. Member Municipality Concerns-

Tunkhannock-None

Tobyhanna-None

Coolbaugh- None

Mt. Pocono- Fredrick Courtright thanked the Police for their response to the RV accident in Mt. Pocono.

Barrett-(Not available)

b. Headquarters-Mold Remediation

Atty. Coleman address the commission stating he did speak with the attorney for D. & M. Construction explaining that they were being overly cautious for fear that without waiver of the foam installation issue, if something went wrong we were going to institute a suit against them. Atty. Coleman stated that he believed the release that we prepared covers that. D. & M. Council was in agreement but from their prospective they need a change order for their contractual documents. Therefore the Chief and or The Chairman or Vice Chairman will sign that change order; I am very comfortable that we are protected and based on my discussions with D & M Council they are as anxious to satisfy the owners (referred to), as we are to get them to finish. The Chief will have one of the members execute that change order and get this thing done.”

Phyllis Haase asked “are looking for an amendment to the contract; or a true change order?” Atty. Coleman stated, “A change order.”

Atty. Coleman stated that he shared with D. & M.’s council that our minutes reflect intelligent analysis and study in waiving the foam issue. He stated, “A change order is the term, consistent with the minutes that have been made by this organization on this issue; and motion is appropriate.”

Motion:

Phyllis Haase made a motion to authorize the Chairman or Vice Chairman to execute a change order to D. & M. contract conditional upon review of Chief Wagner and Atty. Coleman, the change order number to be assigned (asking Kathy to look at the last change order), David Pope seconded the motion. The motion passed unanimously

c. Promotional Exam-

Chief Wagner reported the exam will be on November 4th, 2015. Interviews will be November 23rd and 24th. Commission members involved in the interviews Claudette Williams and Peter Volpe.

d. PMRPD Range Project-

We have settled with the property owner for a property in Tunkhannock with the agreed upon price of \$99,000.00 for 15 acres. Closing is contingent upon if the property perks and that we obtain a municipal variance from Tunkhannock Township. Atty. Coleman has reviewed the contract and is satisfied with it and we have completed the title search. Chief reiterated all funds will be coming out of asset forfeiture funds.

Lynn Kelly asked how the property is zoned. Chief Wagner stated he believed it was zoned as wetland. Ms. Kelly continued to ask if they were looking for a water delineation report from the Army Corps of Engineers. The Chief stated no it was a private company. Ms. Kelly then asked Mr. DePiano; if wetland was a specific type of zoning in Tunkhannock Township. Mr. DePiano he would have to get back to her. Atty. Coleman stated he believed it was residential but did not know the number. Atty. Coleman said the request for the variance is solely centered on the potential use for night firing.”

e. Pension-

Chief Wagner stated that October will be the final month for PMRS to make payment to the retirees from Barrett. In November- U.S. Bank and PFM will be taking over that part of the pension.

Juan Adams asked in regard to the pension with Barrett joining since Barrett joined in the middle of the year is there going to be a proration as far as the contribution. Chief Wagner explained his understanding is when the state calls Barrett Township and asks what they are contributing to PMRPD; they are roughly at about 4% which is the amount of state aid they would get. The other municipalities would then get additional state aid.

Kathy Matisak explained that Barrett pension is joining with ours so that was already in effect. She stated, "Barrett's total wages for 2015 have to be accounted for. We can't take only when they joined Regional, because their joining the pension together."

Juan Adams stated, "The feeling is if they joined in the middle of the year the contribution should be cut in half. That is why there is some confusion."

Lynn Kelly stated, "The MMO for the Barrett pension plan you calculated the 2015 wages estimated and multiplied it by a municipal obligation. In that former pension plan you come up with 48,000.00 for that portion of the plan. When you take the vision of the MMO's by the five municipalities over the Regional Officers Plan, the Barrett Officers Plan and the Non-Uniform Plan and add up Barrett's contribution for 2015 you get about \$18,000.00. She continued, "So Barrett, if they were on their own in 2015 would be paying roughly \$48,000.00, which would be what you expect, but now joining regional, and the rest of the municipalities paying for the first 6 months, their paying \$18,000.00 as a municipality. That is what's being looked at."

Kathy Matisak stated, "The state aid that calculates estimated based on 2015 amount that they get per officer, they would be getting about \$39,000.00." She continued, "But based on the percentage that they're paying for the 2015 budget; they're only going to get like \$1,700.00. The rest of the municipalities are going to get the balance of that state aid. Because of the way the MMO's are calculated. Discussion continued.

Chief Wagner stated he would like to bring Tom Zimmerman in to explain the pension.

f. Community Events/Special Thanks-

9/11- Chief Wagner, Corp. Nero and Officer Bohrman attended the 9/11 remembrance at Monsignor McHugh

9/12- PMRPD participated in the National Drug Take Back – receiving 31 lbs. of prescription drugs.

9/18- Officer Appreciation Day at Wee Ones in Pocono Pines, attended by Officers Burk and Apgar.

9/19- Officer Posluszny participated in Autism Speaks at Pocono Raceway.

9/26- Corp. Nero and Officer Lutz attended Harvest Fest in Mt. Pocono.

New Business:

a. Set November Meeting Location:

The November meeting will take place at Tobyhanna Township Building.

PUBLIC PARTICIPATION:

Vincent Massaro- Pocono Country Place – Mr. Massaro directed his comments to Coolbaugh Township members of the commission, stating his concerns on Coolbaugh not purchasing additional hours for policing. Massaro commented that there is very little benefit that Pocono Country Place residents’ gets from Coolbaugh Township considering the taxes collected from these residences.

Mr. Adams stated, “Vinny, your preaching to the choir, I’m with you.”

Mr. Pope commented to the Chairman- he had a different opinion before getting on the police commission. He expressed the officers deserve a lot of credit for what they’re doing, stating “they’re bouncing around from a to b to c and its putting a lot of strain on the officers. That’s my concern.”

Lt. Williams- (former Police Chief of Barrett)-regarding the Pension, stated “We need to keep in mind that the Barrett pension is 113% funded. Which is bringing actual deduction to other municipalities, because that excess money will be coming over to the big pot, so there is going to be that offset there. Mr. Zimmerman would be the one to explain dollar for dollar.”

ADJOURNMENT:

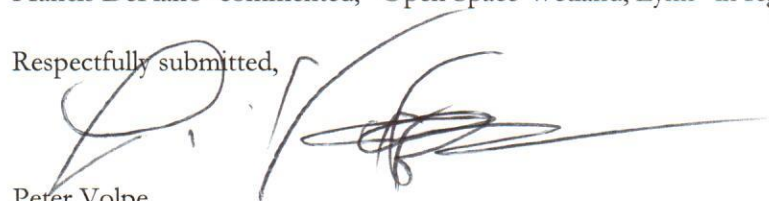
Motion:

EXECUTIVE SESSION:

There was an Executive Session to discuss personnel and the Range Project. The Executive Session began approximately 6:00 p.m. and ended approximately 6:30 p.m.

Francis DePiano- commented, “Open Space-Wetland, Lynn” in regard to zoning question of Range Project.

Respectfully submitted,



Peter Volpe
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 NOVEMBER 2015**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE-CHAIRMAN
PETER VOLPE	-COOLBAUGH TOWNSHIP	-SECRETARY
PHYLLIS HAASE	-TOBYHANNA TOWNSHIP	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:00 p.m. by Chairman David Moyer with the Pledge of Allegiance.

PUBLIC RECOGNITION:

Chief Wagner presented Scott Hoke, from Cedar Crest College with a plaque in recognition of his dedication to the Crime Mapping and Analysis Project.

Chief Wagner presented citizen Kyle Koviak a Letter of Recognition for his action on October 16th 2015 where he witnessed the assault of an elderly man whose vehicle was then stolen. Mr. Koviak immediately called 911 gave a description of the suspect and the vehicle which resulted in the quick apprehension of the suspect who was charged with multiple charges and is awaiting court appearances.

APPROVE MINUTES:

Motion:

Brandon Igdalsky made a motion to approve the Minutes of 13 October 2015 Regular Business Meeting, seconded by Francis DePiano. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 10 November 2015 in the amount of \$520,101.17 seconded by Phyllis Haase, the motion passed unanimously.

OCTOBER POLICE REPORT:

Total calls for the month of October were 1170 consisting of 1094 Complaints and 76 Accidents. There were a total of 114 Criminal Arrests, 249 Traffic Arrests, 124 Traffic Warnings and 25 Ordinance Arrests.

Chief Wagner went over the individual municipal monthly and year to date activity numbers as well as the UCR Crime Stats and hours.

Frederick Courtright asked how department wide training exercises hours are charged to the municipalities; asking if they are based on the hours purchased by the municipalities. Chief Wagner stated, "It is broken down into the administrative time so it goes by the percentage."

Motion:

Francis DePiano made a motion to accept the October Police Report, seconded by Frederick Courtright. The motion passed unanimously.

VEHICLE REPORT:

Chief Wagner stated he is trying to get a handle on the replacement cycles.

Car # 1 is at 151,000 miles and is facing a major engine problem with the lifters needing to be replaced, at a cost of approximately \$3,000.00. Chief Wagner expressed he did not think it was worth fixing stating, "But we would have to take a look at it." Car # 4 has 172,000 miles and needs a front end replacement. Car # 14 is at 158,000 miles and also requires a front end job. Car # 27 has 123,000 and needs the heating element replaced costing approximately \$2,000.00.

"The projected budget for 2016 is to get 4 new vehicles." Chief stated, "If we receive the LSA Grant along with some budgeted money, we should be able to put a dent in the fleet."

Motion:

Phyllis Haase made a motion to accept the Vehicle Report as presented, Brandon Igdalsky seconded the motion. The motion passed unanimously.

2016 BUDGET:

Chief Wagner stated that at last meeting Mr. Adams asked if the Chief could put together a budget draft taking on an additional 40 hours to increase the officer compliment by one officer and keeping all the municipalities at the same percentage. That suggested Draft 4 was prepared and submitted to everyone along with Draft 3 which would be keeping all municipalities at their current level of service with the cost increases. Chief Wagner stated, "The Budget Committee is currently waiting to hear back from the municipalities as to what direction they would like to go. Chief Wagner then turned the subject over to the municipalities.

Phyllis Haase stated, "Tobyhanna Township is in agreement with Budget #4. Francis DePiano stated, "Tunkhannock Township is in agreement with Budget Draft 4 which is plus 1 officer." Frederick Courtright stated, "Mt. Pocono Borough has penciled in Budget Draft 4 but are waiting for the assessment to come in." Juan Adams reported, "Unfortunately Coolbaugh is still working on their budget and it doesn't look like they're in the direction of Budget Draft 4." Francis DePiano asked Mr. Adams which budget Coolbaugh was leaning towards. Mr. Adams stated, "The consensus among the majority is that they want to stay at the current level, amount that they paid this year. Chief Wagner intervened stating, "So not their level of service; but what they were paying. So they would be dropping hours." Mr. Adams stated, "Unfortunately, that's what the consensus is right now." Chief Wagner stated, "Okay, we'll prepare the draft and see where the numbers come out." Chief stated he will call a budget meeting with the committee to take a look at the numbers.

Dave Moyer asked where the major increases were. Chief Wagner stated Blue Cross Blue Shield went up \$113,000.00, workers comp went up \$80,000.00 and the pay raises at 2% is \$287,000.00 which is where the budget increase is.

Update the Following:

a. Member Municipality Concerns-

Coolbaugh: Nothing new.

Mount Pocono: Frederick Courtright asked for the consideration of the commission to send a letter to Penn DOT requesting preemption for emergency vehicles during a construction project replacing the bridge over by KASA's on Route 940.

Motion:

Francis DePiano made a motion send a letter to PennDOT requesting preemption for emergency vehicles on Rt. 940 by KASA's during construction of the bridge. The motion was seconded by David Pope and passed unanimously.

Tobyhanna: None

Tunkhannock: None

Barrett: Not available

b. Headquarters-Mold Remediation

Chief Wagner reported that John Stevens is sending out the change order #10 this week; which will hopefully get signed by D & M Construction. Once it is signed by them the Chief will sign it return to Stevens which will then start the schedule of completion. Chief Wagner stated change order #10 is the legal language for the waiver. Harry Coleman suggested making the record clear with a motion for the change order.

Motion:

Frederick Courtright made a motion to reluctantly approve change order # 10 which includes the legal language for the waiver and also includes the schedule of completion which will mobilize at the end of December for completion the 1st week of May. The motion was seconded by David Pope and passed unanimously.

c. Accreditation:

Policy Review:

Chief Wagner stated there was a new policy, (not an accredited policy) however; Chief Wagner incorporated it for the Pocono Mountain School District Sporting Events. Chief stated that the District pays extra duty time for officers to attend their sporting events. This policy outlines the duties and responsibilities of PMRPD police officers while they are at these extra duty events.

Motion:

Francis DePiano made a motion to approve 17-2 for the PMSD Sporting Events. The motion was seconded by Phyllis Haase. Frederick Courtright suggested expanding for other sporting events other than PMSD if needed. Chief Wagner stated it could be expanded if needed. Peter Volpe asked, "what are the rules? What are they charged? Is it time and a half?" Chief stated, "It is time and a half plus benefits." The motion passed unanimously.

Minor Policy Revision:

Chief Wagner stated we needed to make a minor revision to the Sworn Personnel Oath of Office 1-3; adding Barrett Township as a municipality.

Motion:

Phyllis Haase made a motion to revise 1-3 Sworn Personnel Oath of Office; adding Barrett Township as a municipality. The motion was seconded by Frederick Courtright and passed unanimously.

d. **Promotional Exam:**

Chief Wagner stated the promotional exam was given on November 4th; interviews will be conducted on Monday November 23rd. Mr. Volpe and Ms. Williams will attend the interviews assisting the administrative staff.

e. **Range Project:**

Chief Wagner reported that a \$5,000 down payment was submitted. We are now working on the conditional use application, which will be submitted to Tunkhannock Township for their review for their consideration.

f. **Pension:**

Chief Wagner asked for a motion to approve, if there were no concerns on the new Investment Policy Statement written by PFM that was submitted to the Commission for review,

Motion:

Francis DePiano made a motion to accept the newly written Investment Policy from PFM. The motion was seconded by Frederick Courtright and passed unanimously.

Chief Wagner reported that on November 6th, the Barrett pension was officially transferred; U S Bank received a wire for \$3,156,295.12 from PMRS. Barrett retiree's disbursements are now handled by U S Bank.

Chief Wagner stated we need to make a motion regarding Resolution 2015-006 Amendment # 5- accepting the New Barrett Tier 3 into the pension plan.

Chief Wagner introduced Tom Zimmerman to explain how the MMO's are calculated and how Barrett fits into the overall plan.

Mr. Zimmerman distributed a sheet to the Commission showing how the calculation for the MMO for 2016 and 2017 will be calculated and explained how the distribution of State Aid will be affected for 2016 and 2017.

Chief Wagner reiterated that State Aid to the municipalities is based on the percentage of police budget they pay. Once Barrett is in they get less state aid because they are at the percentage of PMRPD. Barrett's state aid will be reduced and the other municipality's state aid will be increased. For 2016 that extra \$14,000 will go to the other municipalities based on the percentages.

As of January 1 2015 the PMRP pension plan is 100 % funded.

Motion:

Francis DePiano made a motion to adopt Resolution 2015-006 Amendment #5 accepting the new Barrett Tier 3 plan into the Pension Plan. The motion was seconded by Brandon Igdalsky and passed unanimously.

Community Events:

October 4th- Officer Michaels- Toys for Tots Benefit Ride

October 11th- Sgt. LaRue and Officer Chaffee attended the Barrett Township Fire Department Open House

October 11th- Corp. Nero and Officer Raisner attended the Locust Lake Village Community Day

October 21st-SRO's along with Patrol conducted a joint operation for Operation Safe Stop- Enforcing school bus stop violations.

October 24th- Sgt. Larue and Corp. Nero attended Representatives Parker and Rader's wellness fair at Northampton County Community College

October 24th-Officer Lutkowski- K9 demo for Pocono Mountain Regional EMS-Halloween Party

October 25th-Barrett Halloween Parade

October 31st- Patrol drove around various communities during "Trick or Treat" and handed out bags of candy

Chief Wagner read two letters of appreciation to the commission one regarding Corp. Mecca; and one regarding Officer Michaels and Officer Sheranko.

New Business:

- a. Set December Meeting Location:

The December meeting will take place at Tobyhanna Township Building.

3rd Quarter Budget Review:

Chief highlighted on items showing over budget with explanations stating- "Office Equipment is over budget by 499% -This reflects items that we got through the Barrett grant (PCCD) that will be reimbursed once grant money is received." Operating Expenses is at 102%, Legal services at 136%, Weapons and Ammunition is at 92%. Chief Wagner stated, "SWAT is at 119% but we will be getting a reimbursement for a \$6,000 piece of equipment." He continued, "Vehicle repairs were high and radio repairs were high due to some radios that needed to be re programmed. Computer support is at 121%, there will be a transfer from Capital lease."

Chief Wagner stated, "Overall we are still under budget."

Peter Volpe asked if a person attending the academy was to go to a different department would have to pay back PMRPD for the academy. Chief stated, "Yes that is part of the conditional employment agreement, that if they were to go anywhere else in their first year we would be reimbursed for all training."

3rd Quarter Treasurer Report:

As of September 30th- General Fund \$1,839,482.70 -Prescription Fund \$13,114.79- Capital Project Fund \$14,019.66
Asset Forfeiture Fund \$326,527.05 - Capital Reserve Fund is at \$287,112.42- Police Pension fund is at \$13,784,029.76-
Dare \$166.73 and Non Uniform Pension- \$111,954.27

Motion:

Francis DePiano made a motion to accept the 3rd Quarter Treasurer Report as presented; the motion was seconded by Frederick Courtright and passed unanimously.

PUBLIC PARTICIPATION:

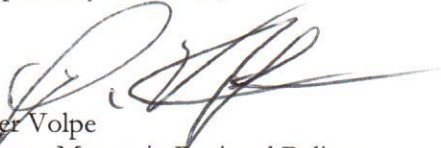
David Pope- wished all veterans- Happy Veteran's Day.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn. The motion was seconded by Frederick Courtright and passed unanimously.

Respectfully submitted,


Peter Volpe
Pocono Mountain Regional Police
Commission Secretary

POCONO MOUNTAIN REGIONAL POLICE COMMISSION

**REGULAR BUSINESS MEETING
8 DECEMBER 2015**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE-CHAIRMAN
PETER VOLPE	-COOLBAUGH TOWNSHIP	-SECRETARY
PHYLLIS HAASE	-TOBYHANNA TOWNSHIP	-TREASURER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER

CALL TO ORDER:

The Regular Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:00 p.m. by Chairman David Moyer with the Pledge of Allegiance.

PROMOTION ORDER #001-2015:

Officer David Posluszny was promoted to the position of Sergeant.

5 Minute Intermission

APPROVE MINUTES:

Motion:

Brandon Igdalsky made a motion to approve the Minutes of 10 November 2015 Regular Business Meeting, seconded by Francis DePiano. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 8 December 2015 in the amount of \$151,523.31 seconded by Phyllis Haase.

Frederick Courtright asked what the Reserve Account check in the amount of \$200.00 is for. Kathy Matisak replied that it is for postage.

With no additional questions or comments the motion passed unanimously.

NOVEMBER POLICE REPORT:

Chief Wagner stated that between November 23 and 28 there was state monies for various patrols. We did our Buckle Up PA where 53 citations and associated warnings were issued, there were also various arrests for drug and DUI violations and arrests for fugitives. These numbers are reflected in the monthly report.

Total calls for the month of November were 1016 consisting of 913 Complaints and 103 Accidents. There were a total of 84 Criminal Arrests, 497 Traffic Arrests, 270 Traffic Warnings and 29 Ordinance Arrests.

Chief Wagner went over the individual municipal monthly and year to date activity numbers as well as the UCR Crime Stats and hours.

Motion:

Francis DePiano made a motion to accept the November Police Report, seconded by David Pope. The motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the Vehicle Report indicating that the fleet has been stabilized and went over the high mileage vehicles and services that have been performed.

Chief Wagner requested Commission approval to use the funds from the vehicles that were sold bringing in a total amount of \$7,238.50 and along with a trade in of an old crime car, purchase a new used undercover vehicle for the Crime Room. One of our detectives is currently using a vehicle that was brought over from Barrett Township that should be on patrol because it has a cage in it and an SUV with only 22,000 miles.

Motion:

Phyllis Haase made a motion to approve the use of the \$7,238.50 funds received from the sale of the vehicles to purchase an undercover vehicle, Donald Moyer seconded the motion.

Frederick Courtright questioned about the cost of a radio for the new unmarked vehicle. Chief stated that there would be some costs associated with transferring the equipment from the old unmarked car to the new and that the striping for the car going into patrol will be covered under the Barrett Grant. Dave Pope asked if the chief was going to stay within that amount of money? Chief stated that he will find out what the trade is worth and stay with that range.

The motion passed unanimously.

Motion:

David Pope made a motion to accept the Vehicle Report as presented, Ralph Megliola seconded the motion. The motion passed unanimously.

2016 BUDGET:

Francis DePiano stated that the Budget Committee met a number of times to come up with a budget that is acceptable to all municipalities. Mr. DePiano is requesting the Commission or Budget Committee meet with

Coolbaugh Township to go over the amount that Coolbaugh Township has committed to pay for 2016 versus the increase in the budget. The concern is that if Coolbaugh Township does not reconsider their commitment the other municipalities will be required pick up the increase. Dave Pope indicated that he would check with the Coolbaugh Township Board and get back to the Commission.

Update the Following:

a. Member Municipality Concerns-

Coolbaugh: Dave Pope questioned how the SRO's get paid, does the School District pay them directly? Chief Wagner stated that the officers are paid by the Department and then the School District reimburses the department. Question from audience "How does that affect the pension/retirement?" Chief stated it does not affect the pension everything goes into the pension – that's part of the calculation. Question from audience "Does the School District pay for the extra pension payments as a result of these extra hours?" Chief stated they pay everything that we would pay towards the officer. Lynn Kelly questioned "Does that mean you don't have a quoted rate to the school? If the school is going to ask for an officer for a special event – they don't know what it is going to cost them?" Chief stated they do – the get charged the cost of the officer including all the added benefits. Ms. Kelly then asked "So you do have a set rate? What is it?" Chief said he does not know off the top of his head and will get it to her. Dave Pope also asked if there is a set schedule of who goes where when charging the hours? Chief indicated that there is not – it depends on the skill set of the detail that is requested.

Mount Pocono: Frederick Courtright stated that Borough Council had a meeting yesterday and submitted their budget and he wants to urge a resolution to this problem with Coolbaugh's contribution as soon as possible, everything else depends upon it. He also commented on how Wal-Mart calls affect the Borough's hours and that he is in contact with Wal-Mart to see what can be done.

Tobyhanna: Phyllis Haase thanked the Chief for attending and speaking at their Round Table this month at the request of their residents.

Tunkhannock: None

Barrett: None

b. Headquarters-Mold Remediation

Chief Wagner stated that Change Order 10 has been signed which locks in the schedule of completion. They are scheduled to remobilize the December 21 and the final walk through will be May 9.

c. Range Project:

Chief Wagner stated that the Range Project is still in progress and currently working on the Conditional Use Application.

d. Pension:

Chief Wagner stated the Quarterly Pension meeting was on December 7, total fund is at \$14,539,180, net flows lost \$82,711 and the return on investment lost \$672,451 total quarter loss is \$755,161, year to date we are at a loss of \$583,250.

Also, the Barrett Pension is now incorporated into Pocono Mountain Regional Pension but not reflected yet in the report.

Community Events:

November 12 – Cpl Lucas Bray – Attended and spoke at the Professional Development Conference at Kalahari.

November 23 – Officer Joe Lutkowski and Chase visited Swiftwater Elementary

November 23 – Chief Chris Wagner addressed the Rotary Club regarding Regional Policing

?? - Chief Chris Wagner Round Table Discussion with the Managers

New Business:

- a. Resolution 2015-007 Transferring Unencumbered Monies from One Account to Another:

Motion:

Donald Moyer made a motion to Adopt Resolution 2015-007 Transferring Unencumbered Monies from One Account to Another, seconded by Brandon Igdalsky.

Dave Pope questioned why we do that? Chief Wagner stated that is to try to balance out line items that are over or under.

The motion passed unanimously.

- b. Set January Reorganization Meeting Date and Location:

Phyllis Haase suggested that we advertise one time for January through May since we know that we will not be able to have meeting at the department until at least then. Tobyhanna Township is willing to host the meetings until then.

Motion:

David Pope made a motion to advertise the meetings one time as opposed to monthly, seconded by Phyllis Haase, the motion passed unanimously.

Reorganization Meeting scheduled for January 12, 2016

- Phyllis Haase suggested scheduling a Special Meeting to adopt the budget. After discussion the meeting was scheduled for December 29, 2015 at 7:00 p.m. at Tobyhanna Township.

PUBLIC PARTICIPATION:

Ginny Heckman – questions / concerns on the traffic arrests and how that will affect court hours. Chief Wagner stated that it can affect the court hours but cannot be sure on how much. He clarified a Traffic Arrest is actually a Citation.

Ryan Sanford – Coolbaugh Township – asked if the meeting with Coolbaugh will be an advertised public meeting? Chairman Moyer replied it will.

Peter Volpe stated that tonight is his and Dave's last official meeting but they submitted letters of intent to return next year. He thanked their fellow Commissioners, Chief Wagner and all the personnel on both on patrol and administration for the fine work they do and wished everyone a Merry Christmas.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn. The motion was seconded by Phyllis Haase and passed unanimously. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Volpe', written in a cursive style.

Peter Volpe
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
SPECIAL MEETING
29 DECEMBER 2015**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	- CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE-CHAIRMAN
PETER VOLPE	-COOLBAUGH TOWNSHIP	-SECRETARY
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
DONALD MOYER	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID POPE	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

PHYLLIS HAASE	-TOBYHANNA TOWNSHIP	-TREASURER
FREDRICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Special Meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order at 7:00 p.m. by Vice-Chairman Dave Moyer with the Pledge of Allegiance.

PUBLIC PARTICIPATION

None

UPDATE:

- **2016 Budget**

Motion

Francis DePiano made a motion to approve the 2016 Budget (Revenue Adjusted) \$5,730,262.19, seconded by Peter Volpe. The motion passed unanimously.

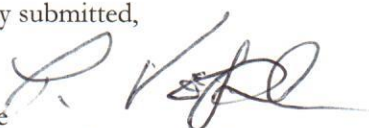
ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Dave Pope. The motion passed unanimously.

The meeting adjourned approximately 7:05 p.m.

Respectfully submitted,


Peter Volpe
Pocono Mountain Regional Police
Commission Secretary